

COPY

**REQUEST FOR PROPOSALS  
PORTICO STABILIZATION REPAIRS  
WARREN TOWN HALL**

The Town of Warren seeks price proposals from qualified Historic Masonry Preservation Contractors for Portico Stabilization Repairs to the Warren Town Hall.

The 1901 Town Hall is located in the center of Warren, Massachusetts. The property is individually listed in the State and National Registers of Historic Places.

**Scope of Work: Portico Stabilization Repairs**

Inspect all elements of the front portico to evaluate existing conditions.

Identify sources affecting deterioration of the portico, including but not limited to masonry components, mortar, mortar joints; wood roof framing, sheathing, EPDM membrane; portico coffered ceiling; flashings, roofing; evidence of settlement or structural distress; evidence of extensive water damage; evidence of insect infestation.

Prepare a Work Plan for structural stabilization and recommended preservation repairs.

Prepare a proposal (BID), including all labor, material, supplies, equipment, out of pocket expenses and travel time necessary to complete the stabilization repairs described in the Work Plan.

The complete RFP may be obtained by contacting:

Madeline Witaszek, Town Accountant  
48 High Street / P.O. Box 573  
Warren, MA 01083  
Phone: 413-436-5701 x 114 / email: warrenact@comcast.net

Direct all questions to Phillip Warbasse, CHENOT Associates, Inc., 260 Brooks Station Road, Princeton, MA 01541 (978-464-0076).

PRE-BID MEETING: 10:00 a.m. Thursday, April 2, 2015, at the site.

BIDS DUE: 3:00 p.m. Thursday, April 16, 2015.

Bids may be hand delivered or mailed to Madeline Witaszek, Town Accountant, at the above address. Faxed or emailed bids will not be accepted.

Bids will be evaluated on the basis of price, ability to perform the work in a timely manner, references, and previous experience with similar types of historic preservation projects, including at least one project listed in the State and/or National Register of Historic Places.

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*Money J. Lowell*