

## Warren Parks & Recreation

### REQUEST FOR FACILITY USE

In order for consideration to use a Warren Parks & Recreation Facility please adhere to the following:

- Fill out and return “The Request for Facility Use Form” (pg. 2) to: Warren Parks & Recreation Dept.  
P.O. Box 609  
Warren, MA 01083  
  
Or email to: [ramsey@warren-ma.gov](mailto:ramsey@warren-ma.gov)
- For any Dean Park Requests please note a \$35. fee is required before consideration can be made for any Dean Park request with use of the bathrooms and/or electricity.

\*Dean Park is a public facility and therefore **can not** be expected to be private for any function. Facility use of this park allows a group/organization to request use of the bathrooms/water and electricity.

\*Please note the Commissioners typically meet on the 1<sup>st</sup> Monday of the month so last minute requests may **not** be honored.

# Warren Parks & Recreation

## REQUEST FOR FACILITY USE

Applicant's Name: \_\_\_\_\_ Date: \_\_\_\_\_

Organization Name: \_\_\_\_\_

Address: \_\_\_\_\_

Town: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

You will be notified of approval / disapproval by email unless you indicate otherwise.

Facility Requested: \_\_\_\_\_

Date(s) Requested: \_\_\_\_\_ Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_

Circle Day: Su M T W Th F S

Insurance Carrier: \_\_\_\_\_ Policy #: \_\_\_\_\_

Description of Event (In detail, list activities planned, if refreshments will be served, cost of attendance (if any), any special needs such as access to electricity).

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Signature of Responsible Person: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

### ~~~~~ LIABILITY WAIVER ~~~~~

I/We, the above named individual or group, have been informed of and understand the rules and policies governing the use of this park facility and we agree to abide by the same.

I/We assume all risks normally incidental to the use of a facility of this type including risks that are not specifically foreseeable.

I/We agree to release, indemnify, save and hold the Town of Warren, Parks and Recreation Commission, its employees, agents, representatives and volunteers harmless from any and all liability, actions, causes of actions, debts, claims or demands of any kind and nature whatsoever which may arrive by or in connection with my/our misuse of this facility.

The release is executed by the person responsible for the user/organization on behalf of all persons affiliated with said organization, or by the individual named.

Application made by: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_ Organization: \_\_\_\_\_

Email: \_\_\_\_\_ Phone #: \_\_\_\_\_

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