

**WARREN PLANNING BOARD
MINUTES OF JULY 25, 2016**

PRESENT: Mr. William Ramsey; Chairman, Mrs. Susan Libby; Vice-Chairman, Mr. Peter Krawczyk, Mrs. Melissa Sepanek and Mr. Derik Veliz

ATTENDEES: James Gagner and Beverly Soltys

The Meeting was called to Order at 7:15PM.

COMMENTS & CONCERNS

Mrs. Acerra provided copies of newspaper articles that Mrs. Soltys provided to the office. One being an article on a fire at a junkyard and the others pertained to the Medical Marijuana Industry in Mass.

Mr. Gagner was in attendance this evening to informally advise the Board that in light of the passage of the article to enter into a Purchase and Sale for 980 Main Street, it is anticipated that the plan is to turn the lot into a municipal parking lot. Mrs. Acerra advised all in attendance that Site Plan Review will be necessary.

MINUTES

A discussion took place regarding the Minutes of June 20, 2016. Mr. Veliz would like it noted that he felt that his life was in danger by Mr. Fijol. Mrs. Libby disagreed. Mr. Ramsey acknowledged that he did ask Mr. Fijol to stand down. With no further discussion, the following motion was made:

Motion to approve and sign the Minutes of June 20, 2016 as written and with the notation of Mr. Veliz's feeling as noted above made by Mr. Krawczyk; second: Mrs. Libby – unanimous.

TOWN PLANNER POSITION

As previously discussed, as of FY17, the Town Planner position will be per Diem. Mrs. Acerra provided the Board with a copy of Town Counsel's proposed wording. All members were in favor of Counsel's suggestion. Mr. Ramsey stated that when he and Chairman Nardi spoke with Mr. Scanlan in the spring, it was agreed at that time, that he (Mr. Scanlan) would provide an estimate that detailed time and projected cost associated with a particular task. Mr. Krawczyk stated that West Brookfield has the same arrangement with him.

All were in agreement that all projects will need to be approved by the Planning Board prior to any work. Projected hours and a cost estimate must be provided prior to any approval. The Board would also like to see that the Planner will notify the Board of any potential overruns in time or money, at which time an addendum can be done. With no further discussion, a Motion was made to approve the new FY17 Contract and Scope of Services with the discussed changes and provide to the Board of Selectmen for their signatures made by Mrs. Libby; second: Mr. Krawczyk – unanimous.

BILLS/MEMOS/PAYROLL

Motion to approve and sign payroll for Rebecca Acerra in the amounts of \$256.25, \$240.72, \$80.60, \$153.14 & \$185.38 made by Mrs. Libby; second: Mr. Veliz - unanimous.

Motion to sign the invoice for Wm. Scanlan in the amount of \$1,690.00 made by Mrs. Libby; second: Mrs. Sepanek – unanimous.

Motion to approve and sign the invoice for WB Mason (FY16) in the amount of \$93.76 made by Mrs. Libby; second: Mr. Krawczyk – unanimous.

Motion to approve and sign the CMRPC Annual Assessment for FY17 in the amount of \$1,365.53 which is paid from the BOS account made by Mrs. Libby; second: Mr. Veliz – unanimous.

Motion to approve and sign the invoice for Wolters Kluwer for the 2016 Law Supplement in the amount of \$225.00 made by Mrs. Libby; second: Mrs. Sepanek – unanimous.

CMRPC DELEGATE-FY17

Mr. Krawczyk is currently our CMRPC Delegate to which he has served admirably. With no further discussion a motion was made by Mrs. Libby to re-appoint Mr. Krawczyk as the delegate to CMRPC for FY 17 and seconded by Mrs. Sepanek – unanimous. (As discussed at previous meetings, Mr. Veliz will accompany Mr. Krawczyk to some of the meetings in order for him to get a feel of what the role entails)

OLD/OTHER BUSINESS

Soltage, LLC (f/k/a Morin Solar- Little Rest Road)

Resident and former Planning Board member, Ed Kretkiewicz informed the office of possible violations of the Orders of Conditions at the site. The office will try once again to contact their office to discuss the matter and will also be turned over to the Zoning Enforcement Officer for further review.

Next Meeting Date: August 15, 2016 at 7:15 PM.

Motion to Adjourn made by Mrs. Libby; second: Mr. Veliz– unanimous at 8:15 PM.

Respectfully submitted,

Rebecca Acerra
Secretary

Date Approved

