

**TOWN OF WARREN**  
**Assistant Town Clerk**  
**Fifteen (15) hours per week**

Must have good communications skills, proficient computer knowledge to include MS Office and Excel. Candidate must be professional, reliable and have the ability to maintain confidentiality at all times.

Job Description and Application available in the Town Clerk's Office or [www.warren-ma.gov](http://www.warren-ma.gov). Application must be accompanied by a resume and delivered to Town Clerk's Office, 48 High St., PO Box 603, Warren 01083-0603. Deadline to apply is July 9, 2015. EOE