

**BOARD OF SELECTMEN
MINUTES APRIL 19, 2011
SHEPARD MUNICIPAL BUILDING**

PRESENT: Robert K. Downing, Chairman, David A. Delanski, Vice-Chairman, Robert W. Souza, Jr., Clerk, and Angela Cavanaugh, Selectmen's Secretary.

Chairman Robert K. Downing called the meeting to order at 7:00 p.m. and led the pledge of Allegiance in the Selectmen's Meeting Room in the Shepard Municipal Building.

COMMENTS AND CONCERNS

None.

CORRESPONDENCE

None.

OLD BUSINESS

There was brief discussion pertaining to the Police Chief's request for a seventh Police Officer in the upcoming FY12 Budget. The Board was in consensus that they agreed to approve the higher budget submitted by the Police Chief which reflected six Police Officers and is budgeted for overtime.

The Board reviewed a letter submitted by the Fire Chief informing the Board that the Warren Water District has fulfilled his request to pressure test all hydrants. A motion to approve the \$25.00 per hydrant fee increase for 119 hydrants per Warren Water District's request submitted earlier was made by Mr. Delanski; second; Mr. Souza, Jr. – voted unanimously. The Board requested a memo be sent the Warren Water District informing them of approval of the fee increase.

A motion to appoint Scot Mansfield as the Wiring Inspector until May 2011 was made by Mr. Delanski; second; Mr. Souza, Jr. – voted unanimously.

There was a brief discussion pertaining to requests Karl Nauman submitted to the Board regarding his contract as Clerk of the Works for the South Street Sewer Extension project. Mr. Nauman requested the following be changed in the contract: add reimbursement for mileage at the current mileage rate, change the contract term to six months, change professional liability to general liability in the amount of \$1 million dollars. The Board approved all changes as requested.

APPOINTMENT

A motion to appoint Richard Demetrius to a three year term as a member of the Conservation Commission was made by Mr. Souza, Jr.; second; Mr. Delanski – voted unanimously.

TREASURY WARRANTS

A motion to accept warrant #124 dated April 18, 2011 in the amount of \$31,012.32 and warrant #126 dated April 18, 2011 in the amount of \$77,606.05 was made by Mr. Souza, Jr.; second; Mr. Delanski – voted unanimously.

Minutes April 19, 2011

A motion to accept warrant #125 dated April 18, 2011 in the amount of \$666.54 was made by Mr. Souza, Jr.; second; Mr. Delanski – Mr. Downing abstained.

PVPC INVOICE

A motion to approve payment to PVPC in the amount of \$1,000.00 for Invoice No. 8 for FY09 pertaining to Senior Center was made by Mr. Souza, Jr.; second; Mr. Delanski – voted unanimously.

CLARK & GREEN INVOICE

A motion to approve payment to Clark & Green in the amount of \$37,333.00 for Invoice No. 0311021 pertaining to the Senior Center was made by Mr. Souza, Jr.; second; Mr. Delanski – voted unanimously.

OTHER BUSINESS

Mr. Downing requested a letter of appreciation be sent to Dennis Desrosiers being nominated for Quaboag Hills Citizen of the Year for 2011. The Board agreed to send a letter to Mr. Desrosiers.

The Board requested the Treasurer be contacted and asked to submit a schedule of properties in Warren that are foreclosed.

A motion to adjourn the meeting at 7:20 p.m. was made by Mr. Souza, Jr.; second; Mr. Delanski – voted unanimously.

Respectfully Submitted,

Angela L. Cavanaugh
Selectmen's Secretary

Robert W. Souza, Jr., Clerk