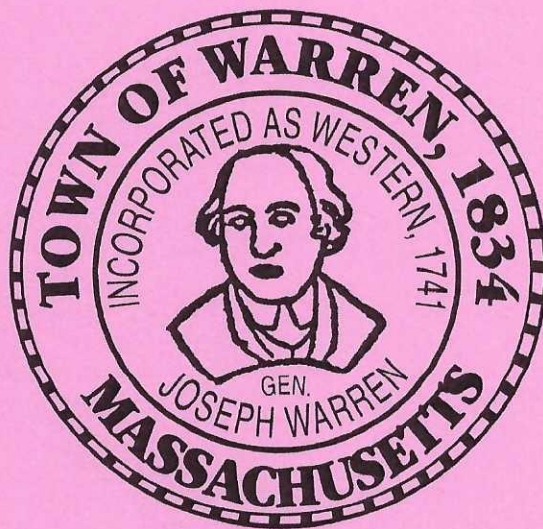
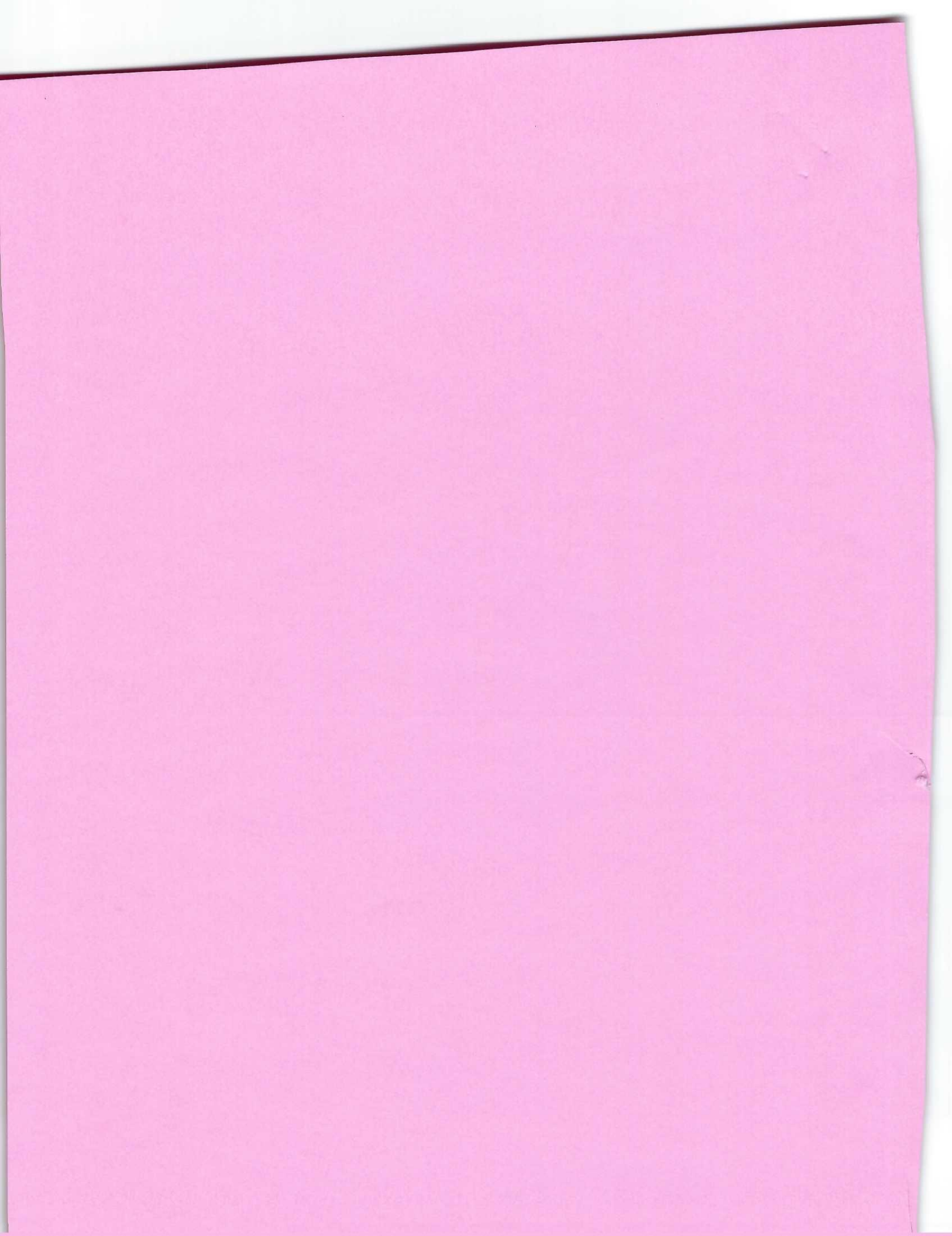


# TOWN of WARREN



2020  
Annual Report



*In Memory of  
Sean R. LeBoeuf  
March 25, 1950 - January 5, 2021*

In his first economic report to Congress, President Harry S. Truman said "America was not built on fear. America was built on courage, on imagination, and an unbeatable determination to do the job at hand".

There are no truer words spoken when you think of Sean. His life of public service, which spanned over 4 decades began in 1969 when he enlisted in the US Marine Corp followed by his service to our town as a police officer, retiring as the Chief of Police. In addition, he was also a second lieutenant with C Company, 181<sup>st</sup> Infantry in the Ware Guard rising to the rank of Captain. Not one to ignore the call, in 2006 he joined the US Army and became a Special Agent with the Criminal Investigation Command and was deployed to Iraq from 2008-2009.

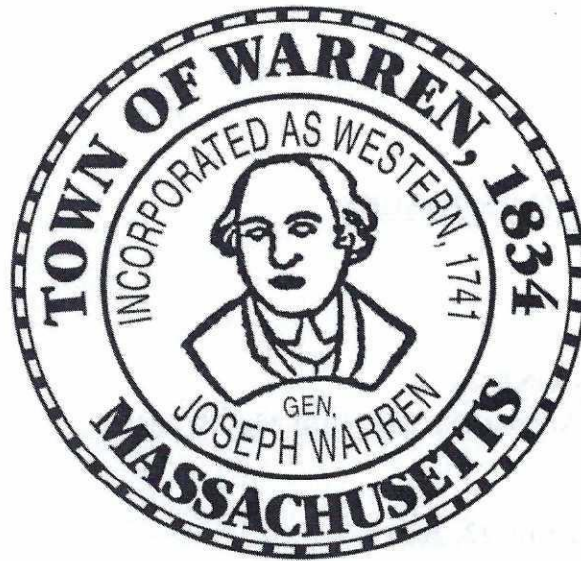
He carried himself with pride and dignity and held a commanding presence that did not go unnoticed. He also had a quiet gentleness known only to a few. His love for his country and community was only surpassed by that of his clear and unmistakable love for his wife Lynnda.

He and all of his contributions will remain in our hearts forever.





ANNUAL REPORTS  
OF THE  
TOWN OFFICERS  
OF THE  
TOWN OF WARREN



POPULATION 4,470

AND OF THE  
RECEIPTS AND  
EXPENDITURES  
OF THE YEAR ENDING

DECEMBER 31, 2020

## 2020 TOWN OFFICERS

### ASSESSORS

	<u>TERM EXPIRES</u>
Paula B. Keefe	2021
H. William Ramsey	2022
Bruce Martin	2023

### BOARD OF HEALTH

Nathan D. Stewart, Resigned January 14, 2020	2021
Timothy J. Czub, Appointed March 10, 2020 until June 16, 2020	2021
Kenneth B. Lacey, Jr.	2022
Donald J. Makowski	2023

### BOARD OF SELECTMEN

John A. Nason, III	2021
Marc W. Richard	2022
David P. Dufresne, Sr.	2023

### BOARD OF SEWER COMMISSIONERS

Francis H. Beaudry, Jr.	2021
Howard H. Moulson	2022
Joan A. Lavigne	2023

### CEMETERY COMMISSIONERS

Leo B. Swett, Appointed August 18, 2020 until May 4, 2021	2021
William A. Brunk	2021
Francis H. Beaudry, Jr.	2022
Daniel R. Zrate, Deceased July 22, 2020	2023

### COLLECTOR OF TAXES

Kerry A. Schmidt	2022
------------------	------

### CONSTABLES

Francis H. Beaudry, Jr.	2022
Marci L. Dineen	2022
David A. Johnson, Bonded	2022
Donald G. Nickerson, Bonded	2022
Robert W. Souza, Jr.	2022

### DEMOCRATIC TOWN COMMITTEE

Regina M. Edmonds	2024
Margaret A. Gorman	2024
Sheila A. Hunkins	2024
Peter H. Krawczyk	2024

**HIGHWAY SURVEYOR**

Jeremy R. Olson

**TERM EXPIRES**

2022

**HOUSING AUTHORITY**

Margaret E. Bernard

2021

Vacancy, Appointed by the State Housing Authority

2022

Lynn F. Duffy O'Shea

2023

Barbara A. Keith

2024

Francis T. Holmes

2025

**MODERATOR**

Vincent J. McCaughey

2023

**PARK COMMISSIONERS**

Suzanne R. Ramsey

2021

David A. Johnson

2022

Lisa A. Boucher

2023

**PLANNING BOARD**

Susan A. Libby, Resigned April 8, 2020

2020

Edward F. Londergan

2021

Drue C. King

2022

Richard J. Eichacker

2023

Derick R. Veliz

2024

David P. Dufresne, Sr.

2025

**TOWN CLERK**

Nancy J. Lowell

2022

**TOWN TREASURER**

Dawn M. Swistak

2022

**TREE WARDEN**

Kenneth B. Lacey, Jr.

2021

**PATHFINDER VOCATIONAL TECHNICAL HIGH SCHOOL DISTRICT COMMITTEE**

David K. Kirk

2024

**QUABOAG REGIONAL DISTRICT SCHOOL COMMITTEE****Members from the Town of Warren**

Jason G. Morgan

2021

Sarah D. Tetreault

2021

Anne M. Banville

2022

David K. Kirk

2022

<u>Members from the Town of Warren---Continued</u>	<u>Term Expires</u>
Matthew J. Peloquin	2023
Andrew D. Schwenker	2023

<u>Members from the Town of West Brookfield</u>	
Dustin J. Atwood	2021
Gregory S. Morse	2021
Craig R. Burgess	2022
Deanna L. Shepherd	2022
Tracy L. Waz	2023
James C. Wilson, III	2023

\*\*\*OFFICERS APPOINTED BY THE BOARD OF SELECTMEN\*\*\*

<u>Accountant</u>	Madeline R. Witaszek, Retired April 8, 2020 Tammy M. Martin, Appointed June 30, 2020
<u>ADA Officer</u>	Madeline R. Witaszek, Retired April 8, 2020
<u>Administrative Secretary</u>	Rebecca A. Acerra, Resigned October 23, 2020 Priscilla J. Clowes, Appointed November 5, 2020
<u>Animal Control Officer</u>	Sydney A. Plante
<u>Building Inspector -- Zoning Enforcement Officer</u>	Jack M. Keough, Retired June 30, 2020 Brenda J. Church, Appointed December 30, 2020
<u>Census Supervisor</u>	Nancy J. Lowell
<u>Central Massachusetts Regional Planning Commission --- Delegate</u>	Derick R. Veliz
<u>Central Massachusetts Regional Planning Commission ---Alt. Delegate</u>	Peter H. Krawczyk
<u>Conservation Commission Secretary</u>	Corrine Thibodeau
<u>Council on Aging Custodian</u>	Gail P. Sledziewski
<u>Council on Aging Custodian, Alternate</u>	Albert J. Theberge
<u>Council on Aging Director</u>	Sharon L. Meli
<u>Council on Aging Meal Coordinator</u>	Charlene M. Disley
<u>Council on Aging General Helper</u>	Gail M. Winders

Emergency Management Deputy Director

James A. McKeon

Environmental Certifying Officer

Rebecca A. Acerra, Resigned October 23, 2020  
Priscilla J. Clowes, Appointed November 5, 2020

Fire Chief

Adam S. Lavoie

Hearings Officer

Nancy J. Talbot

Parking Clerk

Mildred A. Gushue

Police Chief

Gerald N. Millette, Jr.

Procurement Officer

Tammy M. Martin

Quaboag Hills Tourism Council --- Delegate

Sylvia G. Buck

Records Access Officer

Rebecca A. Acerra, Resigned October 23, 2020

SCM Elder Bus --- Delegate

Sharon L. Meli

Sexual Harassment Officer

John A. Nason, III  
Kerry A. Schmidt

Tax Title Custodian

Dawn M. Swistak

Town Counsel

KP Law

Veterans' Service Director --- Grave Officer --- Agent

Gary W. Lapine

Wiring Inspector

Scot M. Mansfield

Wiring Inspector --- Alternate

Paul Shepardson

Board of Appeals

Term Expires

Kerry A. Schmidt

2020

Richard J. Czaprowski

2021

Matthew A. Bonneau

2022

Ronald G. Leger

2023

Martha W. Giguere

2023

Cable TV Advisory Committee

Erica J. Schlosstein

2020

Igor Kuprycz

2022

Lisa M. Mundell

2022

Hollie A. Delanski

2023

Cable TV Advisory Committee---Continued  
Conor P. McCarthy

2023

Community Development Advisory Committee

Indefinite Term

Richard J. Eichacker  
Jeremy R. Olson  
Marc W. Richard, Board of Selectmen Representative  
Leona A. Wrobel

Conservation Commission

Joyce M. Eichacker	2020
Otto S. Shillieto	2020
Phillip A. Woodford	2020
Richard K. Demetrius	2021

Council on Aging

Catherine M. Duncan	2021
Barbara A. Keith	2021
Julie D. Vadnais	2021
Margaret E. Bernard	2022
Joyce M. Stuart	2022
Albert Dimo	2023
Catherine E. Mellen	2023

Cultural Council

Diane M. Banfield	2020
Sylvia Cummings	2021
Robert D. Kelleher	2021
Tracey S. Mazur	2021
Julie D. Vadnais	2021
Catherine M. Duncan	2023
Kathleen A. Odiorne	2023

Decorating Committee

James A. McKeon	2020
-----------------	------

Election Officers -- Polling Place A

Karen M. Wilk	Warden
Martha Louvitakis	Deputy Warden
Sylvia Cummings	Clerk
Carol Sanders-Sausville	Deputy Clerk
Barbara B. Larkin	Inspector
Susan B. Johnson	Deputy Inspector
Heather L. Bridges	Inspector
Leona A. Wrobel	Deputy Inspector

**Election Officers – Polling Place A---Continued**

Donna L. Pina  
Julie D. Vadnais  
Kathleen A. Banas  
Kathy J. Kuprycz  
Cheryl E. Gagnon  
Denise L. Messier  
Linda L. Wrobel  
Cynthia A. Baxter  
Barbara J. Londergan  
Edward F. Londergan  
Catherine M. Duncan  
Drue C. King  
Hannah L. Martin

Inspector  
Deputy Inspector  
Inspector  
Deputy Inspector  
Inspector  
Deputy Inspector  
Inspector  
Deputy Inspector  
Inspector  
Deputy Inspector  
Inspector

**Election Officers – Polling Place B**

Elaine M. Gancorz  
Patricia A. Morrison  
Barbara J. Hastings  
Peter R. Hastings  
Sheila D. Francesketti  
Dorothy A. Witaszek  
Leo H. Asselin  
Agnes E. Sablack  
Virginia M. Fleming  
Beverly A. Soltys  
Phyllis A. Dolina  
Deborah A. LaCasse  
Beverly B. Russell

Warden  
Deputy Warden  
Clerk  
Deputy Clerk  
Inspector  
Deputy Inspector  
Inspector  
Deputy Inspector  
Inspector  
Deputy Inspector  
Inspector  
Deputy Inspector  
Inspector

**Historical Commission**

Clifford G. Fountain  
Ruth J. Lizak, Resigned February 5, 2020  
Sylvia G. Buck  
Carla A. Erickson  
Thomas G. Perkins  
William M. Shoucair

**Term Expires**  
2021  
2021  
2023  
2023  
2023  
2023

**Local Emergency Planning Committee --- Indefinite Term**

Adam S. Lavoie  
Gerald N. Millette, Jr.  
Jeremy R. Olson

**Mobile Home Rent Control Board**

**Term Expires**

## POLICE DEPARTMENT APPOINTMENTS

### Full-Time Police Officers

Christopher Bouchard

Joseph A. LaFlower

Matthew D. Morin

Shawn M. Morin, Separated Employment

Madesyn R. Nale

C. Scott Romani

Alexander P. Sinni, Resigned March 27, 2020

### Part-Time Police Officers

Rene P. Cote, II

Frank R. Jolin, Resigned December 3, 2020

Daniel M. Courtney, Resigned November 15, 2020

David A. Mellen

Garrett K. Fortin

Keith A. Nicholas

Ashley L. Jodoin, Resigned June 17, 2020

### Police Administrative Clerk

Dawn M. Guzik

### Reserve Police Officer

Joseph R. LaFlower

### Regional Highway Equipment Sharing Co-Op

Jeremy R. Olson

### Board of Registrars

Clifford M. Rutter

### Term Expires

Sheila E. LaFlower

2021

Kathleen A. Odiorne

2022

2023

### Survey Board --- Indefinite Term

Adam S. Lavoie

Gerald N. Millette, Jr.

Jeremy R. Olson

### Veteran's Council --- Term Expires 2021

Rebecca A. Acerra

Kelly A. Anderson

Russell A. Anderson

Richard K. Demetrius

James M. Kordek

Sean R. LeBoeuf

Ruth J. Lizak

H. William Ramsey

Judith E. Rice

Lloyd A. Rice

\*\*\*END OF APPOINTMENTS BY THE BOARD OF SELECTMEN\*\*\*

## APPOINTED BY THE BOARD OF ASSESSORS

### Assistant Assessor

Rachael L. Carney

**APPOINTED BY THE CEMETERY COMMISSIONERS**

**Superintendent of the Cemetery**

**James A. McKeon**

**APPOINTED BY THE FIRE CHIEF**

**Assistant Chief**

**Kenneth O. Beauregard**

**Full-Time Firefighter/EMT**

**Seth A. Beall**

**Paul F. Russell, Jr.**

**Adam R. Walters**

**EMT**

**Eric J. Allard**

**Ryan A. Bateman**

**Seth A. Beall**

**Christina R. Bonneau**

**Matthew A. Bonneau**

**Abigail N. Cote**

**Dennis E. Desrosiers**

**James G. Dusty**

**Claire J. Gagner**

**Christopher M. Mendrek**

**Pamela A. Miarecki**

**Aaron A. Palmer**

**Stephanie A. Snow**

**Jacob A. Thompson**

**Merrill J. Thompson**

**Jennifer R. Walters**

**John M. Williams**

**Ambulance First Responders**

**Dennis E. Desrosiers**

**James A. Gagner, Jr.**

**Fire Officers**

**Scott E. Bridges**

**Michael J. Jacques**

**Paul F. Russell, Jr.**

**Chad W. Sablack**

**Firefighters**

**Eric J. Allard**

**Ryan A. Bateman**

**Seth A. Beall**

**Robert E. Beaudry, III**

**Matthew A. Bonneau**

**Scott C. Duncan, Jr.**

**Nicholas R. Farland**

**Christopher M. Mendrek**

**Michael P. Murray**

**Aaron A. Palmer**

**Steve R. Perkins**

**Jonathan E. Russell**

**Jacob A. Thompson**

**Merrill J. Thompson**

**APPOINTED BY THE FIRE CHIEF --- CONTINUED**

James A. Gagner, Jr.  
Andrew R. Giza  
David S. Johnson  
Richard T. Knorrning

Joseph J. Wedge  
John M. Williams  
Phillip A. Woodford

**\*\*\*END OF APPOINTMENTS BY THE FIRE CHIEF\*\*\***

**APPOINTED BY THE BOARD OF HEALTH**

**Secretary**

Priscilla J. Clowes, Resigned November 13, 2020

**Health Agent**

Patricia L. Valiton

**Assistant Health Agent**

Alyssa M. Rusiecki

**Inspector of Live Animals**

Juliana E. Sorel, Resigned July 13, 2020

**Plumbing and Gas Inspector**

Christopher P. Jones

**Alternate Plumbing and Gas Inspector**

Michael R. Pluta

**Public Health Nurse**

Cheryl A. Rawiniski, RN

**APPOINTED BY THE MODERATOR**

**Capital Improvement Planning Committee**

**Term Expires**

**Finance Committee**

**Term Expires**

**APPOINTED BY THE TAX COLLECTOR**

**Assistant Tax Collector**

Ronald E. Guglietti

**APPOINTED BY THE TOWN CLERK**

**Assistant Town Clerk**

**Laura J. Stockley**

**APPOINTED BY THE TREE WARDEN**

**Deputy Tree Warden**

**Samantha B. Lacey  
Jeremy R. Olson**

---

**\*\*\*VOLUNTEER EMERGENCY MANAGEMENT DEPARTMENT\*\*\***

**Emergency Management Deputy Director**

**James A. McKeon**

**Members**

**Jeffrey M. Brodeur**

**Scott Chrapek**

**Kathryn Cookingham**

**Richard K. Demetrius**

**David A. Johnson**

**Paul E. LeGrand**

**Devon A. Marcille**

**John R. Marcille**

**Joanne Martone**

**Alan P. McKeon**

**Lisa M. Mundell**

**Timothy J. O'Brien**

**Lawrence G. Sullivan**

**Ray S. Veitenheimer Sr.**

**Teresa A. Wynogowski**

# RESULTS OF ANNUAL TOWN MEETING June 23, 2020

## 110 VOTERS ATTENDED

Moderator, Attorney Vincent McCaughey, was absent. Town Clerk, Nancy J. Lowell called the meeting to order at 7:00 PM, announced that more than a quorum of 25 were present and declared that the Warrant was properly posted. The Town Clerk said, "Due to the absence of the Moderator, the first order of business is to elect a Temporary Moderator. Do I have any nominations?" A resident nominated David Delanski. A motion was made and seconded that the nominations be closed – voted unanimously. A motion was made and seconded that the Chairman of the Board of Selectmen cast one ballot with the name of the person to be the temporary Moderator – voted unanimously. The Town Clerk declared that David Delanski has been elected as temporary Moderator then administered the oath of office.

Temporary Moderator, David Delanski opened with the Pledge of Allegiance. The following actions were taken on the articles:

**ARTICLE 1: MODERATOR DECLARED IT IS A VOTE. (PASSES)** that the Town vote to accept the reports of Town Officers and all standing and special committees as printed in the 2019 Annual Report.

**ARTICLE 2: MODERATOR DECLARED IT IS A VOTE. (PASSES)** that the Town vote to authorize the Board of Selectmen to appoint all necessary Town Officers not previously chosen by ballot.

**ARTICLE 3: (MOTION 3-1 (First of Five) MOTION MADE AND SECONDED:** I move that the Town vote to *raise and appropriate* such sums of money as may be necessary to defray the expenses of the Town for the ensuing Fiscal Year as it appears in the Finance Committee's recommendations in the Annual Report.

**ARTICLE 4: MODERATOR DECLARED IT IS A VOTE. (PASSES)** that the Town vote to *appropriate* the following sums of money to finance the operations of the Sanitary Landfill Enterprise Fund for the fiscal year beginning July 1, 2020:

Operations	25,200.
Engineering	25,000.
Monitoring Wells	27,000.
Supplies	2,000.
Leachate	15,000.
<b>TOTAL - LANDFILL</b>	<b>94,200.</b>

And that \$94,200.00 is raised as follows:

Post Closure to Reserve	10,000.
Retained Earnings	25,000.
Raised from Taxes	59,200.
	<hr/>
	94,200.
	<hr/>

**ARTICLE 5: MODERATOR DECLARED IT IS A VOTE. (PASSES)** that the Town *appropriate* the following sums of money to the Sewer Enterprise Account for the fiscal year beginning July 1, 2020:

Sewer Commissioners Salaries	4,500.
Debt Service	21,293.
Wages	240,940.
Purchased Services	208,038.
Purchased Supplies	51,118.
	<hr/>
	525,889.
	<hr/>

And that \$525,889.00 be raised as follows: \$305,899.00 from the Sewer Receipt Account: and \$219,990.00 from the Sewer Retained Earnings Account.

Sewer Receipt Account	305,899.
Sewer Retained Earnings	219,990.
	<hr/>
	525,889.
	<hr/>

And that \$143,066.68 already appropriated in the General Fund be funded by the Sewer Receipt Account.

**ARTICLE 6: MODERATOR DECLARED IT IS A VOTE. (PASSES)** that the Town vote to accept funds made available from the Commonwealth of Massachusetts for highway projects approved by the Mass. Department of Transportation, Highway Division.

**ARTICLE 7: MODERATOR DECLARED IT IS A VOTE. (PASSES)** that the Town vote to authorize the Treasurer to enter into compensating balance agreements during fiscal year 2021 as permitted by G.L. c 44, § 53F.

**ARTICLE 8: MODERATOR DECLARED IT IS A VOTE. (PASSES)** that the Town vote to *reduce* the FY 2021 QRSD Assessment by \$85,155.00 for FY 2019 State Aid Transportation excess reimbursement.

**ARTICLE 9: MODERATOR DECLARED IT IS A VOTE. (PASSES)** that the Town vote to accept accounts in trust, the income of which is to be expended for the perpetual care maintenance of burial lots at Pine Grove Cemetery for certain individuals per the 1909 Plan of said cemetery.

Madeline Witaszek	Section A – Lots 179 & 180	\$600.00
Kevin M. & Teresa L. Melvin	Section A – Lot 176 & 177	\$600.00
Melissa Witaszek	Section A – Lot 181 & 182	\$600.00
Donna McKinney	Section A – Lot 175	\$300.00
Steven C. Cristol	Section F – Lot 10-4	\$1,200.00
Darlene N. Sablack	Section A – Lot 178	\$300.00

**ARTICLE 10: MODERATOR DECLARED IT IS A VOTE. (PASSES)** that the Town vote to *reduce* the FY 2020 QRSD operating assessment by **\$15,095.00** as follows:

Increase Minimum Local Contribution by \$1,691.00

Decrease Above Minimum Contribution by \$16,786.00

The Moderator advised that FY 2021 was printed in the Warrant in error; should have been FY 2020.

**ARTICLE 11: MODERATOR DECLARED IT IS A VOTE. (PASSES)** that the Town vote to authorize the Tree Warden and/or Deputy Tree Warden to be compensated from the Forestry Expense Account for emergency tree work at a rate of **\$20.00** per hour, not to exceed a total of **\$1,200.00** during FY 2021.

**ARTICLE 12: MODERATOR DECLARED IT IS A VOTE. (PASSES)** that the Town vote to *amend* Article V, Section 5(F) of the Town's General By-laws by striking "Town Clerk Fees" under "Use of Fund", for the Town Clerk Dog Licensing Revolving Fund and return funds to General Fund.

**ARTICLE 13: CITIZEN PETITION – MOTION MADE AND SECONDED:** I move that the Town vote to *raise and appropriate* \$11,500.00 to fund fireworks and related expenses.

**ARTICLE 13: MODERATOR DECLARED IT IS A VOTE. (PASSES)**

Business of the meeting being completed, a motion was made and seconded to dissolve the meeting at 7:53 PM.

Respectfully Submitted:  
Nancy J. Lowell, Town Clerk

## 2020 BIRTHS

### DATE

### CHILD/PARENT'S NAME

#### JANUARY

22

Camden Vaughn Taylor

Corey L. & Alicia M. (Barry) Taylor

#### FEBRUARY

6

Isabelle Ann McIsaac

Scott A. & Heather T. (LaFleche) McIsaac

22

Alina Chakrin

Evan K. Chakrin & Maria G. Gervasi

#### MARCH

9

Lainey Grace Leger

Luke J. & Lori A. (Keniston) Leger

#### APRIL

22

Josiah David Hickey

Joel V. & Julia H. (Stefano) Hickey

25

Conrad Ray Bullock

Benjamin C. & Ariel J. (Hansen) Bullock

#### MAY

7

Roan Charles Comeau

Mathew P. & Paityn M. (Desautels) Comeau

#### JUNE

26

Iris Roselee Geisler

Christopher M. & Kaitlin B. (Santos) Geisler

#### AUGUST

3

Aleeah Mae Otano

Ray A. & Victoria A. (Berg) Otano

#### SEPTEMBER

27

Finnian Martin Connolly

Christopher R. & Alicia J. (Kaderbeck) Connolly

### DATE

### CHILD/PARENT'S NAME

**OCTOBER**

**6**

**Tyler Charles Slowinski  
Lucas M. & Justine L. (Craft) Slowinski**

**8**

**Samuel James Sousa  
Daniel R. & Stacey M. (Wellman) Sousa**

**20**

**Daniel Robert Lobisser  
Nicholas R. & Danielle (Haberski) Lobisser**

**28**

**Kylee Victoria Piche  
Kyle C. & Kaitlan M. (Fountain) Piche**

**DECEMBER**

**1**

**Harper Andrea Matovcik  
William B., Jr. & Kayloy S. (Demetrius) Matovcik**

**5**

**Jordan James Pensinger  
Justin D. & Robin M. (Jarvis) Pensinger**

**27**

**Francis John Flebotte  
Christopher J. & Katie L. (Walsh) Flebotte**

**30**

**Jonah Louis McDonald  
Mark J. & Leah A. (Principe) McDonald**

## 2020 MARRIAGES

<u>DATE</u>	<u>NAMES</u>	<u>RESIDENCE</u>
<u>JANUARY</u>		
3	James Patrick Flood Amy Lynn Flood	Warren Warren
30	Timothy Thomas Hubbard Kayla Lucille Domash	Warren Warren
<u>MARCH</u>		
7	Robert Errol Flynn Chelsea Lynn Kentel	Warren Warren
<u>MAY</u>		
10	Michael Joesph Zwirecki Melissa Lynn Dziza	West Warren West Warren
24	David William Rock Deborah Lou Ouellette	Warren Warren
<u>JUNE</u>		
29	Tyler Joseph Bergmann Staci Marie Cote	Warren Warren
<u>AUGUST</u>		
8	Michael Paul Murray Jolanta Wnuk	Warren Wilbraham
12	Matthew Thomas Iarussi Jessica Charlotte Cleveland	Warren Warren
15	Robert Edwin Beaudry, III Julie Elizabeth Fehlmann	Warren Warren
15	James Robert Surprise, Jr. Wendy Ann Spring	Warren Warren
22	Keith James Bordeau	West Warren

Rebecca Jo Dilboy

West Warren

DATE

NAMES

RESIDENCE

AUGUST

22

James Peter Kopacko  
Stephanie Marie Walsh

Warren  
Wilbraham

29

Stephen W. Hope  
Katina Marie Cote

Warren  
Warren

OCTOBER

3

Peter Augustine Rust  
Angela Marie Boudreau

Warren  
Southbridge

10

Steven Michael Burritt  
Elyse Megan Rose White

Warren  
Warren

10

Noel A. Gurley  
Susan J. Rivers

Warren  
Warren

18

John Robert Germain  
Jennifer Kathleen Ramstrom

Warren  
Warren

24

Derek Pereira  
Erin Marie Lee

West Warren  
West Warren

31

Kevin Richard Berube  
Meagan Ann Greene

Leverett  
Leverett

31

Scott Cooper Grubbs  
Alycia Marie Swanson

Warren  
Warren

31

Joshua Alan Robidoux  
Mollie Krystal Anderson

Warren  
Monson

DECEMBER

20

Trevor James Smith  
Celine Lynn Snow

West Warren  
West Warren

## 2020 DEATHS

<u>DATE</u>	<u>NAME</u>	<u>RESIDENCE</u>	<u>AGE</u>
<u>JANUARY</u>			
16	Anthony A. Bressette	Warren	56
<u>FEBRUARY</u>			
4	Janice A. McClelland	West Warren	73
5	Mary E. Martin	West Warren	84
9	Phillip L. Sampson	Warren	74
12	Sean M. Martin	Brimfield, MA	28
20	Betty Mailman	West Warren	61
26	Sidney R. Richardson	Warren	65
28	George S. Davis, Jr.	Warren	70
<u>MARCH</u>			
12	Larry Lowenthal	Warren	80
22	Thomas E. Carroll	Warren	78
22	Michael R. Nadeau	West Warren	55
<u>APRIL</u>			
2	Suzanne Parslow	West Warren	73
12	Richard J. Martin	Warren	78
16	Jeremy L. Oathout	West Warren	38
<u>MAY</u>			
4	Nahide M. Knowlton	Warren	80

5	Annie M. Christiansen	West Warren	95
<u>DATE</u>	<u>NAME</u>	<u>RESIDENCE</u>	<u>AGE</u>
<u>MAY</u>			
7	Angela M. Clayton	Warren	48
14	Stephanie R. Wentworth	Warren	48
24	Joseph D. Bourgoyne	Warren	85
30	Dorothy M. Carpenter	West Warren	94
<u>JULY</u>			
17	Dorothy M. Dubay	Warren	93
19	James J. Bergmann	Warren	68
22	Candida L. Lesperance	West Warren	43
22	Daniel R. Zrate	Warren	90
23	Joseph R. O'Keefe	Warren	81
<u>AUGUST</u>			
8	Janet M. LaPrad	Warren	81
13	Tamara L. Nelson	Warren	61
<u>SEPTEMBER</u>			
5	Cheryl L. Pease	Warren	51
<u>NOVEMBER</u>			
6	Evelyn L. Armitage	Warren	90
10	Daniel L. Beaudry	West Warren	78
11	Kathleen N. Berger	West Warren	73
13	Michael A. Smith	Warren	64

16	David A. Shepard	Warren	83
17	Brenda D. Quintal	Warren	56
<u>DATE</u>	<u>NAME</u>	<u>RESIDENCE</u>	<u>AGE</u>
<u>DECEMBER</u>			
7	Roxanne V. McHugh	Warren	76
24	Marcy A. Trotter	Warren	68
26	Henry J. Koziol, Sr.	Warren	93
27	Gene Merritt	Warren	74

**TOWN OF WARREN, MA**  
**BALANCE SHEET**  
**June 30, 2020**

	GENERAL FUND	FEDERAL & STATE GRANTS	RECEIPTS RESERVED FOR APPROPRIATION	CAPITAL PROJECT FUND	REVOLVING & GIFT FUNDS	LANDFILL ENTERPRISE	SEWER ENTERPRISE	TRUST & AGENCY FUNDS	GENERAL LONG TERM DEBT
<b>Assets</b>									
Cash	1040 \$ 815,103.00	\$ 6,899.00	\$ 95,377.00	\$ 6,647.00	\$ 233,565.00	\$ 156,221.00	\$ 800,082.00	\$ 2,504,241.00	
Due to/from Other Funds	1100								
Tax and Excise Receivables:									
Personal Property Taxes	1210 394,539.00								
Real Estate Taxes	1220 432,403.00								
Chapter 61A Taxes	1255 3,410.00								
Motor Vehicle Excise	1260 212,215.00								
Farm Animal Excise	1280 -								
Classified Forest Land	1290 -								
Taxes and Excise Receivable Allowance	1230 1,042,867.00								
	(159,716.00)								
	883,151.00								
Tax Liens	1240 503,245.00						78,129.00		
Tax Foreclosures	1270 -								
Town Lien	1270 -								
Tax Title Sewer Liens	1380 -						17,169.00		
Tax Title Water Liens	1380 -								
Liens and Foreclosures Receivable									
Water Betterment not yet due								12,471.00	
Tax Title Fees Receivable									
Other Receivables:									
Mobile Home Rent	1340 -						163,414.00		
Ambulance	1342 182,926.00								
Due from Resitution	1345 471.00								
Intergovernmental	1720 -	619,522.00							
Other Receivables									
		183,297.00							
Amount Provided Payment Bonds									
Capital Assets Not Being Depreciated	1931								1,437,927.00
Capital Assets Being Depreciated	1932								6,717,572.00
Land	1910					175,995.00	1,799,066.00		70,648,505.00
Landfill	1930					218,550.00	17,200.00		
Plant	1930					450,239.00	7,161,212.00		
Equipment	1940						61,998.00		
Heritage Project	1931						703,085.00		
Property, Plant and Equipment									
Construction in Progress									
Accumulated Depreciation									
Property, Plant and Equipment, Net	1935					(474,079.00)	(5,837,595.00)		(68,710,925.00)
<b>Total Assets</b>		<b>\$ 2,515,869.00</b>	<b>\$ 626,421.00</b>	<b>\$ 95,377.00</b>	<b>\$ 6,647.00</b>	<b>\$ 233,565.00</b>	<b>\$ 4,963,761.00</b>	<b>\$ 2,516,712.00</b>	<b>\$ 12,093,478.00</b>

**TOWN OF WARREN, MA**  
**BALANCE SHEET**  
**June 30, 2020**

	GENERAL FUND	FEDERAL & STATE GRANTS	RECEIPTS RESERVED FOR APPROPRIATION	CAPITAL PROJECT FUND	REVOLVING & GIFT FUNDS	LANDFILL ENTERPRISE	SEWER ENTERPRISE	TRUST & AGENCY FUNDS	GENERAL LONG TERM DEBT
<b>Liabilities</b>									
Warrants and Accounts Payable	\$ -								
Withholdings	52,973.00								
Due to Collector	-								
Due to Clerk	-								
Tailings	4,366.00								
Other Liabilities Water Betterment									
Due to Warren Water									
BAA's Payable	-								
Bonds Payable South St. Sewer line	-			80,000.00			938,572.00	14,563.00	
Bonds Payable Fire Truck	-								
Bonds Payable Shephard Building	-								
Bonds Payable Highway Garage	-								
Bonds Payable Water Betterment	-								1,437,927.00
Deferred Revenue:									
Property Taxes	667,526.00								
Chapter 61A Taxes	3,410.00								
Tax Liens	503,245.00								
Tax Foreclosures	130,973.00								
Motor Vehicle Excise	212,215.00								
Farm Animal Excise	-								
Restitution	471.00								
Departmental	182,926.00								
Classified Forest									
Deferred Revenue	1,700,766.00						258,712.00		
<b>Total Liabilities</b>	<b>\$ 1,758,105.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 80,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,197,284.00</b>	<b>\$ 14,563.00</b>	<b>\$ 1,437,927.00</b>
<b>Fund Balances</b>									
Reserve for encumbrances	\$ 338,012.00								
Undesignated	416,126.00					7,879.00	304,288.00		
Unprovided Abatements/Overlay						88,342.00	235,158.00		
Fund Balance Reserved -Expenses	3,626.00					25,000.00	219,990.00		
Tailings									
Snow & Ice Deficit									
Police Station, Fire Station, Highway, Shephard Highway Chapter 90		619,522.00				370,705.00	397,761.00		
<b>Capital Assets-Net of Related Debt</b>							<b>2,558,624.00</b>		
Invested in Capital Assets									10,655,551.00
Designated Betterment Trust							2,253.00		
Debt Exclusion Reserves							-		
Capital Improvement Fund							38,383.00		
Fund Balances		6,899.00	95,377.00	(73,353.00)	233,565.00			1,186,371.00	
Stabilization								1,335,778.00	
<b>Total Fund Balances</b>	<b>\$ 757,764.00</b>	<b>\$ 626,421.00</b>	<b>\$ 95,377.00</b>	<b>\$ (73,353.00)</b>	<b>\$ 233,565.00</b>	<b>\$ 526,926.00</b>	<b>\$ 3,766,477.00</b>	<b>\$ 2,502,149.00</b>	<b>\$ 10,655,551.00</b>
<b>Total Liabilities and Fund Balances</b>	<b>\$ 2,515,869.00</b>	<b>\$ 626,421.00</b>	<b>\$ 95,377.00</b>	<b>\$ 6,647.00</b>	<b>\$ 233,565.00</b>	<b>\$ 526,926.00</b>	<b>\$ 4,963,761.00</b>	<b>\$ 2,516,712.00</b>	<b>\$ 12,093,478.00</b>

**TOWN OF WARREN, MA  
GENERAL FUND REVENUES  
FOR THE YEAR ENDED JUNE 30, 2020**

Taxes

Personal Property	\$	593,080
Real Estate		5,998,579
Tax Liens		74,413
Motor Vehicle Excise		524,462
Farm Animal Excise		-
PILOT		5,432
SOLAR PILOT		-
Chapter 61 Deferred		42,514
Classified Forest		-
State Owned Land		5,587
Penalties and Interest		79,162
Miscellaneous-pro forma tax		-
		<hr/> 7,323,229

Charges for Services

Fees	22,581
Rentals	16,757
Cemetery	4,912
Ambulance	209,205
Licenses and Permits	104,136
Parking Fines	965
Miscellaneous	3,760
	<hr/> 362,316

State Aid

Abatement to Elderly	22,768
Highway	-
Veterans benefits	51,008
Lottery	935,340
	<hr/> 1,009,116

Court Fines	10,265
Investment Income	20,830
Miscellaneous Income	31,412
Other Intergovernmental	-
	<hr/> 62,507

<b>Total General Fund Revenues</b>	<b>\$</b>	<b><u>8,757,168</u></b>
------------------------------------	-----------	-------------------------

**TOWN OF WARREN, MA  
GENERAL FUND EXPENDITURES  
FOR THE YEAR ENDED JUNE 30, 2020**

Moderator  
Moderator

\$ 500

Selectmen

Elected salary \$ 15,000  
Appointed salary \$ 46,434  
Expense \$ 61,837  
Capital \$ -  
\$ 123,271

Finance Committee  
Expense

\$ 926

Accountant

Appointed salary \$ 43,975  
Expense \$ 3,371  
Procurement \$ 368  
Annual audit \$ 22,855  
\$ 70,569

Assessors

Elected salary \$ 9,000  
Appointed salary \$ 49,063  
Expense \$ 19,727  
Capital \$ -  
\$ 77,790

Revaluation

Expense \$ 900  
\$ 900

Treasurer

Elected salary \$ 44,045  
Appointed salary \$ 4,583  
Expense \$ 16,855  
\$ 65,483

Tax Collector

Elected salary \$ 43,260  
Appointed salary \$ 10,330  
Expense \$ 19,995  
\$ 73,585

Legal Services  
Expense

\$ 86,964

Town Clerk

Elected salary \$ 44,000  
Appointed salary \$ 18,667  
Expense \$ 3,702  
\$ 66,369

Elections

Appointed salary \$ 8,507  
Expense \$ 1,950  
\$ 10,457

Registration

Appointed salary \$ 7,273  
Expense \$ 4,079  
\$ 11,352

Parking Clerk

Appointed salary \$ 700  
Expense \$ 60  
\$ 760

Conservation Committee

Appointed salary \$ 6,344  
Expense \$ 442  
\$ 6,786

Planner

Appointed salary \$ -  
Expense \$ -  
\$ -

Planning Board

Appointed salary \$ 13,783  
Expense \$ 1,980  
\$ -  
\$ 15,763

**TOWN OF WARREN, MA  
GENERAL FUND EXPENDITURES  
FOR THE YEAR ENDED JUNE 30, 2020**

<u>Board of Appeals</u>			<u>Building Inspector</u>		
Expense	\$	-	Appointed salary	\$	26,921
			Expense	\$	875
<u>Economic Development Board</u>				\$	27,796
Expense	\$	-			
			<u>Electrical Inspector</u>		
<u>Rent Control Board</u>			Appointed salary	\$	5,300
Expense	\$	-	Expense	\$	-
				\$	5,300
<u>Public Buildings</u>					
Appointed salary	\$	25,108	<u>Animal Inspector</u>		
Expense	\$	51,343	Appointed salary	\$	975
Capital	\$	47,495			
	\$	123,946	<u>Emergency Management</u>		
			Appointed Salary	\$	500
<u>Town Report</u>			Expense	\$	2,496
Expense	\$	2,269		\$	2,996
			<u>Animal Control</u>		
<u>Post Special Town Meeting</u>			Animal Control Regionalization	\$	10,790
Expense	\$	30			
			<u>Tree Warden</u>		
<u>Police</u>			Elected salary	\$	6,000
Appointed salary	\$	575,097	Expense	\$	46,762
Expense	\$	124,913		\$	52,762
Capital					
	\$	700,010	<u>Rutland Reg Comm. Ctr</u>		
			Expense	\$	126,660
<u>Fire Department</u>					
Appointed salary	\$	132,300	<u>Regional Schools</u>		
Expense	\$	78,342	Quaboag Assessment	\$	3,646,594
Hydrant rental	\$	48,503	Pathfinder Assessment	\$	514,429
Capital	\$	123,000	Debt Exclusion	\$	47,613
	\$	382,145		\$	4,208,636
<u>Ambulance</u>			<u>Highway</u>		
Appointed salary	\$	270,616	Elected salary	\$	51,897
Expense	\$	53,211	Appointed salary	\$	183,786
Capital	\$	-	Expense	\$	173,229
	\$	323,827	Capital	\$	16,281
				\$	425,193
<u>Snow and Ice</u>					
Appointed salary	\$	21,244	<u>Cultural Council</u>		
Expense	\$	106,596	Expense	\$	2,126
	\$	127,840	Supplies		
				\$	2,126

**TOWN OF WARREN, MA  
GENERAL FUND EXPENDITURES  
FOR THE YEAR ENDED JUNE 30, 2020**

Street Lighting

Expense \$ 20,086

Cemetery

Elected salary \$ 1,500  
Appointed salary \$ 17,764  
Expense \$ 7,382  
\$ 26,646

Board of Health

Elected salary \$ 2,833  
Appointed salary \$ 21,521  
Expense \$ 19,399  
\$ 43,753

Health Agent

Expense \$ 5,910

Council on Aging

Appointed salary \$ 81,464  
Expense \$ 25,365  
Capital \$ -  
Tri-valley services \$ 908  
\$ 107,737

Veterans Services

Appointed salary \$ 3,600  
Expenses \$ 1,714  
Benefits \$ 44,573  
Honor Roll \$ -  
\$ 49,887

Library

Warren Public Library \$ 82,290  
West Warren Public Library \$ 82,290  
Library Grant Match \$ -  
\$ 164,580

Regional Assessments

Regional Assessments & Charges \$ 1,471

Insurance

Property and liability \$ 106,655

Parks

Elected salary \$ 4,500  
Appointed salary \$ 26,665  
Expenses \$ 12,316  
Capital \$ -  
\$ 43,481

Historical Commission

Expenses \$ 102

Memorial Day

Expenses \$ 783

Holidays

Fireworks expense \$ -

Debt

Expenses \$ 858,531  
Interest \$ 16,494  
\$ 875,025

State and County Charges

RMV non-renewal \$ 11,830  
Air pollution \$ 1,376  
Worcester RTA \$ 13,316  
School Choice tuition \$ -  
County tax \$ -  
\$ 26,522

Benefits

Dental insurance \$ 12,195  
Health insurance \$ 387,853  
Retiree medical \$ 63,143  
Retirement \$ 367,357  
Workers compensation \$ 19,026  
Life insurance \$ 1,140  
Medicare \$ 30,109  
\$ 880,823

**Total General Fund Expenditures**

**\$ 9,488,237**

**TOWN OF WARREN, MA  
RECEIPTS AND EXPENDITURES  
FOR THE YEAR ENDED JUNE 30, 2020**

	<u>Justice &amp; Taser Grant</u>	<u>Justice Grants</u>	<u>Cares Act Grant</u>	<u>Community Development Block Grant</u>	<u>Total (Memorandum Only)</u>
Fund balance, July 1, 2019	\$ 3,543	\$ 1,295	\$ -	\$ 548	\$ 5,386
Receipts	-	-	3,703	477,764	481,467
Expenditures	-	-	-	528,907	528,907
Transfers in (out)	-	-	-	-	-
Fund balance, June 30, 2020	<u>\$ 3,543</u>	<u>\$ 1,295</u>	<u>\$ 3,703</u>	<u>\$ (50,595)</u>	<u>\$ (42,054)</u>

TOWN OF WARREN, MA  
STATE GRANTS  
RECEIPTS AND EXPENDITURES  
FOR THE YEAR ENDED JUNE 30, 2020

	Highway Chapter 90	Lucy Stone Imp. Grant	Green Communities Grant	Emergency Management Grant	BOH Emergency Management Grant	Police Vest Grant	Community Police Grants	MA DEP Recycling
Fund balance, July 1, 2019	\$ 4,341	\$ -	\$ (6,000)	\$ (2,450)	\$ 133	\$ 425	\$ -	\$ 3,900
Receipts		5,000	150,530	2,460		414	-	4,900
Expenditures		5,184	144,528	2,137			-	1,643
Transfers in (out)		-	-	-	-	-	-	-
Fund balance, June 30, 2020	\$ 4,341	\$ (184)	\$ 2	\$ (2,127)	\$ 133	\$ 839	\$ -	\$ 7,157

	SAFE Grants	State Aid to Libraries	Covid 19 Grant	Walkeen Kozlowski Road Grant	COA Formula Grant	Quabog/ School Street Grant	Mattress Recycling Grant	BOH Local Preparedness Grant
Fund balance, July 1, 2019	\$ 6,154	\$ 20,000	\$ -	\$ -	\$ -	\$ 67,817	\$ -	\$ 1,724
Receipts	-	9,488	5,500	-	10,896	13,325	-	-
Expenditures	6,154	9,488	2,005	-	5,806	81,142	-	-
Transfers in (out)	-	-	-	-	-	-	-	-
Fund balance, June 30, 2020	\$ -	\$ 20,000	\$ 3,495	\$ -	\$ 5,090	\$ -	\$ -	\$ 1,724

	Med Grant	State 911 Grant	Arts Council Grant	Fire Fighting Equipment	Emergency Plan Norcross	Historic Preservation	Total (Memorandum Only)
Fund balance, July 1, 2019	\$ -	\$ -	\$ 2,294	\$ 1,643	\$ -	\$ -	\$ 99,981
Receipts	650	-	6,221	-	-	-	209,384
Expenditures	131	-	2,194	-	-	-	260,412
Transfers in (out)	-	-	-	-	-	-	-
Fund balance, June 30, 2020	\$ 519	\$ -	\$ 6,321	\$ 1,643	\$ -	\$ -	\$ 48,953

TOWN OF WARREN, MA  
 RECEIPTS RESERVED FOR APPROPRIATION  
 RECEIPTS AND EXPENDITURES  
 FOR THE YEAR ENDED JUNE 30, 2020

	<u>Repair Headstones</u>	<u>Sale of Cemetery Lots</u>	<u>Sale of Real Estate</u>	<u>Dog Pound</u>	<u>Wetland Protection</u>	<u>Highway Equipment</u>	<u>Total Memorandum Only</u>
Fund balance, July 1, 2019	\$ 624	\$ 12,218	\$ 18,471	\$ 638	\$ 31,962	\$ 30,865	\$ 94,778
Receipts	-	2,080	-	372	5,275	13,394	21,121
Expenditures	-	-	-	-	22	-	22
Transfers in (out)	-	-	-	-	-	(20,500)	(20,500)
Fund balance, June 30, 2020	<u>\$ 624</u>	<u>\$ 14,298</u>	<u>\$ 18,471</u>	<u>\$ 1,010</u>	<u>\$ 37,215</u>	<u>\$ 23,759</u>	<u>\$ 95,377</u>

**TOWN OF WARREN, MA  
CAPITAL PROJECTS FUND  
RECEIPTS AND EXPENDITURES  
FOR THE YEAR ENDED JUNE 30, 2020**

	<u>DOWNTOWN DESIGN</u>	<u>STREET LIGHTS</u>
<b><u>REVENUES</u></b>		
Charges for Services	\$ -	\$ -
Federal revenue	-	-
Miscellaneous Revenue	940	-
Earnings on Investments	-	-
<b>Total Revenues</b>	<u>940</u>	<u>-</u>
 Bonds Payable	 -	 -
Transfers From Other Funds	-	35,459
Other Financing Sources	-	-
<b>Total Revenues and Other Financing Sources</b>	<u>940</u>	<u>35,459</u>
 <b><u>EXPENSES</u></b>		
Salary and Wages	-	-
Expenses	-	-
Construction Work In Progress	-	-
Capital Outlay	-	-
Debt Service	-	-
<b>Total Expenses</b>	<u>-</u>	<u>-</u>
 Transfers To Other Funds	 -	 -
Other Financing Uses	-	-
<b>Total Expenses and Other Financing Uses</b>	<u>-</u>	<u>-</u>
 <b>Excess (Deficiency) of Revenues Over Expenses and Other Financing Sources (Uses)</b>	   <b>940</b>	   <b>35,459</b>
<b>Capital Assets, net of related debt Invest in Capital Assets</b>		
 Liability and Fund Balance Beginning of Year	 <u>\$ -</u>	 <u>(109,752)</u>
 Bonds Payable	 -	 -
Construction Work In Progress	-	-
Adjustment	-	-
<b>Liability and Fund Balance End of Year</b>	<u><b>\$ 940</b></u>	<u><b>\$ (74,293)</b></u>

TOWN OF WARREN, MA  
REVOLVING FUNDS 53E 1/2  
RECEIPTS AND EXPENDITURES  
FOR THE YEAR ENDED JUNE 30, 2020

	<u>Plumbing &amp; Gas</u>	<u>Building Inspector</u>	<u>PERC Tests</u>	<u>Cable</u>	<u>Dog Licenses</u>	<u>Dog Penalty</u>	<u>Total (Memorandum Only)</u>
Fund balance, July 1, 2019	3,557	1,000	85	82,563	500	-	87,705
Receipts	5,035	23,251	3,075	30,306	2,051	640	64,358
Expenditures	4,425	23,251	2,850	13,306	324	-	44,156
Transfers in (out)	-	-	-	-	(1,727)	(640)	(2,367)
Fund balance, June 30, 2020	<u>4,167</u>	<u>1,000</u>	<u>310</u>	<u>99,563</u>	<u>500</u>	<u>-</u>	<u>105,540</u>

**TOWN OF WARREN, MA  
OTHER REVOLVING & GIFT FUNDS  
RECEIPTS AND EXPENDITURES  
FOR THE YEAR ENDED JUNE 30, 2020**

	Council On Aging Gift	Highway Used Mower Gift	Law Enforcement Trust	Council On Aging Van Gift	Cultural Council Program	Cultural Council Scholarship	Honor Roll Gift	Park Gift
Fund balance, July 1, 2019	17,409	425	13,923	2,532	11,151	26,772	1,370	366
Receipts	17,898	-	7	1,117	470	772	-	1
Expenditures	24,239	-	-	-	1,100	2,000	-	-
Transfers in (out)	-	-	-	-	-	-	-	-
Fund balance, June 30, 2020	<u>\$ 11,068</u>	<u>\$ 425</u>	<u>\$ 13,930</u>	<u>\$ 3,649</u>	<u>\$ 10,521</u>	<u>\$ 25,544</u>	<u>\$ 1,370</u>	<u>\$ 367</u>
	Community Center Gift	Hwy Cutler Rd Gift	Heal Inc Gift	Water Betterment	Insurance - \$20,000	Veterans Park Gift	Park Recreation Fund	Emergency Management Gift
Fund balance, July 1, 2019	1,600	-	1,760	304,252	4,276	540	14,117	1,236
Receipts	-	12,000	-	1,185	53,530	-	2,005	200
Expenditures	-	1,880	-	-	54,530	-	453	-
Transfers in (out)	-	-	-	(303,265)	-	-	-	-
Fund balance, June 30, 2020	<u>\$ 1,600</u>	<u>\$ 10,120</u>	<u>\$ 1,760</u>	<u>\$ 2,172</u>	<u>\$ 3,276</u>	<u>\$ 540</u>	<u>\$ 15,669</u>	<u>\$ 1,436</u>
	CSX Lucy Stone Gift	WCAC Fuel	Cable Comm Gift	Stanton Foundation Grant	K-9 Gift	Historical Commission Gift	Lucy Stone Gift	Gazebo Gift
Fund balance, July 1, 2019	12,911	732	233	1,666	6,574	181	3,552	98
Receipts	-	-	45	-	-	-	300	-
Expenditures	489	-	-	386	-	-	839	-
Transfers in (out)	-	-	-	-	-	-	-	-
Fund balance, June 30, 2020	<u>\$ 12,422</u>	<u>\$ 732</u>	<u>\$ 278</u>	<u>\$ 1,280</u>	<u>\$ 6,574</u>	<u>\$ 181</u>	<u>\$ 3,013</u>	<u>\$ 98</u>
								Total (Memorandum Only)
								\$ 427,676
								\$ 89,530
								\$ 85,916
								(303,265)
								<u>\$ 128,025</u>

**TOWN OF WARREN, MA  
ENTERPRISE FUNDS  
RECEIPTS AND EXPENDITURES  
FOR THE YEAR ENDED JUNE 30, 2020**

	<u>SEWER</u>	<u>LANDFILL</u>
<b><u>REVENUES</u></b>		
Charges for Services	\$ 546,675	\$ -
State Revenue	-	-
Miscellaneous Revenue	2,464	-
Earnings on Investments	6,063	984
<b>Total Revenues</b>	<u>555,202</u>	<u>984</u>
Bond Proceeds		
Transfers From Other Funds	-	59,200
Other Financing Sources	-	-
<b>Total Revenues and Other Financing Sources</b>	<u>\$ 555,202</u>	<u>\$ 60,184</u>
<b><u>EXPENSES</u></b>		
Salary and Wages	197,476	-
Expenses	218,766	142,152
Construction	-	-
Capital Outlay	-	-
Debt Service	21,293	-
<b>Total Expenses</b>	<u>437,535</u>	<u>142,152</u>
Transfers To Other Funds	461,274	-
	<u>-</u>	<u>-</u>
<b>Total Expenses and Other Financing Uses</b>	<u>\$ 898,809</u>	<u>\$ 142,152</u>
<b>Excess (Deficiency) of Revenues Over Expenses and Other Financing Sources (Uses)</b>	<b>\$ (343,607)</b>	<b>\$ (81,968)</b>
Fund Balance Beginning of Year	3,926,311	612,413
Adjustments ***	<u>1,381,057</u>	<u>(3,520)</u>
<b>Fund Balance End of Year</b>	<u><b>\$ 4,963,761</b></u>	<u><b>\$ 526,925</b></u>

\*\*\* Adjustment is for moving South St. Sewer Line  
to Sewer enterprise fund.

TOWN OF WARREN, MA  
TRUST FUNDS  
RECEIPTS AND EXPENDITURES  
FOR THE YEAR ENDED JUNE 30, 2020

	Stabilization	Capital Stabilization	Structural Turnout Gear/ Stabilization	Town Hall Repair Stabilization	Engine 5 Replacement	Sanitor Center Kitchen/ Stabilization	Non- Expendable Trust Funds	Expendable Trust Funds	Total (Memorandum Only)
Fund balance, July 1, 2019	\$ 1,292,126	\$ 160,495	\$ 66,000	\$ 10,000	-	7,000.00	\$ 171,473	\$ 374,838	\$ 2,081,932
Receipts	43,652	-	-	-	-	-	-	14,139	57,791
Expenditures	-	-	-	-	-	-	-	4,138	4,138
Transfers in (out)	-	(8,000)	(66,000)	-	70,000	-	(58)	6,035	1,977
Fund balance, June 30, 2020	<u>\$ 1,335,778</u>	<u>\$ 152,495</u>	<u>\$ -</u>	<u>\$ 10,000</u>	<u>\$ 70,000</u>	<u>\$ 7,000</u>	<u>\$ 171,415</u>	<u>\$ 390,874</u>	<u>\$ 2,137,562</u>

TOWN OF WARREN, MA  
 AGENCY FUNDS  
 RECEIPTS AND EXPENDITURES  
 FOR THE YEAR ENDED JUNE 30, 2020

	<u>BALANCE</u> <u>7/1/2019</u>	<u>Additions</u>	<u>Deductions</u>	<u>BALANCE</u> <u>6/30/2020</u>
<u>Assets</u>				
Cash	\$ 209,005	\$ 408,220	\$ 250,546	\$ 366,679
Accounts Receivable	10,992	6,969	5,490	12,471
<b>Total Assets</b>	<b>\$ 219,997</b>	<b>\$ 415,189</b>	<b>\$ 256,036</b>	<b>\$ 379,150</b>
<u>Liabilities</u>				
Police Outside Detail	\$ 13,532	\$ 151,682	\$ 164,715	\$ 499
License Due State	2,883	11,500	12,313	2,070
Other Liabilities	203,582	252,007	79,008	376,581
<b>Total Liabilities</b>	<b>\$ 219,997</b>	<b>\$ 415,189</b>	<b>\$ 256,036</b>	<b>\$ 379,150</b>

**TOWN TREASURER  
FY20 ANNUAL REPORT  
July 1, 2019 - June 30, 2020**

**Highlights of official acts and accomplishments during period ending 6/30/2020:**

- Managed cash flows of approximately \$12 Million
- Issued 6,278 Payroll and Vendor warrant checks/vouchers  
Provided 171 W2s and 17 Form 1099MISCs
- Earned \$88,227 from investments
- Collected \$109,298 in outstanding taxes, interest, and charges from Tax Title accounts  
Thirteen (13) properties were redeemed in full

**Statement of Cash Flow**

	FY2020
Beginning Cash Balance - 07/01/2019	\$ 5,164,152
+ Cash Receipts (Inflows)	\$ 11,525,792
- Warrants Funded (Outflows)	\$ (12,072,286)
Ending Cash Balance - 06/30/2020	\$ 4,617,658

**Balance of Cash Investments by Financial Institution:**

Cornerstone Bank	\$ 1,937,504
Federated Investments – MMDT	\$ 387,888
UniBank for Savings	\$ 85,178
Bartholomew (CFN) Investments	\$ 2,207,089
Total	\$ 4,617,658

**Trust Funds in Custody of Treasurer**

Book Value as of 6/30/2020

Stabilization Funds	\$	1,575,273
Library Funds		12,000
Mary & Nora Burns School Fund		5,161
Paul Stokosa Baseball Trust Fund		31,561
West Warren Library Trust		77,253
St. Paul's Cemetery Funds		3,142
Cultural Council Scholarship Fund		25,544
Pine Grove Cemetery Fund		193,016
Laura Blair Park Fund		1,854
Cutter Park Playground Fund		3,117
Windsor Wright Cemetery Fund		1,561
Post War Rehabilitation Fund		108
Dr. Rearick Memorial Trust Fund		2,734
Curran Burns Hospital Fund		77,691
Flood Control Escrow Fund		2,294
Conservation Funds		29,450
Unemployment Trust Fund		111,700
Insurance Proceeds		9,205
	\$	<hr/> 2,162,663

TOWN OF WARREN  
5-Year Long Term Debt Schedule

			FY2018		FY2019		FY2020		FY2021		FY2022
<b>LONG-TERM DEBT</b>											
USDA											
Heritage Village - Sewer Betterment (92-04)											
Issued 12/28/2000	Interest Paid	\$	15,364	\$	14,969	\$	9,450				
Interest 4.50%	Principal	\$	8,775	\$	9,170	\$	323,475				
Borrowed: \$440,000											
<b>Maturity Date 12/28/2039</b>	<b>Bond Balance</b>	<b>\$</b>	<b>332,645</b>	<b>\$</b>	<b>323,475</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>
USDA											
Heritage Village - Water Betterment (91-06)											
Issued 05/15/2002	Interest Paid	\$	15,944	\$	15,574	\$	4,346				
Interest 4.75%	Principal	\$	7,799	\$	8,169	\$	319,696				
Borrowed: \$418,000											
<b>Maturity Date 05/15/2041</b>	<b>Bond Balance</b>	<b>\$</b>	<b>327,865</b>	<b>\$</b>	<b>319,696</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>
USDA											
Highway Barn (97-08)											
Issued 08/15/2008	Interest Paid	\$	62,741	\$	61,645	\$	60,503	\$	59,314	\$	58,077
Interest 4.125%	Principal	\$	26,576	\$	27,672	\$	28,814	\$	30,003	\$	31,240
Borrowed: \$1,699,000											
<b>Maturity Date 08/15/2046</b>	<b>Bond Balance</b>	<b>\$</b>	<b>1,494,413</b>	<b>\$</b>	<b>1,466,741</b>	<b>\$</b>	<b>1,437,927</b>	<b>\$</b>	<b>1,407,924</b>	<b>\$</b>	<b>1,376,684</b>
EASTERN BANK											
Municipal Bldg & Fire Truck											
Issued 02/15/2011	Interest Paid	\$	14,250	\$	9,500	\$	4,750				
Interest 4.75%	Principal	\$	100,000	\$	100,000	\$	100,000				
Borrowed: \$900,000											
<b>Maturity Date 05/15/2020</b>	<b>Bond Balance</b>	<b>\$</b>	<b>200,000</b>	<b>\$</b>	<b>100,000</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>
USDA											
South Street Sewer (92-12)											
Issued 02/23/2012	Interest Paid	\$	15,381	\$	15,061	\$	14,735	\$	14,401	\$	14,060
Interest 2.25%	Principal	\$	14,192	\$	14,512	\$	14,838	\$	15,172	\$	15,513
Borrowed: \$750,000											
<b>Maturity Date 02/23/2050</b>	<b>Bond Balance</b>	<b>\$</b>	<b>669,396</b>	<b>\$</b>	<b>654,884</b>	<b>\$</b>	<b>640,046</b>	<b>\$</b>	<b>624,874</b>	<b>\$</b>	<b>609,361</b>
USDA											
South Street Sewer (92-14)											
Issued 06/15/2012	Interest Paid	\$	6,374	\$	6,241	\$	6,106	\$	5,968	\$	5,827
Interest 2.00%	Principal	\$	6,639	\$	6,772	\$	6,907	\$	7,045	\$	7,186
Borrowed: \$350,000											
<b>Maturity Date 06/15/2051</b>	<b>Bond Balance</b>	<b>\$</b>	<b>312,069</b>	<b>\$</b>	<b>305,298</b>	<b>\$</b>	<b>298,391</b>	<b>\$</b>	<b>291,345</b>	<b>\$</b>	<b>284,159</b>
<b>Interest Payments</b>											
		<b>\$</b>	<b>130,054</b>	<b>\$</b>	<b>122,990</b>	<b>\$</b>	<b>99,890</b>	<b>\$</b>	<b>79,683</b>	<b>\$</b>	<b>77,963</b>
<b>Principal Payments</b>											
		<b>\$</b>	<b>163,981</b>	<b>\$</b>	<b>166,295</b>	<b>\$</b>	<b>793,731</b>	<b>\$</b>	<b>52,220</b>	<b>\$</b>	<b>53,940</b>
<b>Outstanding Balance</b>											
		<b>\$</b>	<b>3,336,389</b>	<b>\$</b>	<b>3,170,094</b>	<b>\$</b>	<b>2,376,363</b>	<b>\$</b>	<b>2,324,144</b>	<b>\$</b>	<b>2,270,204</b>

The following list represents wages and salaries paid to all Town employees for calendar year 2020, for which there were 52 weekly pay periods.

Last Name	First Name	Middle	Gross Wages (Including SDP)	Special Duty Police
ACERRA	CHRISTINA	R.	\$ 972.01	
ACERRA	REBECCA	A.	\$ 45,853.56	
ASSELIN	LEO	H	\$ 446.26	
BANAS	KATHLEEN		\$ 672.59	
BAXTER	CYNTHIA		\$ 89.25	
BEALL	SETH	A.	\$ 41,817.74	
BEAUDRY	ROBERT	E.	\$ 2,104.93	
BEAUDRY JR	FRANCIS H		\$ 3,065.00	
BEAUREGARD	KENNETH		\$ 2,914.93	
BERNARD	DAVID JR	L	\$ 43,742.88	
BLAIS	RAYMOND	R.	\$ 58,493.37	
BONNEAU	MATTHEW	A.	\$ 3,649.55	
BOUCHARD	ABIGAIL		\$ 247.50	
BOUCHARD	CHRISTOPHER		\$ 57,532.01	\$ 3,096.00
BOUCHER	BRANDON		\$ 821.25	
BOUCHER	LISA	A	\$ 1,500.00	
BRIDGES	HEATHER	L.	\$ 525.96	
BRIDGES	SCOTT		\$ 2,744.93	
CARNEY	RACHAEL	L.	\$ 40,949.16	
CLOWES	PRISCILLA	J.	\$ 25,148.27	
COTE	ABIGAIL	N	\$ 2,770.93	
COTE	RENE	P.	\$ 12,038.12	\$ 9,695.33
COURTNEY	DANIEL	M.	\$ 22,527.96	\$ 1,652.50
CRISTOL	STEVEN		\$ 736.01	
CUMMINGS	SYLVIA		\$ 1,102.90	
CZUB	KATHLEEN	M.	\$ 27,613.47	
CZUB	TIMOTHY		\$ 833.32	
DELANSKI	HOLLIE	A.	\$ 570.00	
DESROSIERS	DENNIS		\$ 20,146.93	
DIGRIS	LISA	M.	\$ 25,843.59	
DISLEY	CHARLENE	M.	\$ 25,653.96	
DOLINA	PHYLLIS	A	\$ 796.89	
DUFRESNE	DAVID	P.	\$ 2,694.40	
DUNCAN	CATHERINE		\$ 631.14	
DUNCAN JR.	SCOTT		\$ 2,104.93	
DUSTY	JAMES	G.	\$ 41,958.09	
DUSTY	KAREN	L	\$ 10,834.01	
FARLAND	NICHOLAS	R.	\$ 2,104.93	
FINNEY	TYLER	D	\$ 135.00	
FLEMING	VIRGINIA	M	\$ 1,020.01	
FORTIN	GARRETT	K	\$ 13,532.60	\$ 5,967.75
FRANCESKETTI	SHEILA		\$ 816.01	
GAGNER	JAMES	A.	\$ 19,497.96	
GAGNON	CHERYL		\$ 471.76	
GANCORZ	ELAINE	M.	\$ 1,676.63	
GIZA	ANDREW		\$ 2,104.93	
GRAY	DAVID	L.	\$ 41,139.21	
GUGLIETTI	RONALD	E.	\$ 8,518.40	
GUSHUE	MILDRED	A.	\$ 700.00	
GUZIK	DAWN	M.	\$ 24,929.38	
HASTINGS	BARBARA	J.	\$ 1,096.51	
HASTINGS	PETER	R.	\$ 1,491.76	
JACQUES	MICHAEL	J.	\$ 2,444.93	
JODOIN	ASHLEY	L	\$ 9,306.17	\$ 652.50
JOHNSON	DAVID	S.	\$ 2,104.93	

Last Name	First Name	Middle	Gross Wages (Including SDP)	Special Duty Police
JOHNSON	DAVID	A.	\$ 1,500.00	
JOHNSON	SUSAN	B.	\$ 153.01	
JOLIN	FRANK	R.	\$ 9,071.91	\$ 970.50
JONES	CHRISTOPHER	P.	\$ 4,150.00	
KEEFE	PAULA	B	\$ 3,000.00	
KEOUGH	JACK		\$ 36,401.12	
KING	DRUE	C	\$ 105.19	
KNORRING	RICHARD	T	\$ 2,104.93	
KUPRYCZ	IGOR		\$ 2,096.25	
KUPRYCZ	KATHY	J	\$ 379.32	
LACASSE	DEBORAH	A.	\$ 255.00	
LACEY	CABOT		\$ 1,490.25	
LACEY JR.	KENNETH		\$ 10,925.00	
LAFLOWER	JOSEPH	R.	\$ 24,724.50	\$ 24,724.50
LAFLOWER	JOSEPH	A.	\$ 87,931.06	\$ 1,662.00
LAFLOWER	SHEILA	E.	\$ 100.00	
LAPINE	GARY	W.	\$ 3,600.00	
LARKIN	BARBARA	B.	\$ 580.14	
LAVIGNE	DEANNA	L	\$ 3,535.65	
LAVIGNE	JOAN		\$ 1,500.00	
LAVOIE	ADAM		\$ 76,705.94	
LIZAK	RUTH	J.	\$ 4,747.28	
LONDERGAN	BARBARA	J	\$ 92.44	
LONDERGAN	EDWARD	F	\$ 92.44	
LOUVITAKIS	MARTHA		\$ 2,687.10	
LOWELL	NANCY	J.	\$ 45,613.90	
MAKOWSKI	DONALD	J	\$ 1,000.00	
MANSFIELD	SCOT M		\$ 25,953.60	
MARTIN	BRUCE		\$ 1,366.72	
MARTIN	HANNAH	L	\$ 51.00	
MARTIN	TAMMY		\$ 29,373.29	
MATYS	MARIA		\$ 112.50	
MAZUR	TRACEY	S.	\$ 44.63	
MCCARTHY	CONOR	P	\$ 371.25	
MCCAUGHEY	VINCENT	J	\$ 500.00	
MCKEON	ALAN		\$ 9,472.07	
MCKEON	JAMES		\$ 16,666.90	
MELI	SHARON	L.	\$ 37,605.49	
MELLEN	DAVID	A.	\$ 36,650.77	\$ 11,797.75
MENDREK	CHRISTOPHER		\$ 7,975.19	
MESSIER	DENISE	L	\$ 344.26	
MIKUS	GARY	P.	\$ 5,718.96	
MILLETTE	GERALD	N.	\$ 96,421.40	\$ 45.00
MORIN	MATTHEW	D.	\$ 95,357.35	\$ 25,695.50
MORIN	SHAWN	M.	\$ 48,121.15	\$ 12,791.00
MORRISON	PATRICIA	A.	\$ 969.01	
MOULSON	HOWARD	H.	\$ 1,500.00	
MUNDELL	LISA	M.	\$ 2,228.25	
MURRAY	MICHAEL	P.	\$ 2,164.93	
NALE	MADESYN	R	\$ 38,326.62	\$ 2,604.50
NARDI	DARIO	F.	\$ 2,305.57	
NASON	JOHN		\$ 4,999.98	
NICHOLAS	KEITH	E.	\$ 31,764.92	\$ 3,358.00
ODIORNE	KATHLEEN	A.	\$ 785.33	
OLSON	JEREMY	R.	\$ 56,108.99	
PALMER	AARON	A	\$ 38,324.97	
PEREZ	JUSTIN		\$ 39,524.23	
PERKINS	STEVEN	R.	\$ 2,104.93	
PETRAITIS	SCOTT	D	\$ 47,067.38	

Last Name	First Name	Middle	Gross Wages (Including SDP)	Special Duty Police
PINA	DONNA	L	\$ 369.75	
PISARSKI	RICHARD	H	\$ 1,633.28	
PLANTE	SYDNEY	A.	\$ 375.00	
PLUTA	MICHAEL	R.	\$ 1,085.00	
PONTBRIAND	ERIC	H.	\$ 555.00	
QUINTAL	NICHOLAS		\$ 153.00	
RAMSEY	HAROLD	WILLIAM	\$ 3,000.00	
RAMSEY	SUZANNE		\$ 1,500.00	
RICHARD	MARC	W.	\$ 4,999.98	
ROMANI	CHRISTOPHER	S.	\$ 123,386.52	\$ 58,303.14
ROMANSKI	SHAWN	M.	\$ 71,910.52	
RUSSELL	BEVERLY B		\$ 153.01	
RUSSELL	JONATHAN	E	\$ 13,722.87	
RUSSELL JR.	PAUL		\$ 43,124.47	
RUTTER	CLIFFORD	M.	\$ 100.00	
SABLACK	AGNES	E.	\$ 1,141.14	
SABLACK	CHAD	W.	\$ 2,354.93	
SAUSVILLE	CAROL		\$ 353.84	
SAUSVILLE	DONALD	D.	\$ 428.64	
SCHLOSSTEIN	ERICA	J.	\$ 409.50	
SCHMIDT	GRACE	K	\$ 352.50	
SCHMIDT	KERRY	A.	\$ 44,576.81	
SEETON	RYAN	J.	\$ 333.75	
SHABLIN	DYLAN	P.	\$ 41.44	
SHEPARD	DAVID	W	\$ 16,146.36	
SHEPARDSON	PAUL	W.	\$ 300.00	
SINNI	ALEXANDER	P.	\$ 20,954.79	\$ 4,364.00
SLEDZIEWSKI	GAIL	P.	\$ 9,621.42	
SLEDZIEWSKI	KYLE	A.	\$ 10,380.72	
SNOW	STEPHANIE	A	\$ 1,292.24	
SOLTYS	BEVERLY	A.	\$ 981.76	
SOREL	JULIANA	E	\$ 195.97	
STOCKLEY	JAMES	M.	\$ 35.06	
STOCKLEY	LAURA	J	\$ 18,452.15	
SWISTAK	DAWN	M	\$ 44,710.29	
THEBERGE	ALBERT		\$ 25.60	
THIBODEAU	CORINNE		\$ 5,595.02	
THOMPSON	JACOB	A.	\$ 8,635.42	
THOMPSON	MERRILL	J.	\$ 23,398.87	
VADNAIS	JULIE	D.	\$ 478.13	
WALTERS	ADAM	R.	\$ 48,139.89	
WALTERS	JENNIFER	R.	\$ 1,880.46	
WEDGE	JOSEPH	J	\$ 2,104.93	
WILK	KAREN	M.	\$ 1,227.21	
WILLIAMS	EDWARD	H.	\$ 33,052.15	
WILLIAMS	JOHN	M.	\$ 17,665.57	
WINDERS	GAIL	M.	\$ 11,444.91	
WITASZEK	DOROTHY		\$ 471.76	
WITASZEK	MADELINE	R.	\$ 15,814.90	
WOODFORD	PHILLIP	A.	\$ 2,104.93	
WROBEL	LEONA		\$ 427.13	
WROBEL	LINDA		\$ 723.59	
TOTAL WAGES & SALARIES			<u>2,282,385.17</u>	

Respectfully Submitted,

Dawn M. Swistak

Town Treasurer

**ANNUAL REPORT OF THE  
COLLECTOR OF TAXES  
JULY 1, 2019 – JUNE 30, 2020**

**TAXES TO BE COLLECTED**

**BALANCE CARRIED FROM JUNE 30, 2019**

Real Estate Taxes	\$376,838.17
Supplemental Tax	1,049.42
Rollback	43,079.87
Personal Property Taxes	143,978.04
Sewer Liens	63,524.73
Water Liens	1,783.32
Motor Vehicle Excise	<u>181,908.34</u>
<b>TOTAL</b>	<b>\$812,161.89</b>

**NEW TAXES COMMITTED DURING FY 2020**

Real Estate Taxes	\$6,188,357.62
Rollback Tax	2,844.07
Personal Property Taxes	843,998.47
Sewer Liens	109,675.69
Water Liens	5,895.66
Mobile Home Parks	16,632.00
Motor Vehicle Excise	<u>614,264.69</u>
<b>TOTAL</b>	<b>\$7,781,668.20</b>

**REFUNDS ISSUED DURING FY 2020**

Real Estate Taxes	\$18,122.94
Personal Property Tax	273.81
Motor Vehicle Excise	<u>13,924.26</u>
<b>TOTAL</b>	<b>\$32,321.01</b>

**TOTAL TAXES TO BE COLLECTED**

**\$8,626,151.10**

## **TAXES COLLECTED**

### **CASH PAID TO TREASURER**

Real Estate Taxes	\$6,015,652.56
Supplemental Tax	1,049.42
Roll Back	42,513.87
Personal Property Taxes	593,353.36
Sewer Liens	83,296.85
Water Liens	3,747.41
Mobile Home Parks	16,632.00
Motor Vehicle Excise	<u>538,386.29</u>
<b>TOTAL</b>	<b>\$7,294,631.76</b>

### **ABATEMENTS GRANTED**

Real Estate Taxes	\$8,469.62
Real Estate Exemptions	38,554.66
Personal Property	58.32
Motor Vehicle Excise	<u>59,496.33</u>
<b>TOTAL</b>	<b>\$106,578.93</b>

### **TAX TITLE ACCOUNTS**

Real Estate Taxes	\$88,239.16
Sewer Liens	11,775.00
Water Liens	<u>1,072.44</u>
<b>TOTAL</b>	<b>\$101,086.60</b>

### **TOTAL TAXES COLLECTED**

**\$7,502,297.29**

## OUTSTANDING BALANCES

### BALANCE AS OF JUNE 30, 2020

Real Estate Taxes	\$432,402.73
Rollback Tax	3,410.07
Personal Property Taxes	394,838.64
Sewer Liens	78,128.57
Water Liens	2,859.13
Motor Vehicle Excise	<u>212,214.67</u>
<b>TOTAL</b>	<b>\$1,123,853.81</b>

### \*\*\*\*SUMMARY OF ACCOUNTS\*\*\*\*

TOTAL TAXES TO BE COLLECTED	\$8,626,151.10
TOTAL TAXES COLLECTED	<u>7,502,297.29</u>
<b>Outstanding Balance as of June 30, 2020</b>	<b>\$1,123,853.81</b>

### INTEREST AND CHARGES COLLECTED DURING FY 2020

Delinquent Real Estate Interest	\$40,400.49
Delinquent Motor Vehicle Interest	7,295.22
Delinquent Personal Property Interest	269.30
Registry Clears	7,500.00
Interest Bank Accts	175.24
Demand and Warrant Fees	11,710.00
Municipal Lien Certificate Fees	3,925.00
Advertising Fees	<u>349.26</u>
<b>TOTAL</b>	<b>\$71,624.51</b>

Taxes Paid to Treasurer	\$7,294,631.76
Interest and Charges Paid to Treasurer	<u>71,624.51</u>
<b><u>TOTAL PAID TO TREASURER</u></b>	<b>\$7,366,256.27</b>

Respectfully submitted by  
Kerry Schmidt,  
Collector of Taxes

# **ANNUAL REPORT OF THE BOARD OF ASSESSORS**

## **2020**

The Assessors' primary duties are to determine the class and value of property for taxation fairly and equitably as prescribed by Massachusetts General Law, and the Guidelines of the Commissioner of Revenue, and to keep accurate data on all real and personal property.

We are responsible for preparing motor vehicle excise data received from the Registry of Motor Vehicle to turn over to the tax collector for billing. We administer and process all Chapter 61 applications, veterans, elderly, blindness and hardship exemptions, as well as property and excise abatements.

It is our responsibility to draft, negotiate, reassess and commit PILOT agreements for all Commercial Solar Facilities and for any other Tax-Exempt entities/owners that agree to one.

Property inspections are conducted annually for abatement review, building permits, sales review and cyclical data inspections as required by Department of Revenue (DOR).

Every year we review local property sales and make adjustments to assessed values. Those values are submitted to the DOR for approval. Every 5 years DOR certifies our values after an extensive inhouse and field review is complete.

It is also our responsibility to tract and report all new growth to the DOR. New growth is factored into the maximum amount the Town can levy each year. Under Proposition 2 ½ terms the tax levy cannot be greater than 2 ½ % of the previous year's levy limit plus the amount of new taxes created from new growth.

### **TAX RATE: \$17.16 Per Thousand for FY20**

on Residential, Open Space, Commercial, Industrial and Personal Property.

<b>FISCAL YEAR 2020</b>	<b>VALUE</b>	<b>PARCEL COUNT</b>
<b>Class 1 Residential</b>	\$338,504,880	2,122
<b>Class 2 Open Space</b>	\$0.00	0
<b>Class 3 Commercial</b>	\$10,913,595	278
<b>Class 4 Industrial</b>	\$11,492,100	34
<b>Class 5 Personal Property</b>	\$48,398,607	129
<b>Exempt Property</b>	\$34,639,500	106
<b>TOTAL</b>	<b>\$443,948,682</b>	<b>2,669</b>

<b>COMMITMENTS</b>	<b>AMOUNTS</b>
Real Estate	\$6,188,357.62
Personal Property	\$830,519.59
Motor Vehicle Excise	\$614,264.69
Sewer Liens	\$109,675.69
Water Liens	\$5,895.66
Roll Back Taxes	\$2,844.07
Water/Sewer Betterment	N/A
Omitted/Revised Assessments	\$13,478.88
Supplemental Taxes	N/A
PILOT	\$2,715.90
<b>TOTAL</b>	<b>\$7,767,752.10</b>

<b>ABATEMENTS</b>	<b>AMOUNT</b>
Motor Vehicle	\$ 59,496.33
Personal Property	\$ 58.32
Real Estate	\$ 8,469.62
<b>TOTAL</b>	<b>\$ 68,024.27</b>

<b>EXEMPTIONS/CREDITS</b>	<b># GRANTED</b>	<b>AMOUNT</b>
Clause 22B Veteran	1	\$1,250.00
Clause 22C Veteran	1	\$1,100.00
Clause 22 Veteran	21	\$8,400.00
Clause 22E/E5 Veteran	13	\$13,500.00
Clause 41E Elderly	19	\$9,500
Clause 37 Blind	4	\$1,750.00
Clause 22D	1	\$2,500.00
Clause 17C Surviving Spouse	3	\$831.99
Senior Work off	5	\$2,500.00
<b>TOTAL</b>	<b>68</b>	<b>\$41,331.99</b>

<b>RECEIPTS AND REVENUE</b>	<b>AMOUNT</b>
State Reimbursements	\$1,067,265.00
Estimated Receipts & Revenue	\$4,859,049.90
<b>TOTAL</b>	<b>\$5,926,314.90</b>

<b>TO BE RAISED</b>	<b>AMOUNT</b>
Total to be raised	\$11,882,795.47
Total Levy	\$7,023,745.57

<b>NEW GROWTH</b>	<b>AMOUNT</b>
Real Estate	\$2,890,051.00
Personal Property	\$4,642,106.00
<b>TOTAL</b>	<b>\$7,532,157.00</b>

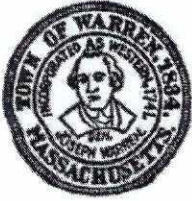
#### **WARREN BOARD ASSESSORS AND STAFF**

Paula Keefe, Chairman, Elected May 2018, resigned December 31, 2020  
H. William Ramsey, Member, Elected May 2019  
Richard Pisarski, Member, Elected May 2018-Term Ended May 2020  
Bruce Martin, Member, Elected May 2020  
Rachael Carney, Assistant Assessor  
Tammy Martin, Clerk, transferred to Accountant position March 2020.  
Deanna Lavigne, Clerk, started September 28, 2020.

#### **OFFICE HOURS**

Office Hours – Mon–Wed. 8:30 AM to 3:30 PM  
Thursday Closed  
Meetings: 2<sup>nd</sup> & 4<sup>th</sup> Wednesday of each month at 6 PM

**Respectfully Submitted,**  
**Warren Board of Assessors**



# TOWN OF WARREN

INSPECTOR OF BUILDINGS  
P.O. Box 609 Warren, Massachusetts 01083-0609

## ANNUAL REPORT OF THE INSPECTOR OF BUILDINGS CALENDAR 2020

The following is a detail of permits issued in 2020

New Homes	16	Woodstoves/chimneys	16
Res/Add/Alter/Repair	14	Acc. Buildings	2
Garages	5	Demolition	4
Decks/Porches	8	Window/Side/Roofing	44
Swimming Pools	7	Miscellaneous	10
Solar/Residential	15	Commercial New/Add	0

There were 141 permits issued this year and a total of 236 inspections were made. Sixteen new homes were built with a construction cost of \$4,094,024. Commercial construction cost totaled \$000 and the total construction cost of all permits was \$6,452,535.

### Building Department Accounts Fiscal '20'

#### Inspector of Buildings Revolving Account

Beginning Balance	\$ 1,000.00
Permit Fee Deposits	58,128.00
Inspector Wage/Expenses	19,376.00
Transfer to Fiscal 20	1,000.00
Balance to General Fund	38,752.00

#### Inspector Salary Fiscal '19'

Beginning Balance	13,915.00
Expended	13,915.00
Balance	0.00

#### Expense Account Fiscal '19'

Beginning Balance	2,000.00
Expended	405.90
Balance to General Fund	1,594.105

#### Clerk Wages Account Fiscal '19'

Beginning Balance	13,013.00
Clerk Wages	12,783.54
Balance to General Fund	.229.46

### Revolving Account 1<sup>st</sup> Six months Fiscal '21'

Beginning Balance	\$ 1,000.00
Permit Fee Deposits	44,591.00
Inspector Wage/Expenses	14,423.54
Balance 1/01/20	31,167.46

#### Inspector Salary 1<sup>st</sup> Six months Fiscal '20'

Beginning Balance	13,915.00
Expended	6,957.48
Balance 01/01/20	6,957.52

#### Expense Account 1<sup>st</sup> Six months Fiscal '20'

Beginning Balance	2,000.00
Expended	0.00
Balance 01/01/20	2,000.00

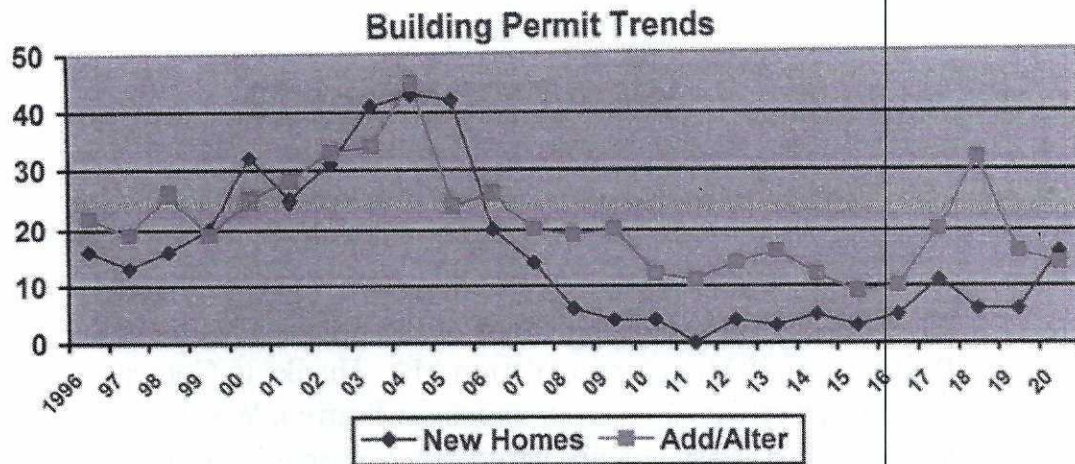
#### Clerk Wages Account 1<sup>st</sup> Six Months '20'

Beginning Balance	13,013.00
Clerk Wages	6,599.32
Balance	6,413.68

Building permit fees collected during Fiscal '20' exceeded the total of all Building Department expenses by \$405.90.

## ANNUAL REPORT OF THE INSPECTOR OF BUILDINGS

Continued



**Current Building Code: 780 CMR 9<sup>th</sup> Edition (Effective Jan. 1, 2019)**

**Inspector of Buildings office hours:**  
Monday and Thursday 12 noon to 2 pm.

**Office hours:**  
Monday -Thursday 8:00 am to 3:00 pm

**Inspections:**  
Monday – Thursday 2:00 pm to 6:00pm

**Permit Forms – Etc.:**

Building permit applications, Woodstove applications, Required document checklist, Zoning Bylaws and other informational forms are available on the Town of Warren Web-site at – [www.warren-ma.gov](http://www.warren-ma.gov) – Click on Departments – Building Department – Downloadable Forms.

Permit Applications may be dropped off or picked up at the Municipal Building during normal business hours Monday-Thursday.

**Office & Inspections:** 413-436-5701 ext. 262  
**Fax:** 413-436-9754

Respectfully submitted,

Brenda J. Church  
Inspector of Buildings

## WCAT Channel 12

Warren Cable Access Television (WCAT 12) Channel 12 is located on the second floor of the Shepard Municipal Building on 48 High Street Warren MA. Thanks to Comcast and all subscribers in Warren and West Warren, We are able to broadcast live events from the Shepard Building, Quaboag Regional Middle/High School, and Warren Community Elementary School. In addition to recording live events, WCAT 12 also rebroadcasts these events to our subscribers. To contact us, call 413-436-5720 or email [wcat12@comcast.net](mailto:wcat12@comcast.net). Our studio hours are from 5 to 5 :45 on days the selectmen meet. We are always open to new ideas and suggestions.

In the last fiscal year 2020-2021 we experienced many technical difficulties. WCAT 12 was required to replace out tightrope system with no expense to tax payers. After two months we were forced to replace carousel after malfunction. These two equipment replacements were essential for Channel 12 operations even though it took some time to get new parts. Along with updating our studio we've produced over 100 events, ( events were reduced do to covid 19 epidemic) replayed multiple times for our subscribers. with these upcoming upgrades, it should help us improve our capabilities of broadcasting live events. through donation sales of DVD's we are able to fund the WCAT 12 Scholarship which is open to any graduation senior form Quaboag Regional Middle/High School. Unfortunately 2020 was not awarded.

We are fortunate enough to have members from various schools in Massachusetts who train and work with us as we cover community events. Students who help broadcast community events by WCAT 12 include Cabot Lacey (Quaboag Regional Middle/High School) Abigail Bouchard(Quaboag Regional Middle/High School) Ryan Seeton (Quaboag Regional Middle/High School), Emily Bouchard (UMASS Amherst), Jess Souza (Western New England University), Conor McCarthy(UMASS Amherst) Grace Schmidt (Quaboag Regional Middle/ High School). Other valuable member include our chairman Igor Kuprycz our secretary Lisa Mundell and Hollie Delanski.

Respectfully Submitted

Igor Kuprycz Chairman- Lisa Mundell, Secretary, Conor McCarthy and Hollie Delanski, Cable Advisory Committee Members

**Cemetery Department Report for the Year 2020**

**The Cemetery Budget Clerk \$1500.00-Salaries \$19,652.65-Supplies \$4,750.00  
Roads and Fences \$800.00**

**All Fees for burials and foundations are returned to the Town of Warren.  
The Cemetery Tractor should be replaced this year. It has 4,000 plus hours  
requiring costly repairs.**

**Priorities remain the same for the Cemetery when the necessary funds become  
available.**

**Water pipe replacement  
Road resurfacing  
Mapping out new burial plots**

**The Tree Warden started removing the dead trees and limbs. The funds are  
limited. There is a portable toilet at the shed. Year 2020 Commissioner Dan Zrate  
and laborer Joe O'Keefe passed away. They gave many years of dedicated service  
to the Town and are greatly missed. Mr. Leo B. Swett, a bronze star medal veteran  
was appointed commissioner. Mr. Alan McKeon Laborer.**

**The Board of Cemetery Commissioners thanks all cemetery employees for their  
service of dedication keeping the cemetery in excellent condition.**

**Respectfully Submitted**

**William A. Brunk—Chairman  
Francis H. Beaudry, Jr.—Vice Chairman-Clerk  
Leo B. Swett—Member**

## COMMUNITY DEVELOPMENT ADVISORY COMMITTEE (CDAC)

The Warren Board of Selectmen formed the Community Development Advisory Committee (CDAC) on August 25, 2003. Their continuing mission is to meet as an appointed body and assist with the oversight of grants funded through the Massachusetts Department of Housing and Community Development Block Grant Program (CDBG). Many of the town's public works and public facility projects are funded through this program including improvements to the Warren Senior Center, Winthrop Terrace, Main Street, Bacon Street, Crescent Street, Nelson Street, Pleasant Street, Quaboag Street, and Hobo Gendron (Dean) Park to name a few.

The CDAC also serves as the review committee for the town's Community Development Strategy (CDS) which presents a summary of the town's planning efforts, identifies priority needs, and presents an action plan for addressing those needs. The CDS was first reviewed and adopted by the Board of Selectmen in January 2005 and is continually evaluated for its effectiveness. Projects and activities are identified and evaluated based on the overall community need, need to low and moderate income persons, previous efforts to rectify the need, available sources of funds, ability to proceed, location of the proposed project, support for the project or activity, and compliance with local, state and federal initiatives.

Over the past year, the CDAC regularly met with representatives from the Pioneer Valley Planning Commission (PVPC) to monitor progress of ongoing CDBG activities including housing rehabilitation for qualified homeowners, public works design and construction projects, and support for area public social service programs. The CDAC is extremely pleased to report the substantial completion of improvements to Moore Avenue and Lombard Street. With combined assistance from the CDBG program and Warren Highway Department, the project saw a new water line was installed, some sewer repair, a new storm water drainage systems, and street and sidewalks rehabilitation. CDBG funds also continued to support of regional adult learning and domestic violence services as well as counseling and limited day care assistance to those attending the adult learning program. Lastly, previous CDBG funds also provided for the engineering design plans for School Street, Prospect Street and Otis Street. It is hoped future CDBG assistance will be available to see the physical improvements to these streets as part of the envisioned School Street Neighborhood Improvements plan.

### Priorities for 2021

1. Insure existing projects are successfully completed.
2. Provide information to the general public and government officials regarding the effectiveness and benefits of the CDBG program to help insure the program continues.
3. Provide for regular opportunities for residents to comment on CDBG activities.
4. Seek possible new members' willing to participate with the advisory committee.
5. Begin preparation and public discussion regarding any proposed future CDBG initiatives.

Finally, the committee would like to express its thanks to Chris Dunphy and the PVPC for all their assistance with the CDBG grant process.

Respectfully Submitted

Rich Eichacker, CDAC Chairman

Marc W. Richard

Jeremy Olson

Chris Dunphy, PVPC Committee Advisor

## **WARREN CONSERVATION COMMISSION**

### **2020 Annual Report**

The Warren Conservation Commission (WCC) is the local environmental agency in Warren, Massachusetts. The Commission is made up of 4-5 appointed resident volunteers. We are responsible for protecting the land, water, and the biological resources of our community. The WCC is responsible for administering the Wetlands Protection Act (G.L. Ch. 131 §40), working with the Massachusetts Department of Environmental Protection (DEP) to serve the community in a regulatory as well as a conservation capacity. The WCC meets the second Wednesday of each month at 7 P.M.

Each year the WCC processes applications related to work to be performed in and near resource areas: wetlands, flood plains, riverfront areas, beaches, and surface water areas. The three types of applications that are most often processed are: 1) Request for Determination of Applicability (RDA), the request to determine if the applicant needs a permit to perform work in or near resource areas; 2) Notice of Intent (NOI), the request for a permit to work within a resource area or buffer zone; 3) Abbreviated Notice of Resource Area Delineation (ANRAD), provides a procedure for an applicant to confirm the delineation of Bordering Vegetated Wetlands (BVW) and other resource areas. When an application is submitted, a public Hearing (for NOI or ANRAD) or Public Meeting (for RDA) is held. Citizens are invited to attend, to ask questions and voice concerns.

Although the number of applications declined, the Commission was still quite active with over 40 site visits. Most of our time has been spent overseeing solar construction, one project is coming to a close, another just beginning. We work closely with our peer reviewers who visit the sites and report to us weekly, advocating

for the town to ensure the project is built according to plans. We work closely with the Planning Board overseeing the newly begun solar construction, Conservation has taken the lead. We also have been in active communication with surrounding towns, sharing ideas and information. Our annual training was canceled this year.

In 2019, WCC accomplished the following:

- 1 NOI was carried over from 2019, 3 were received.
- Issued 1 Orders of Conditions / 2 Withdrew
- Reviewed 6 Requests for Determination
- Issued 5 Determination
- Issued 2 Enforcement Orders
- Issued 1 Certificate of Compliance
- Monitored 2 solar construction projects
- Held 16 Public Hearings (NOI/ANRAD)
- Held 6 Public Meetings (RDA)
- Interacted with Peer Reviewers over 90 times
- Performed over 40 Site Inspections
- Reviewed 7 Forest Cutting Plans
- Addressed 23 Citizen Concerns/queries

#### Lucy Stone Park Restoration Project

In year 2020, a very generous state grant driven by our local legislators Senator Anne Gobi and State Representative Todd Smola in support of the Lucy Stone Park Restoration Project has enabled the Warren Conservation Commission and its volunteers to make huge progress in its plans for continuation of the restoration process. With this huge boost, we were able to achieve:

- Installation of two picnic tables, two riverside benches (originally constructed by QRMHS workshop students), a park notice board, a steel park bench, and two pet waste stations.

- Our volunteers planted 2 River Birch trees, 2 Sycamore trees, a Basswood tree, and 6 Rhododendron shrubs. We installed nearly 280 feet of metal edging to prevent weed growth into the planting areas. We weeded and added many loads of wood chips to the maturing pollinator garden.
- We obtained a large set of garden tools from Lowes Store to be available for use at the park by our volunteers.
- Working with Scout Troop 281, Dan Mazzaresse built a very fine New England-style garden shed at Lucy as his Eagle Scout project. Well done, Dan! A great job done! Thank you Scout Troop 281. Now we have a place to store our tools.
- Finally, before the snow started to fall, two family events were held resulting in the planting of 300 donated daffodil bulbs. We eagerly look forward to the spring flowering.

Thank you to all our volunteers and supporters who have contributed so much in restoring this delightful park for ongoing use and enjoyment by our community.

Please contact Tim O'Brien Project Manager, for volunteer information at (413) 813-7110 or the Warren Conservation Commission at (413) 436-5701 x102. Follow us on Facebook at <https://facebook.com/warrenconservation/>.

Joyce Eichacker, Chair

Richard Demetrius, Member

Phillip Woodford, Member

Otto Shillieto, Member

Corinne Thibodeau, Secretary

Timothy O'Brien, Lucy Stone Restoration Project Manager

## Council on Aging

It is the mission of the Warren Council on Aging to identify the needs of the residents in our community aged 60 and over, to provide preventative health and educational programs, social and recreation activities and offer assistance to the homebound through referrals. We design, promote and implement elder services within our community and we are also responsible for the activities and well-being of the Senior Center.

Our Senior Center is used for a variety of events and activities. We offer exercise classes and equipment that are open to our seniors during the day as well as various arts and craft classes throughout the year. We have a big adventure group that goes hiking and kayaking as well as a variety of Social group activities.

We offer delicious and nutritious meals are prepared fresh daily and offered for an affordable donation of \$2.50 per meal. Our monthly Birthday Party, which features live music, is well attended.

The Warren Cultural Council Funds Classes, and speakers who give educational and entertaining talks on a variety of topics. A Walk-In Blood Pressure Clinic is held on Fridays and a foot clinic is available once a month. We offer Fuel assistance appointments every two weeks during heating season, and Our Outreach worker Maire-Brigid Bresnahan is available Tuesdays and Thursdays from 8:00 am to 1:00 pm, she is a Shine representative and can process food stamp applications right at our Center.

Senior van transportation is available from the senior center for medical rides and a donation is accepted to offset the cost for this service. SCM Elderbus from Charlton and the Quaboag Connector provides ridership services for medical and shopping trips. A subsidy from the town helps offset the transportation costs.

A newsletter is available monthly at the senior center, on the town website [www.warren-ma.gov](http://www.warren-ma.gov) and at various locations in town.

During the pandemic some of these services are not available, for example Tai Chi is offered outside in the parking lot, and lunches are grab and go until we can safely resume our congregate meals. For more information call the Center at 413-436-5662.

A Council on Aging meeting is held on the third Friday of the month at 9 A.M.

Council on Aging members listed below.

Cathy Duncan, Chairman

Julie Vadnais, Vice-Chairman

Joyce Stuart, Treasurer

Katie Mellen, Recording Secretary

Peggy Bernard

Barbara Keith

Sharon Meli, Senior Center Director

## WARREN CULTURAL COUNCIL

The Warren Cultural Council distributes funds to support programs in the Arts, Humanities, and Interpretive Sciences. The Cultural Council is funded by the Commonwealth of Massachusetts, the Town of Warren, Cultural Council projects and through private donations.

**Arts** involve the creation and presentation of and education about work in the performing visual, media design and literary arts.

**Humanities** include, but are not limited to history, social studies, philosophy and arts appreciation.

**Interpretive Sciences** are educational activities that engage people of all ages in learning about nature, science and technology in ways that connect directly to their lives.

Individuals, groups and organizations are encouraged to apply to the Warren Cultural Council for funding for projects or performances in the Arts, Humanities, and Interpretive Sciences. The next application deadline will be on October 15, 2021. Please go to [www.mass-culture.org](http://www.mass-culture.org) for guidelines. All grants are now done online.

The 2021 funding cycle meeting was held on January 26, 2021. The Council approved grant applications for the following projects:

Name	Project title	Amount
West Warren Library	Ecotarium Passes	\$250.00
West Warren Library	Tower Hill Botanical Garden Passes	\$150.00
West Warren Library	Eric Carle Museum Passes	\$125.00
West Warren Library	Zoo in Forest Park Passes	\$250.00
Greg Maichack	Jean-Francois Millet's Dandelions: How to Pastel Paint	\$593.00
Tommy Rull	Musical Journey through the years.	\$400.00
Warren Council on Aging	Entertainment for Seniors	\$1980
Music Dance EDU	Hip Hop Dance Chair Exercise for Seniors!	\$280.00
Warren Public Library	Ghosts and Legends	\$600.00

Warren Public Library	Passess(OSV, Springfield Museum , Trustees of Reservation Properties	\$775.00
Warren Public Library	Birds of the Quabbin	\$320.00
Warren Public Library	Yoga Class Series	\$1200
Warren Public Library	The call of Kilimanjaro	\$325.00
Warren Community Elementary School	How did we get here? Learning about Warren History	\$500

Total amount granted is \$7748.00 selected from a total of 17 grant requests amounting to \$8568.00  
The Council encourages people who would like to be a part of this group to write a letter of interest to the town  
Selectmen.

Respectfully Submitted,

Diane Banfield  
Catherine Duncan  
Robert Kelleher  
Sandra Lamay  
Tracey Mazur  
Kathy Odiorne  
Julie Vadnais

## Emergency Management

The year 2020 provided to be a very different kind of year for us at the Warren Emergency Management and Warren/West Brookfield CERT Community Emergency Response Team. Again, our focus is to respond to emergency situations that may impact our communities whether man-made or natural disasters. We've seen plenty of very unusual weather and Harsh conditions this past year. We also support our First Responders, Police and Fire, wherever and whenever we can. We also aim to provide information to the public, on how to prepare for an emergency event, such as sheltering in place, at your home, during a severe storm. What essential supplies should you have so you can ride out that storm and also how to help your elders and neighbors? We can help you with that planning.

The Emergency Management this year worked with Town departments and obtaining PPE of masks gloves Shields goggles rubber gloves this was provided to our First responders police and fire and some of the Town employees.

The year 2020 was a very active severe weather season many storms came through. Seems we had severe weather every few weeks from May til October causing heavy rains, lots of lighting and winds. This caused trees and power line issues which cause power outages and roads to be closed, areas to be flooded. Working with Town departments Highway, Fire, Police our cones and signs were used. Due to the cones and signs being used some of the cones went missing or were damaged while being out in the storms, we are working on replacing them as time goes on.

This year the CERT did not have very many activities in both Warren or West Brookfield due to covid canceling some of the events, such as. the Memorial Day parade, the Triathlon, Asparagus Festival, Halloween and Christmas celebrations in both towns. We also were not able to set up our informational booths to hand out safety information.

The 2019 EMPG Grant was awarded. we obtained 16 control bleed kits which are going to be put around the town hall a senior center and a few at the schools. Two of them went to the police department so they could be put in the cruisers the other 14 of them have cases and can be mounted at facilities.

The next EMPG grant we applied for is for a inflatable light tower this could go on the back of a vehicle to give planned events in the dark or emergency situation a little more light and this can be deployed quite quickly if needed.

The WebEOC for Warren. This is a web-enabled crisis information management system that provides secure real-time information sharing to help managers make sound decisions quickly. It is used for events Statewide. The system can be used to request supplies during emergencies and share important information in planned events or emergencies..

On the first Sunday of every month about 1pm the emergency sirens are tested. One siren is located in the old Wrights complex and one is located on the old town hall. These would be used in emergencies such as a Tornado Warning to warn the public.

This siren is activated by our regional dispatch center out of Rutland.

Emergency Sheltering For Warren and West Brookfield, the Quaboag Regional Middle/High School serves as our primary shelter. This year we did not have any shelter operations. At this location. Everything is ready to go and plans are in place to open one if it was needed. The Senior Center in West Warren could be used for a warming or cooling center or small shelter if needed. To check if a shelter has been opened during a Major emergency, check CERT Facebook page or Town website or call Warren Police at 436-9595

We currently have 17 trained CERT members.

We ran our public awareness booth and helped at events with traffic and crowd control in 2020

for Warren 0

for West Brookfield 0

Training /meetings 4

Members helped out with two Halloween events in town

We assisted Warren Police and Fire, in Emergencies 6 times in 2020 in some way.

Our team of Cert Volunteers meet on fourth Thursday at 7pm at Shepard Building. We also meet on the third Sunday of the month at 1 pm, for a work meeting or a training review. The meetings usually last 1 or 2 hours. A special thank you to all CERT members for your dedicated time in

support of this great team effort. Note since march 2020 we have not been having in person meetings

If you are interested in supporting this volunteer effort, please contact

James Mckeen at [mckeen@warren-ma.gov](mailto:mckeen@warren-ma.gov)

follow us on Facebook at Warren West Brookfield CERT Team

# WARREN FIRE DEPARTMENT

## 2020 REPORT

**ADAM S. LAVOIE**  
**FIRE CHIEF**

### FIRE RESPONSES

The Fire Department responded to 354 calls in 2020:

Motor Vehicle Accidents.....	60
Illegal Burning.....	14
Activated Alarms.....	32
Misc. Investigations.....	32
Service Calls.....	16
CO Alarms.....	11
Mutual Aid.....	7
Gas Leak, (LP or Natural).....	7
Brush Fires.....	12
Vehicle Fires.....	4
Structure Fires.....	19
Cooking Fire (Non-Outdoor).....	4
Chimney Fires.....	2
Electrical Emergency.....	2
Medical Assist.....	34
False Alarms/Cancel.....	19
Power Line Incident.....	60
Rescue.....	4
Good Intent.....	7
Hazardous Material.....	1
Landing Zone.....	1
Oil Burner/Stove Malfunction.....	6

## AMBULANCE RESPONSES 2020

Total Responses.....	601
Total Pt's Transported By Warren EMS.....	380
Mutual Aid Received (ALS).....	58
Mary-Lane.....	263
Wing Memorial.....	66
Harrington.....	44
U-Mass University Campus.....	3
U-Mass Memorial Campus.....	0
Bay-State.....	4
St. Vincent's Hospital.....	0
Not Transported (Refusals).....	160
Cancelled In-Route.....	29
Transported by Other Service.....	17
Fire Scene Standby.....	6
No Services Needed/Non Transport.....	9

## PERMITS ISSUED 2020

Brush Burning Permits.....	201
Smoke/CO Detectors.....	66
Liquid Petroleum.....	16
Oil Burner.....	4
Oil Tank Install.....	6
Tank Truck.....	4
Gun Powder Storage.....	1
Waste Oil Burner.....	1
Hot Works (Welding).....	1
 Total.....	 300

In 2020 the members of the Warren Fire Department faced unprecedented challenges and obstacles, but continued to deliver the services and professionalism our community depends on and expects. The COVID-19 pandemic brought unexpected, challenging and life altering changes to us all. Political and social unrest within our country also took a great toll on people's emotions, mental well-being and personal ideals. Our society as a whole faced restrictions, mandates and social separation from family and friends that none of us had ever seen or experienced. From a public safety standpoint, we were faced with the challenge of providing services in a much different way in order to keep our employees safe and healthy while adhering to state and federal mandates and protocols. Our members continued to serve and respond when their community needed them most, even while facing increased health risks to themselves and their families.

The Warren Fire Department experienced the busiest year we have ever had in 2020, even eclipsing the record call volume increases we saw in 2018 and 2019. Training for both Fire and EMS personnel continues to be the most important part of our organization and plays a huge role in handling ever increasing call volume. Firefighters are trained to the national Firefighter I/II standard and curriculum, and are also cross trained to assist with medical calls. They must maintain first responder certification, CPR and defibrillator certification and have working knowledge of basic ambulance equipment such as stretcher operation and spinal immobilization. Firefighters are being called upon more often to assist EMT's with serious medical calls such as cardiac arrests and overdoses where extra help may be needed to extricate a patient from a residence or extra equipment may need to be carried into a scene. Firefighters also normally complete training evolutions in auto extrication, vehicle fires, firefighter self-rescue, rapid intervention, ice rescue, apparatus operation and pumps and hydraulics, hydrant set up, hose line advancement and many other disciplines. Hands on fire trainings had to be postponed temporarily due to the pandemic but will resume when appropriate. EMS personnel completed trainings on medical/trauma scenarios, cardiac resuscitation, medication administration, stroke protocols, glucometer usage, Narcan administration, child birth, psychiatric emergencies, as well as several other EMS topics. We were able to continue with virtual online trainings monthly during the pandemic to keep skills sharp. Warren EMT's also completed our required EMT refresher in 2020 which is a very in depth and extensive course that is completed every two years.

Our department did see more personnel changes in 2020. Fulltime Firefighter/EMT Aaron Palmer was hired full-time by the Spencer Fire Department but remains in Warren as a call firefighter where his skills and knowledge are greatly appreciated. We wish FF Palmer luck and success in his new position. On Call EMT Adam Walters was hired as a full-time FF/EMT in February of 2020 and was sent to the Massachusetts Fire Fighting academy where he graduated successfully and received national Firefighter I/II certification. We are very proud of FF Walters and his accomplishments. He has been a member of the department since 2015 and continues to serve proudly in his new role.

During calendar year 2020 our department's fleet underwent routine preventative maintenance which included full mechanical servicing, inspections and routine repair. As mentioned in last year's report we were fortunate enough to have new turnout gear approved by the tax payers and our new gear arrived in February of 2020. This new gear will have a service life of ten years and is greatly appreciated by our staff. Unfortunately, Engine #5 which is a 1975 Pierce mini-attack truck went out of service completely due to several mechanical issues that were not financially feasible or practical to repair. This vehicle served the Warren Fire Department and the community for over four decades. We are still working with the town and Selectmen's Office to replace this vehicle and hope to appropriate more monies to the project in 2021. We have also applied for several grants, one of which is to replace this vehicle through a federal grant. We hope to hear a decision on these grants in early 2021. We also look forward to having the finance and capital planning committees reinstated in the near future so we can efficiently and appropriately plan for replacement of other aging apparatus. Without the continued support and commitment of our community we would never be able to accomplish our goals and we thank the voters whole heartedly for their unwavering support.

Our department continued to provide fire prevention classes within our school system even during the pandemic. Fire prevention has become such an important way that we interact with our community and educate children about fire safety lessons that they can then bring home to their family. We cover topics that include home escape planning, smoke alarm and carbon monoxide alarm education, storm emergency preparedness, ice safety, kitchen and cooking safety, flammable liquid safety, holiday safety, electrical safety as well as several other topics. We participated in many in person and virtual class room visits during the school year to maintain regular classes with the students during the pandemic. We also continued the "Fire Academy" program at Quaboag Regional High School. Students learn about basic firefighting skills and equipment, first aid and basic medical care. This credited class allows a student to decide whether they may be interested in a career in public safety. It was a challenge to deliver the class because of COVID restrictions but we tried to make the class as rewarding as possible given the circumstances and restrictions. All of the programs within our school system we participate in have been very well received and have helped us develop a great bond with our students.

Finally, while our social interaction with the community was limited, and the community events we normally host and participate in had to be for the most part postponed, our members continued to respond and provide the necessary services behind the scenes to our residents. I am extremely proud of all fire department staff and their extreme efforts, adaptation and dedication during a very tough and unprecedented time. I am so very proud and humbled to be part of this amazing team.

Respectfully Submitted,

Adam S. Lavoie  
Fire Chief  
Warren Fire Department

## Board of Health 2020 Report

Kenneth B. Lacey Jr., Chairman

Donald J. Makowski, Clerk

Timothy Czub, Member

Priscilla Clowes, Secretary

Tricia Valiton, Health Inspector

Julianna Sorel, Animal/Barn Inspector

Chris Jones, Plumbing/Gas Inspector

Michael Pluta, Alternate Plumbing/Gas Inspector

The Warren Board of Health is responsible under both the Department of Public Health regulations, and the Department of Environmental Protection regulations. It oversees, monitors, inspects, investigates, and/or follows up on all *Food Establishments, The State Sanitary Code, Communicable Diseases, Tobacco Control, Emergency Preparedness, Plumbing and Gas Work, Beaver Trapping, Barns and Animals, Percolation Tests, Subsurface Sewerage Systems, Well Installations, the Landfill Closure, and Daily Operations of the Town Transfer Station.*

Food sanitation oversight is one of the most important activities of the Warren Health Department because of the potential for serious food-borne illness. The Town of Warren has 20 food service establishments, including retail food stores, restaurants, seasonal farm stands, bars, bakeries, and schools. Two inspections are done at each establishment each year, more if compliance issues are found or suspected. Temporary food service events add additional inspections each year. Approximately 40 food service inspections were performed in 2020.

Under the authority of the State Sanitary Code, 105 CMR 410.000 Minimum Standards of Fitness for Human Habitation, we respond to complaints by residents concerning possible health and safety violations within the town. In 2020, we received 21 complaints that included, but are not limited to, safety violations, inappropriate garbage/rubbish storage and disposal, rodent/insect infestations, and noise. Our Board issued 4 Correction Orders.

We also oversee the monitoring and maintenance of the closed Landfill and the operations of the privately-operated Transfer Station on South St. In 2017, Phase I of the DEP required maintenance to the old West Landfill was complete. In 2018, the final closure of the Historic Landform was put out to bid and awarded. The construction on this closure began in the Spring of 2019 and was completed in the Fall 2019. October 21, 2020 MassDEP received the permit application for the Landfill Closure Completion. Waste reduction, recycling and regulating private waste haulers also fall under the authority of the Board of Health. Every year

we strive to improve the recycling and disposal services offered to our residents and at the Transfer Station and in town.

We continue to offer free Sharps (needles, lancets) collection both at the BOH office and the Fire Station. Also, there is a collection box at the BOH office for rechargeable, button and alkaline batteries, and cell phones. In May 2020, through grant funds we purchased 20 compost bins and held our fourth annual free raffle to Warren residents. MassDEP approved our Oil Recycle Shed Collection Center at the Warren Transfer Station on 10/11/18. As of January 2019, the Oil Recycle Shed is up and running and is open to Transfer Station permit holders the first Saturday of the month from 9am-1pm free of charge. This is still current and to date for the year 2020.

Each year we monitor beach safety. During the swimming months, weekly samples are taken at Comins Pond and tested for E. coli. If a result is found to be at unsafe limits it is our duty to close the beach until results fall within acceptable limits. At the end of each year a report of test results and closures is submitted to the Mass Department of Public Health, Bureau of Environmental Health. The Comins Pond 2020 results from May-September were well below the limits of CFU's E. Coli per 100 ml. Bacterial water sampling is conducted at Lucy Stone Park by Conservation Commission volunteers.

The Barn/Animal Inspector performs annual inspections and livestock counts. All reports are submitted to the State of Massachusetts Agricultural Department. The inspector is also responsible for follow up on reported cases of rabies and determining if quarantine is warranted. Each year spring, we work together with the Town Clerk to host a rabies clinic to protect the health of our furry family members and provide convenient access for residents to license their dog/s right on site at the clinic. Due to COVID-19 we were unable to host the annual rabies clinic.

The Plumbing and Gas Inspector is charged with making sure all work completed complies with the Massachusetts State Plumbing Code. 110 Plumbing and Gas Inspections were conducted in 2020.

It is the responsibility of our office to process emergency beaver trapping permits. This requires an onsite inspection to determine if an emergency to public health and/or safety exists. In 2019 we granted 4 off season trapping permits.

The office is open Monday, Tuesday, Wednesday 8:30 – 3, and Thursday 11:30 – 6. We hold public meetings once a month at 5pm in the BOH office located in the Shepard Building at 48 High Street.

The Warren Board of Health sold the following permits and or collected the following fees in 2020:

Fund	# Sold	Amount Sold	General Fund	Inspector Payroll
Plumbing Permit	55	\$7,770.00	\$3,385.00	\$3,385.00
Gas Permit	55	\$5,780.00	\$2,890.00	\$2,890.00
Well Permit	9	\$675.00	\$675.00	\$
Percolation Permit	15	\$3,000.00	\$1,500.00	\$1,500.00
Septic System Permit	17	\$4,350.00	\$2,175.00	\$2,175.00
Septic Installer Permit	14	\$1,000.00	\$1,000.00	\$
Septic Hauler Permit	4	\$1,000.00	\$1,000.00	\$
Trash Hauler Permit	0	\$	\$	\$
Food Permit	6	\$980.00	\$980.00	\$
Tobacco Sale Permit	0	\$40.00	\$40.00	\$
Beaver Trapping Permit	4	\$	\$	\$
Misc. Fees	0	\$	\$	\$
Mobile Home Park	0	\$	\$	\$
Total:	179	\$24,595.00	\$13,645.00	\$9,950.00

In 2020 the Board of Health sold 179 Permits totaling \$24,595.00. From the permit sales \$13,645.00 was contributed directly to the General Fund and \$9,950.00 was used for the payroll of our various inspectors.

In February 2020, Tim Czub was nominated as a board member. July 2020, the Animal/Barn inspector Julianna Sorel resigned, and the position has remained open. Priscilla Clowes resigned her position as Board of Health Secretary in November 2020.

During the COVID-19 crisis we hired 2 part-time nurses, Lisa Meunier and Michelle Serement along with our Public Health Nurse Cheryl Rawinski for COVID-19 contact tracing and disease surveillance in our community. The town was awarded \$5,500 from CMRP;

- 4/1/2020 - \$3,000
- 4/14/2020-\$2,500

The Warren Board of Health Members and staff would like to thank the residents, other departments, boards and commissions for their support and assistance throughout the year.

Sincerely,

Kenneth B. Lacey Jr. Chairman

## Warren Highway Department

The winter of 2020 was what most would consider an average winter with 11 storms from January through April. Snow fall totals were low as most of the storms were a mixture of snow, sleet and freezing rain. This created very difficult driving conditions. Ice is a very tough thing to deal with on road surfaces because it takes a large amount of salt to melt it and plows are very ineffective when it comes to scraping it off. I feel we did a very good job tackling the road conditions throughout the difficult ice storms thanks to the long hours and dedication from the Warren Highway employees.

April was mostly street sweeping, pothole repairs and a few drainage repairs. In May we resurfaced most of our gravel roads. As anyone who lives on a gravel road knows maintaining these roads is an endless job. Potholes and washouts are extremely common and resurfacing needs to be done almost annually.

There were multiple heavy rainstorms in June with a lot of cleanup and washout repairs following each storm. In between these events we worked on a large drainage and road repair project on Cutler Road Ext. This was to prepare the road for more water run off to come from a very large solar project that is to take place in 2021. Using our hard-working crew and a nice donation from the Seaboard Solar Company we were able to build up the road surface and replace the cross drain on a very flood prone section of the road.

In July we started our first of 10 paving projects to be done in 2020. Bridge street was completed first by getting a shim coat to level the road surface and then a new surface layer. From there we moved on to our 5-road project which included Brookfield Road, Southbridge Road Ext., half of Washington Street, a section of Old West Brookfield Road, the municipal parking lot downtown and finally Shamrock Drive. Most of these roads had pavement removed in a process called milling in order to level out and reshape the road to prepare it for a new smooth layer of asphalt. Shamrock Drive had drainage upgrades and extensive cleaning done to prepare it for a leveling coat and a new top layer.

After the Milling had been completed on the 5-road project, we were able to screen the recycled asphalt and reuse it for multiple projects. The first and largest project was completely resurfacing the road leading into the transfer station. This project took a couple of days to complete. The results gave us quality road conditions in and out of the dump at almost no cost to the town. We also used the recycled millings to make major repairs on Gilbert Road and to repair large sections of the shoulder on Southbridge Road.

This year we saw the next phase of our Community Development Block Grant in action with the reconstruction of Moore Street and Lombard Ave. This was another project lead by Christopher Dunphy and the Pioneer Valley Planning Commission. We would like to thank them for their continued efforts in improving our downtown streets. The town assisted this grant program

with Chapter 90 funds to make it possible to complete these two streets only using one grant cycle of funding.

The rest of the year was consumed mostly by the Old Douglas Road paving project. This was a long and rough road that is a popular short-cut from Rt 9 to Old West Brookfield Road. Old Douglas Road has consumed a large amount of time and resources every year to maintain what was a difficult road to navigate. I am happy to say after a lot of hard work over many months it is now a smooth road to drive. It also has some safety upgrades with a new guardrail along some dangerous curves and many large trees removed as well.

The winter started a bit early with an October 30th snowstorm dropping 6 inches of snow and slush. December had 3 storms with 2 of them laying down nearly 12 inches of snow each and one small storm to finish the year.

We had one member of our staff retire this year. Edward Williams after nearly 7 years of working for our town retired in August. We would like to thank Ed for his years of service here at the Warren Highway Department.

Overall, we had a very good year at the Warren Highway Department paving several miles of road and improving road conditions across the entire town. We have many more miles to go and always a lot of improvements and repairs to make, but our progress has us going in the right direction. Thank you to the full and part time staff, none of these projects and tasks would happen without their hard work and dedication.

Sincerely,

Jeremy Olson

Warren Highway Surveyor

## Annual Report 2020 WARREN HISTORICAL COMMISSION

### **SOUTH WARREN CEMETERY**

Who owns the South Warren Cemetery? This old neighborhood Burying Ground has been the focus of the Commission's work during FY 2020. Commissioner Tom Perkins donated many hours of research on the land, trying to establish when and if the Town acquired ownership of it. Although the Town has cared for the cemetery for over 150 years, the Town has no deed to it. Attorney Vincent J. McCaughey also donated hours to this research and concluded there was no formal acquisition, but that the Town can claim ownership by Adverse Possession.

There are 46 known graves, dating from 1773 to 1852. There may be other graves, as yet unknown to us. Inspection of the grounds reveals a number of problems. An ancient tree is losing large limbs and impacting gravestones beneath it. Some stones need to be re-set, some broken stones will need professional repair. →



← Work on cleaning many stones and excavating a few others was conducted by Historical Commissioner Tom Perkins in 2020. Research on families who lived in South Warren has been conducted by Tom and by Sylvia Buck, in preparation for the Cemetery's nomination to the National Register. The nomination is being written by Shannon Walsh of Pioneer Valley Planning Commission. We hope to report more about that process next year.

### **TOWN HALL**

**CLOCK** - The clock is still being wound weekly by Bill Shoucair. If you would like to see this for yourself, and perhaps give Bill a hand, please contact him or the Historical Commission through the Municipal offices.

**STORM WINDOWS** - The funds were appropriated November 2019 but the windows have not yet been installed.

**BROKEN WINDOW REPLACEMENT** - A window in one of the large swinging doors between the Town Hall foyer and the Police Dept. was broken last year. Quotes were obtained to replace it and the one in the matching door with safety glass. Regrettably a choice was made to install painted plywood which does not maintain the historic appearance.

**BELL TOWER** – Funds were advanced by the Friends of the Town Hall and matched by funds raised by the Warren Rural Improvement Association to pay for painting the Bell Tower which was completed in October 2020.



**MEMORIAL BRIDGE** – This bridge was dedicated to the memory of those who served in World War I, 1914-1918. MassDOT is undertaking a structural update which will continue into 2021. Traffic signals were installed to allow one lane of traffic to pass at a time. The bridge lamps will be replaced with age appropriate models and the old ← lamps have been given to the Town. We are searching for four metal posts.



**PVPC PROPERTY REHABILITATION GRANTS** – Several properties were reviewed to consider whether the rehabilitation project would impact the historic appearance.

**HISTORIC SIGNS** – The sign at #4 Village was blown down by a high wind storm. The Historical Commission purchased new posts to replace ones which had snapped off. Ron Leger from the Warren Rural Improvement Association installed the new ones.

**SOLAR INSTALLATIONS** – We've been keeping our eyes on how these projects might affect historical landscapes.

**RESIGNATION** – We regretfully accepted the resignation of Ruth J. Lizak.

**NEW MEMBERS WELCOME** – Please contact the Selectmen's office to express your interest.

**MISSION OF HISTORICAL COMMISSION** is to ensure that preservation concerns are considered in community planning and development decisions. Local Historical Commissioners serve as preservation advocates and as a resource for information about their community's cultural interests and preservation activities.

Respectfully submitted,

Sylvia G. Buck, Chair  
Thomas G. Perkins, Secretary  
William M. Shoucair  
Carla A. Erickson  
Clifford G. Fountain

## Holiday Decorating Committee

Responsible for decorating the Town of Warren and West Warren With Christmas Wreaths on Businesses and garland on town bridges. Holiday lights are put in parks and on other town buildings. Decorating is also done for Valentine's day, St Patrick's Day, Easter and Halloween. There are flags put out in the flower pots around town for Memorial Day and the Fourth of July. All work is done by volunteers.

2020 marked the 25th Annual Tree lighting which was organized by Jim McKeon and Mildred Gushue, with Help from Warren Parks Department.

The flower boxes and barrels, in town were decorated with greens for Christmas by, Kathleen Odiorne. Bridges and downtown business were decorated with wreaths by Matthew Dumas, Brian Dumas, Mason Dumas, Jim and Alan McKeon

December 2020 the journey transition program at Quaboag Regional High School helped by preparing the wreaths that we put on the bridges, they fluffed them up, also put new bows on them, a big thank you to them.

The 2020 tree lighting which was held on November 27 This year was 25th Annual Tree Lighting, which had to be held virtually. We could only hold the actual ceremony of the lighting of the tree. The other activities businesses which would have been involved, due to the covid, couldn't be done this year. Hopefully we will be able to hold it normally next year. Everyone that was at the ceremony, which was only a few were socially distant, wearing of masks, abided by all safety guidelines. We had assistance from the Quaboag music department in filming the event it and getting video put online. A few students sang Christmas carols at the event. A big thank you to them for coming out. We had a few dignitaries and public officials speak and a visit from Santa Claus. This video can be found on YouTube

The 12 ft Artificial Christmas tree, which was put up on town common, worked out very well once again for the tree lighting, and for the rest of the Christmas season.

There are Bridge flags which are on South St. bridge There are four different flags, a set for spring, summer, fall and winter. These flags are changed by the Decorating Committee. The bridge flags by the Warren Fire station. Had to be taken down for the bridge project they be put back in place when project is completed.

Corn stalks were donated by Dave Shepard, for Halloween decorations, on old Town Hall and town signs.

I would like to thank all the volunteers for all their hard work, which are as follows.

Matthew Dumas

Alan McKeon

Brian Dumas

Jessie Sweeney

Mason Dumas

Kathleen Odiorne

Journey Transition Instructors

Barb Fellmeth

Wendy O'shea

Students

Ryan Curtis, Joshua Richards, Dante Brodeur

any other groups or volunteers interested in helping

contact James McKeon at [mckeon@warren-ma.gov](mailto:mckeon@warren-ma.gov)

Chairman, James A McKeon

## **ANNUAL REPORT OF THE WARREN HOUSING AUTHORITY 2020**

The Authority's housing market extends beyond the elderly, family and handicap rental units, which the Authority manages. Funding for rental programs is through the Department of Housing and Community Development (DHCD) and the Department of Housing and Urban Development (HUD).

### **State Funded Programs:**

Chapter 667-1 Winthrop Terrace was completed in 1978. The Authority administers 59 elderly/handicap units (57 one bedroom and 2 two bedroom units) under this program. Rent is based on 30% of adjusted gross income and includes all utilities.

Age: 60 or over unless handicap      Assets: Unlimited  
Income Limits: 1 person \$50,350.00  
                         2 people \$57,550.00

Exclusions from Gross Household Income have also changed to provide for an income exclusion of wages or salary earned for persons 62 years of age. Waiting List for this program is open.

We are preparing to put a new Roadway at the Winthrop Terrace as it is the original one when property was built.

### **Chapter 705 Scattered Sites:**

This wait list is open. A new program (NOFA) will be making this property at 540 Keys Road, will be completely handicap accessible.

### **Massachusetts Rental Voucher Project Based Program (MRVP)**

The Authority administers subsidy to Nine (9) Project Based MRVP units and Two (2) Mobile Voucher. The waiting list is open.

### **Section 8 Voucher Program**

The Authority administers sixty-six (66) Section 8 Vouchers to eligible participants. Our Section 8 waiting list now falls under MassNAHRO Centralized waiting list. The Dedham Housing Authority is administering the Section 8 Program for the Warren Housing Authority.

Information regarding our programs or if you wish to complete an application, contact the office at 95 Winthrop Terrace, Warren or call the office at (413) 436-7184. Office hours are: Monday 8 am till 3:30 pm - Tuesday from 8am to 3:30 pm - Wednesday 8:00 am to 3:30 pm, Thursday 9 am to 3 pm and Friday office is closed. The office is closed on weekends, holidays, vacations or if the staff is attending a conference, training workshop or inspections.

The Board of Commissioners, Executive Director and staff wish to extend their appreciation to all Town Officials and Departments for their continued support.

Respectfully submitted:

Lyn Duffy O'Shea, Chairman  
Francis Holmes, Vice Chairman  
Margaret Bernard, Treasurer  
Barbara Keith, Asst. Treasurer  
Nancy Brown, PHM, Executive Director  
John Williams- Maintenance Supervisor  
David Johnson - Maintenance  
CC: DHCD  
State Auditors Office

# WARREN PUBLIC LIBRARY ANNUAL REPORT 2020

## Board of Directors

Term Expires	
2021	Barbara Larkin, President
2023	Jean McCaughey, Vice President
2022	Michelle Merrill, Treasurer
2021	Tracey Mazur, Secretary
2023	Edward Londergan
2022	John Prunier
2021	Steven Rust

## Library Staff

Kimberly Kvaracein, June 2002, Director	Appt. October 2018
Kathy Gingell, Library Asst II,	September 2020
Amber MacIntosh, Library Asst II,	September 2016
Jubilee Nale, Library Asst I,	September 2019

## Regular Library Hours

Tuesday	11-7
Wednesday	11-3
Thursday	11-7
Saturday	11-3

## COVID-19 Library Hours

### Curbside Pickup

Tuesday	11-5
Thursday	11-5
Saturday	11-3

During the ongoing COVID-19 pandemic, the Warren Public Library continues to serve the community by providing access to books, inter-library loan services, DVDs, music, periodicals and other media – including those available for download to your device from home. The library also offers WiFi access to the public, as well as photocopy and fax services, and home delivery to those unable to reach the library on their own. Services are currently provided via Curbside Pickup.

## Library News

### COVID-19

On March 14, 2020, the library, as did most libraries across the state, closed for a 14-week period to protect its employees and the community from the spread of the coronavirus. Staff members continued to work remotely from home, attending online workshops and webinars to stay current and improve their skills. Curbside Pickup service began on June 23, 2020. The building became open to the public by appointment only from August 20 through December 2020. The library will continue to provide library services via Curbside Pickup until further notice, depending upon the ever-changing COVID-19 conditions in Warren.

### Museum Passes

Again this year, the library received a grant from the Warren Cultural Council and the Massachusetts Cultural Council for passes to Old Sturbridge Village, the Springfield Museums and the Ecotarium for patrons to use for discounted admission to these museums.

## Ongoing Programs

### Knitting Circle

A knitting circle meets virtually on ZOOM weekly on Thursdays from 5 to 6 PM to share tips, tricks and projects with fellow knitters. It also provides basic knitting instruction for those who want to learn how to knit. All ages and abilities are welcomed.

### Storytime

Held weekly on Tuesday mornings via Facebook at 11 AM for pre-school age children. Children enjoy listening to a story and are given instructions to complete a fun craft. Storytime-themed Craft Kits are available for Curbside Pickup weekly.

## Events

### Tea, Chocolate & Cheese

Participants attended an interactive workshop in January with Kim Larkin, of Kim's Klassic Creations, who served up a pleasant pairing of a variety of teas and handmade chocolates. Guests also sampled complimentary cheeses while listening to a fun and educational talk highlighting the history and health benefits of tea and dark chocolate.

### Owls of New England in Photographs and Stories

In February, noted wildlife photographer Peter Christoph delivered stunning photographs of favorite owls, combined with stories that entertained, educated and inspired the audience. Participants learned the secrets to finding and photographing these owls in their wild and natural habitat. This program was funded by a grant from the Warren Cultural Council, a local agency, supported by the MA Cultural Council, a state agency.

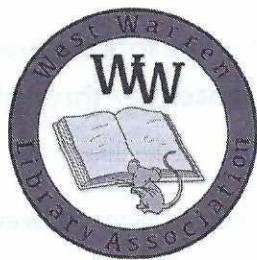
### Ghosts and Legends with Jeff Belanger

October brought the return of Jeff Belanger, this time virtually via ZOOM, who enthralled another large audience with his engaging lecture exploring the unexplained. Jeff presented many topics, including the unusual occurrences in Warren that were the subject of the book *Satan's Harvest*. This program was funded by a grant from the Warren Cultural Council, a local agency, supported by the MA Cultural Council, a state agency.

### Statistics from ARIS Report FY 2020

Total Physical Library Holdings:	26,469
Total Downloadable eBooks, Audio & Video	134,762
Total Circulation:	14,085
Number of Registered Users of the Library:	1,029

# West Warren Library Association



[www.westwarrenlibrary.org](http://www.westwarrenlibrary.org)

## LIBRARY HOURS

**Monday and Wednesday 10 – 7**

**Friday 10 -5**

Staff Members		Board Members	
Susan Tower	Director	Mary Jane Rickson	President
Christy McCann	Co-Director	Sylvia Cummings	Secretary
Donna Grigas	Library Assistant	Joann Whitcomb	Treasurer
Grace Kelley	Library Aide	Magi Bish	
		Tom Cummings	
		Sheila Francesketti	

The West Warren Library houses a sizeable collection of up to date fiction, nonfiction and large print books; current periodicals, newspapers, DVDs, and books on CD, are also available for checkout.

### **Internet - Computers - Photocopying – Faxing – Book Club**



The West Warren Library is a member of CWMARS, and offers statewide interlibrary loan, and after hour library access via the Internet.

**Handicap Accessible – Air Conditioned**

## Databases - provided by West Warren Library



Not just a database, but a live interactive tool which combines resources and support to guide a jobseeker through the necessary tasks to get a job.

Informative, easy-to-use, with free Internet resources for job seekers; includes personality and career assessments.

Features **LIVE** resume experts to review and assist with building a winning resume.

Features a **LIVE** Interview Coach Service, which provides resources to help in the preparation for the interview.



**Ancestry® Library Edition**, one of the most important genealogical collections available today. It has unparalleled coverage of the United States and the United Kingdom, including census, vital, church, court, and immigration records, as well as record collections from Canada, Europe, Australia and other areas of the world! This collection, with thousands of databases and billions of indexed names.

Answers await everyone—whether professional or hobbyist, expert or novice, genealogist or historian—inside the more than 7,000 available databases. Here, you can unlock the story of you with sources like censuses, vital records, immigration records, family histories, military records, court and legal documents, directories, photos, maps, and more.

Next time you are reading a non-fiction book about a historical event or people use Ancestry Library Edition to learn more about the real-life characters and locations via historical and genealogical records!

## Databases - Provided by the Massachusetts Library System; Massachusetts Libraries Board of Library Commissioners



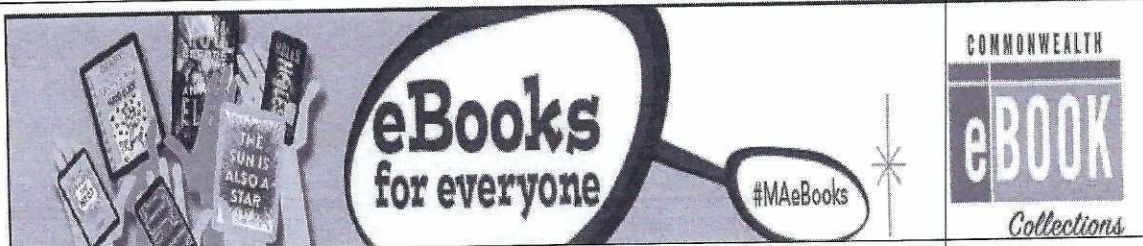
No Ads  
Reliable Information

START YOUR SEARCH HERE  
[galesites.com/menu/massb](http://galesites.com/menu/massb)

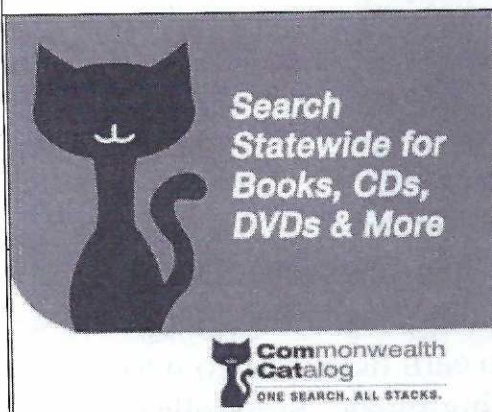
 **Massachusetts Libraries**  
BOARD OF LIBRARY COMMISSIONERS



Academic OneFile • Biography In Context • Educators Reference Complete • Expanded Academic ASAP • General OneFile with Info Trac Collections • Global Issues in Context • Health Reference Center Academic • Health Wellness Resource Center with Alternative Health • Info Trac Student Edition • Kids Info Bits • Literature Resource Center • Research In Context • Science In Context • The New York Times • U.S. History in Context • World History in Context • InfoTrac Newsstand • Small Business Resource Center • Britannica Library Edition • Britannica School Edition Britannica Escolar • Boston Globe 1980 - Present.



Commonwealth eBook Collections is a statewide initiative to expand access to eBooks to all residents of the Commonwealth of Massachusetts. Currently, the program offers the following product to interested libraries: **OverDrive**



The Commonwealth Catalog (ComCat) allows library patrons to locate and request library materials from all across the state, and have them delivered directly to their home library. No need for mediated interlibrary loan. ComCat has a modern and easy-to-use interface, including book jacket images and improved search options. Users can easily select their preferred format for an item when multiple choices are available. Hardcover, paperback, large print, audiobooks, and DVDs will appear together in search results.



**CWMARS**

LIBRARIES CONNECTING COMMUNITIES

## ELECTRONIC RESOURCES



### The secret to finding your next great read

Novelist Plus is a trusted source of expert read-alike recommendations, with recommendations for both fiction and nonfiction, for all ages. Novelist's expertise in books and reading means that you'll always get the best help for finding just the right books.

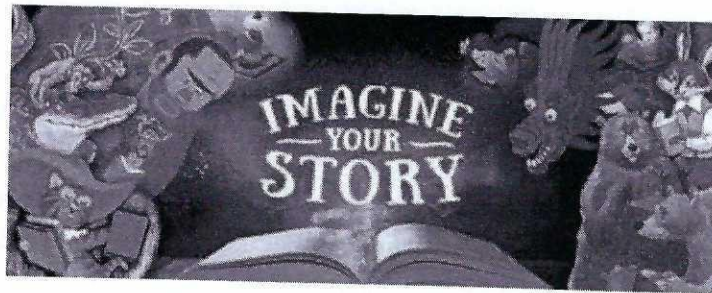


With OverDrive, you can borrow and enjoy free eBooks, audiobooks, and more from your CWMars digital collection.

You can enjoy many titles immediately online, download them for offline use, or send borrowed eBooks to a Kindle device (U.S. libraries only) for the duration of your lending period.

# Summer Reading

2020 Theme



2020 Theme

This year's summer reading looked a little different than years past. Due to Covid restrictions, we offered curbside Summer Reading bags. Each bag included weekly reading logs, crafts and activities to earn tickets to go into our end of summer drawing. For our Summer Reading Finale, Storyteller Mary Jo Maichack presented virtual storytelling, and a Fairy House Make & Take Craft. The finale was funded by a grant from the **Warren Cultural Council** and shared with the Warren Public Library.

## Library Events

Check our events page, follow us on Facebook, or call the library for information.



Weekly Storytime, Thursdays at 1:00 pm, hosted by Grace Kelley. Check it out on Facebook or The West Warren Library YouTube page. The craft and supplies are free and can be picked up curbside by calling the library at 436-9892.

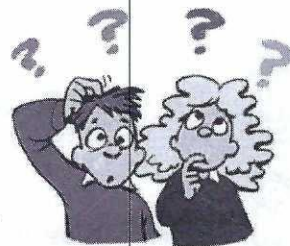


## Milk and Cookies with Santa

Enjoy a simpler time during the holidays by sharing an evening with Saint Nick. Families and children of all ages enjoy carols, cookies, and a visit from our friend in the North Pole. **Although currently suspended, check our November calendar or follow us on Facebook for information regarding 2021 dates.**

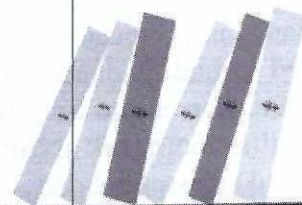


## Team Trivia



Throughout the course of the year, the library sponsors a night of fun and games. Registered teams (or individuals which are later grouped into teams) enjoy pizza, snacks, drinks, and an evening of matching their knowledge of irrelevant facts and trivial truths! **Although currently suspended, check our calendar or follow us on Facebook for information regarding 2021 dates.**

## BOOK CLUB



Looking for a fun way to enjoy books and meet new people? Join the library Book Club. New members are welcome! **Although currently suspended, check our calendar or follow us on Facebook for information regarding 2021 dates.**

# Museum Passes

*Made possible by the generous donation of the Warren Cultural Council*



The Eric Carle Museum of Picture Book Art • 125 West Bay Road • Amherst, MA



Tower Hill Botanic Garden • 11 French Drive • Boylston, MA



The Worcester Art Museum • 55 Salisbury Street • Worcester, MA

## Directors' Note

2020 was a year like none other, for the library and the world. On March 13, 2020 the West Warren Library, as did all other libraries in the state, made the difficult decision to close in response to the Covid-19 pandemic. Our intent was to close for a few short weeks while everything was figured out. As time progressed however, everything came to a halt. The Governor gave orders for all businesses to remain closed indefinitely. During the shutdown we earnestly tried to continue our presence in our community by posting daily to our Facebook page and website. We offered virtual guidance on ways to get reading materials to children and adults, we provided virtual resources and links for WIFI, and resources for Free Grab and Go Meals, daily Storytime and crafts, homework assistance, and Covid resources. Our building was closed but we remained open and an essential part of the community. On June 15<sup>th</sup> we reopened for curbside pickup. July saw the beginning of the Summer Reading Program. We continued to offer a large selection of the Quaboag Regional Summer Reading titles. On August 24<sup>th</sup>, we began opening the library by appointment only for browsing and computer use. It was a great feeling to see people in the library enjoying our collection again. The West Warren Library is committed to providing community networking and support in good times and bad. If anything positive can be attributed to the pandemic, it is the magnification of the value of libraries in the community we serve.

[www.westwarrenlibrary.org](http://www.westwarrenlibrary.org)

## **PARKS AND RECREATION DEPARTMENT**

The Town of Warren Parks and Recreation Department had a very different year due to the Covid-19 pandemic. While we continued to maintain the parks and decorate for holidays, there were very few opportunities to provide recreational experiences. We did however host one of our largest events: Light The Night Holiday Contest. This allowed town residents to show off their decorated homes while all ages were able to enjoy driving around town to take part in the judging. We were thrilled to also have Quaboag Regional Middle-High School classes decorate the front of the school to compete for "The Best of Quaboag". While the pandemic has impacted everyone, we will continue to maintain our parks and develop events that can be safely enjoyed in a physically distanced way.

Respectfully submitted by:

Suzanne Ramsey

David Johnson

Lisa Boucher

Chairman

Commissioner

Commissioner

### **Annual Report of the Parking Clerk – 2020**

Total Number of tickets received	39
45 tickets paid (total collected)	\$630
14 Overdue tickets for a total of	\$70
2 Outstanding tickets (amount paid to state)	\$40
Town receipts	\$590
Number turned into Registry (for nonpayment in 2019)	3
Overdue ticket Letters sent	15
0 Appeal granted	

Respectfully submitted,

Mildred Ann Gushue

Parking Clerk

## PATHFINDER REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL DISTRICT ANNUAL REPORT 2020

The Pathfinder Regional Vocational Technical High School District Committee is pleased to present this report to the citizens of the nine-town District. In the 2020 state elections, incumbents David Droz (Palmer), Francesco Dell'Olio (Belchertown), David Kirk (Warren) and Jeffrey Nelson (Oakham) were re-elected. Martin Goulet (New Braintree) was appointed in September, 2020. Kathleen Barrett (Monson) resigned, leaving a still unfilled vacancy for Monson. Members remaining on the Committee are Julie Quink (Hardwick), Michael Cavanaugh (Palmer), Lorraine Alves (Belchertown), William Johnson (Granby), and Marie Barbara Ray (Ware). At the Reorganization Meeting, David Droz (Palmer) stepped down as Chairman, Julie Quink (Hardwick) was elected as Chairperson and Michael Cavanaugh (Palmer) was re-elected Vice-Chairman. Lorraine F. Alves (Belchertown) was re-elected Secretary. The new Student Member of the Committee chosen by the students is Lauren Tracy (Palmer).

Although the format of this report is identical to previous years, the school committee is mindful that the latter half of 2020 was unlike any period in the school's history. Following the closure of schools in mid-March by Governor Baker due to the Corona Virus outbreak, Pathfinder adhered strictly to all guidelines and protocols prescribed by the Department of Elementary & Secondary Education (DESE), the Center for Disease Control (CDC) and the local Board of Health. The school committee ultimately approved a hybrid model of instruction as well as a comprehensive Reopening Plan in the fall which may be found on the school's website: [www.pathfindertech.org](http://www.pathfindertech.org).

### CURRICULUM

Based on the most recent MCAS scores, Pathfinder has continued to improve on narrowing the proficiency gaps. For the third year in a row, Pathfinder has been designated by the DESE accountability rating system as **Not Requiring Assistance or Intervention**, signifying that **moderate progress** toward state set targets was achieved.

Part of the ongoing strategy for District improvement has been the implementation of a Math Enrichment Curriculum for all incoming 9<sup>th</sup> graders. This course focuses on calibrating compulsory math skills as students enter Pathfinder, with emphasis in the second half of the year on concepts tied to both math coursework and technical content. Additionally, all 10<sup>th</sup> graders engage in a targeted MCAS Preparation course, reviewing content and test-taking strategies for the spring testing period. For the 2019-2020 school year, all 9<sup>th</sup> and 10<sup>th</sup> grade students will be taking a writing seminar. This is a trimester long course that focuses on basic writing skills to assist with raising the level at which students are writing for their English courses, as well as for the 10<sup>th</sup> grade MCAS assessment.

In addition to honors level courses in all core academic content areas at all grade levels, Pathfinder also offered Advanced Placement coursework in Calculus, Statistics, English Language and Composition, US History, Government and Politics, and English Literature and Composition. In May 2020, 64 students sat for 79 exams. For the 2019-2020 school year, additional Advanced Placement courses were added in Psychology, Government and Politics, and Environmental Science. For the current school year of 2020-2021 Pathfinder has also added AP offerings in Biology, and Computer science. Efforts to increase the higher-level offerings for students are ongoing. In addition to adding several Advanced Placement offerings, a popular new Studio Art program was created. This program is an elective offering that is available to students in all four grades. An experienced art teacher was hired to develop and offer the program in a classroom that was remodeled to serve as an art studio. *The Project Lead the Way* Biomedical Science track has been added to the science offerings, and the roll out of this program will take place over the next few school years.

Curriculum on a whole is continuously being vetted and evaluated to make sure that students are mastering standards that are designated in the frameworks prescribed by the DESE. For the 2019-2020 school year, two pieces of educational software have been added to the curriculum, one for Math, and one for English Language Arts. In math courses, teachers are utilizing *Illuminate Education*. *Illuminate*

Education is a digital assessment platform, where teachers can build common summative assessments for math courses, after which data can be collected and analyzed to improve instruction. The platform has the same capabilities technologically as the new MCAS 2.0 assessment, so our students can begin practicing with the same style of technology enhanced questions as they will see on the assessment. For English, our teachers have been utilizing a program called *Study Sync* by McGraw Hill. *Study Sync* is a digital curriculum where our teachers and students can deliver and receive their instruction on a computer or Chromebook. The curriculum makes use of all the typical novels that would normally be seen in an English Language Arts curriculum, but moves it into the digital age. It also allows our students to practice responding to questions and prompts more frequently using a computer or Chromebook, which will enable them to practice for MCAS 2.0. Including more electives and pathways in academic areas is a continuing conversation, in order to make sure that the needs of all learners are met. Course progressions in each academic area are being evaluated and discussed in order to be proactive for students and their development.

### **SELECTED MUNICIPAL AND COMMUNITY PROJECTS:**

During 2020, Pathfinder's technical programs received 449 requests for work to be performed.

#### **Advanced Manufacturing**

- Designed and machined aluminum cribbage boards for a number of local non-profit organizations for fund raising events.

#### **Automotive Technology**

- Performed work on 211 vehicles, resulting in a savings of over \$61,000 for members of the community when compared to average industry rates.

#### **Carpentry**

- Crafted a variety of items for local non-profit organizations for fund raising events.
- Continued construction of a 20'X35' cabin at Bondsville's Camp Stanica.
- Constructed Pathfinder's Plumbing Program's outdoor underground demonstration area.
- Constructed a shelter at Dufresne Dog Park in Granby.
- Constructed a two car garage for a community member in Monson.
- Renovated and installed new security door for Palmer Fire Department.

#### **Collision Repair**

- Repainted a 2015 Ford Explorer for the Town of Belchertown

#### **Culinary Arts and Hospitality Management**

- Hosted a Community Justice lunch/banquet at the request of the Palmer Police Department.
- Pathfinder's Culinary Arts Bake Shop filled numerous orders for assorted baked goods for members of the community.

#### **Electrical**

- Completed numerous projects in and for Pathfinder's building.
- Performed electrical upgrades at Pulaski Park in Three Rivers.
- Wired a two car garage for a customer in Monson.

#### **Horticulture**

- Held annual poinsettia and wreath sale.
- Performed grounds maintenance and tree work on Pathfinder's campus.

#### **Heating, Ventilation, Air Conditioning & Refrigeration**

- Completed numerous projects at Pathfinder, including preparing for reopening of school in September with COVID-19 precautions.

## **COOPERATIVE EDUCATION PROGRAM**

A total of 112 students have participated in the Cooperative Education and WIOA Programs during the 2019/2020 school year. Both programs were suspended from March 2020 thru July 2020 due to COVID-19. Currently a total of 34 students are participating in either or both the Cooperative Ed Program and WIOA. Since July 2020, parents and employers are required to sign a COVID-19 permission slip stating that employers agree to meet or exceed the most current Commonwealth of Massachusetts COVID-19 guidelines for employee safety in regard to students participating in either the Co-Op or WIOA program. If the employer cannot meet the Commonwealth of Massachusetts' COVID-19 guidelines, the Co-Op student is required to return to school.

The Cooperative Education program provides opportunities for paid, career-related jobs in lieu of students' attending their career and technical courses. This real work environment allows students to enhance their technical skills, develop interpersonal skills, and experience valuable lessons in maintaining a balance of both their personal lives, school, and jobs. The Cooperative Education Program is an experience that is rewarded to those students who demonstrate positive attitudes, good attendance, and better than average grades in their technical and academic classes. Partnerships with area businesses, coupled with strong program advisory committees, are a driving resource in placing students in cooperative education employment positions. Pathfinder remains committed to providing students with this valuable opportunity despite the challenges of 2020. The employment of co-op students often leads to full-time employment after graduation and is a valuable resume builder.

In addition to the Cooperative Education Program, Pathfinder is an In-School WIOA Title I Youth Vendor. As a result of this grant award, Pathfinder coordinates and oversees both subsidized and unsubsidized employment opportunities for eligible students during the summer months and throughout the school year. Normally Pathfinder would work to place WIOA participants in employment positions with partners such as the Palmer Library, Silver Bell Farm, and Monson Savings Bank to name a few. However due to COVID-19 restrictions and the challenges of placing students with employers, Pathfinder's WIOA School Year Recruiter and Counselor, Cheryl Sawicki has worked tirelessly to ensure that WIOA eligible students participated over the summer months with positions in the area and on-line learning. Beyond this, Cheryl created a portfolio project for the students so they would be able to participate in the program remotely during the school year. This project has been approved by MassHire of Hampden County and will enhance the workplace readiness skills of the students.

## **STUDENT BODY AND STUDENT SERVICES**

Pathfinder Tech's total enrollment was 611 as of October 1, 2020, including the following numbers from member towns: Belchertown 82; Granby 20; Hardwick 24; Monson 72; New Braintree 7; Oakham 10; Palmer 188; Ware 109; and Warren 38. The remaining students were residents of out-of-district communities, the largest number of students coming from West Brookfield (17) and Ludlow (13).

The Guidance Office—which also serves as the Admissions Office—received applications in excess of the 9<sup>th</sup> grade openings. Transfer opportunities into 10<sup>th</sup> grade were also limited and a total of 13 new sophomores were admitted to the school.

Due to COVID-19, Pathfinder Tech was unable to host our usual large fall admissions events and outreach activities, but the Guidance Director was in contact with the middle school counselors from each of the in-district communities to ensure that students had access to the most up-to-date information using digital platforms. An exciting and energetic new video was created by a talented Pathfinder Tech junior and provided a glimpse at what Pathfinder Tech students had been up to this fall. The video received praise and created quite a stir on social media! The Guidance Director worked to update Pathfinder Tech's outreach materials to ensure that all correspondence, whether it be in print or electronic format, was fresh, modern, and visually appealing. By December 1, 2020 more than 100 applications had already been submitted.

In 2020 The Pathfinder Chapter of the National Technical Honor Society recognized the largest group yet of deserving members, with a total of 53 students meeting the qualifications. The group consisted of 19 returning seniors, three new seniors and 31 new juniors; to qualify, students must have a cumulative GPA of 3.5 or above and exhibit the qualities of skill, honesty, service, responsibility, scholarship, citizenship, and leadership.

Despite the damper COVID-19 put on the traditional graduation season, Pathfinder Tech proudly held a hugely successful modified graduation on June 5, 2020—the original graduation date set for the Class of 2020! The graduating class of 154 students received diplomas and technical certificates at commencement exercises that spanned the course of an entire day outside on our beautiful campus grounds. Students graduated in waves of small groups and were each able to walk across the stage, dressed in their caps and gowns, with immediate family members cheering them on. Personalized lawn signs were displayed in front of the graduation stage to replicate the Class of 2020 being together as one.

Once again, state and local organizations and businesses, post-secondary institutions, as well as private individuals, continued to recognize the ability and potential of Pathfinder Tech graduates in the form of generous donations. At graduation, more than 50 scholarship awards were presented, totaling over \$15,000, not including the numerous scholarships, grants, and awards that individual colleges and universities awarded to our graduates. In addition, 36 graduating Pathfinder seniors received the John & Abigail Adams Scholarship which qualified them to receive free tuition for up to four years at any Massachusetts state institution of higher learning. The school committee, administration-- and particularly the graduates-- are grateful for this support and are especially proud of the number of awards that have been made to honor the memory of former Pathfinder Tech students and staff members.

The staff in the Pathfinder Tech Guidance Department continued to work with students to be college and career ready, but also increased their efforts to support the emotional needs of students remotely when the school building was closed in March. As the Guidance Department is also responsible for overseeing 504 Accommodation Plans, the school counselors work to oversee the plans for the 45+ students served by 504 plans—which involves setting up meetings with teachers, students, and families to update plans and to ensure that the appropriate accommodations are in place.

The Student Services Department is responsible for overseeing Special Education services as well as Social Emotional Learning/Mental Health services. This year the Department has ensured the delivery of services for 168 students on Individualized Education Plans (IEPs). The Department has offered a range of assessment, educational, and counseling services designed to meet the diverse needs of our students. Staff work cooperatively with students, their families, academic and vocational teachers, and service providers in order to assist each student in reaching his/her educational and transitional goals. The Special Education Department provides a continuum of services with instruction taking place in both inclusion settings and in special education classrooms.

The Department continues to offer literacy instruction for qualifying students. Staff utilize assistive technology, including text- to- speech, speech- to text (voice dictation), and word prediction that assists students in reaching their academic potential. In addition to its investment in assistive technology, the Department also utilizes *Bookshare*, which is an organization that provides books in digital format for individuals with visual and learning disabilities. The Department has also continued to develop partnerships with outside agencies, including the Massachusetts Rehabilitation Commission (MRC) and the Department of Developmental Services (DDS) in order to assist students in their transition to post-secondary life. The Department is also working on improving its transition planning services by identifying - and when necessary developing - transition planning assessments to identify unique student needs as they move beyond Pathfinder.

After the COVID-19-related school closures in March of 2020, the Department worked to develop innovative ways in which to deliver services to students served by IEPs. Some students thrived in this new remote learning environment while others encountered new challenges they had not faced when the school building was open and learning was face-to-face. The Department worked to reduce these

challenges by working collaboratively with other departments to ensure access to technology for all students.

Given the consequences the COVID-19 pandemic has wrought on the mental health and well-being of many, the Social Emotional Learning team has been busier than usual attempting to research interventions that might support staff and students alike. Student Services arranged for all school staff to attend several important Professional Development opportunities in the early fall. All staff attended *Trauma and the Brain* and a Social Emotional Learning 101 session; the feedback for both sessions was resoundingly positive and provided teachers with more opportunities to understand their students and themselves as well as how all have been impacted by the pandemic. The Social Emotional Learning Team is also involved in the Social Emotional Learning/Mental Health Academy through the Department of Elementary & Secondary Education. This connection provides the team and its leader with professional development and a great deal of technical assistance as they create their short-term and long-term plans.

In addition to these activities and initiatives, the Administrative Team— through the leadership of the Director of Student Services— was able to facilitate all 9th and 10th graders' participation in DBT: STEPS-A, which is an evidence-based approach to helping teens skillfully manage difficult emotions, cope with stress, improve interpersonal effectiveness, and make better decisions. This is always important and more so now than ever.

Finally, in response to the overdue nationwide focus on racial justice and inclusion, the Pathfinder Equity Council was formed to assess where Pathfinder is in that regard and what improvements can be made to make the school a welcoming place for all. The Equity Council is a group of interdisciplinary staff members who will be engaging in a book study in addition to obtaining baseline data from the school community with the intention of improving policies and practices to ensure that Pathfinder is engaging in anti-racist efforts.

### **STUDENT ACTIVITIES BY MONTH**

In January, 40 students from Automotive Technology, Business Technology, Culinary Arts and Hospitality attended the DECA District 7 Conference at the DCU Center in Worcester. Three Culinary Arts Seniors placed in events: 3rd place Quick Service Restaurant Management, top 5 place in Quick Service Restaurant Management, top-five medal in Restaurant and Food Service Management. Great Clips from Ludlow donated \$1,000.00 to the Cosmetology program. The Senior team of Automotive Technology placed 2nd in the Massachusetts Dealer Association State Finals. The Junior team qualified to compete next year. The Quaboag Valley Zonta Club awarded the Girl's Rocket Award to senior Jacqueline Garvin (Business Technology). The CAD Robotics Team 785B was a semifinalist at a competition at North Andover High School.

In February, Team 785E was a semifinalist at a competition at the University of Rhode Island. The CAD Robotics Teams 785B, 785E, & 785Z qualified for the regional championships before the COVID-19 outbreak stopped competitions.

In March, Business Technology students attended the Massachusetts Business Professionals of America State Leadership Conference. Four students earned the opportunity to compete at the BPA National State Leadership Conference in Washington D.C. All HVAC/R sophomores passed their Section 608 Certification exam at the Universal Level. The Annual Dodgeball Competition sponsored by the Travel Club was held on March 12, 2020. Teams consisted of students, faculty and combinations of both members. The win went to team "Carpentry", an all student team. One of the student teams formed for the Stock Market Challenge led in 1st place out of 1,744 teams. One hundred twenty students with representation from all technical programs attended the *SkillsUSA* District 5 Competition returning with the following medals: 6 Gold, 5 Silver and 9 bronze, plus 3 State Officer bids. Gold medals went to – the Automated Manufacturing Team, Carpentry, and the Mechatronics Team. March 13, 2020, became our last face-to-face in-school day due to the pandemic shut down from COVID-19. The district quickly transitioned into remote learning. Members of the staff baked 500 cookies for the Palmer Town lunches which were distributed as part of the grab and go lunch program during the COVID-19 pandemic.

In April, to highlight student achievement, Awards Ceremonies and Shows took place virtually: 1st Art Show, Senior Spotlight, and Student Awards.

In May, Programming and Web placed 2nd in the Mass STEM challenge held online for a successful recycling project. A Teen Processing Group began as a weekly online program. Faculty delivered Senior graduation materials and awards, to each of the graduating students' homes.

In June, faculty and staff delivered Senior lawn signs to homes of the graduation seniors. National Technical Honor Society Inductees were virtually celebrated on our website. Scholarships were featured in a Slide Show.

At the beginning of the summer in June, Seniors and their families partook in an on-campus graduation which ran quite differently than any other year, and Freshman Orientation was held for incoming students.

In September/October, student elections took place filling the offices of President, Vice-President, Secretary, Treasurer, Historian and Student Representative for each class. John and Abigail Adams Scholarships were awarded to 35 seniors. Spirit Days (sponsored by the Class of '21) included a PJ day, yee-haw day, and Halloween costume day.

In November, Business Technology Juniors and Seniors participated in a virtual Stock Market Challenge held by Junior Achievement of Western Massachusetts. One team was awarded 3rd place. Mass DOT's 2020 Safe Streets Smart Trips High School Video Contest winner went to Pathfinder Junior, Michael Gilbert. The Student Council Food Drive benefited Valley Human Services in Ware. The Class of '21 held a fundraiser Hat Day. And once again, in December the Class of '21 held a fundraising spirit week that included an ugly sweater day, concert t-shirt day, and a yee-haw day.

## **ATHLETICS**

Softball, Baseball, and Lacrosse were cancelled in 2020 due to COVID-19.

The 2020 Pathfinder Football team did not have any games during the fall due to COVID-19. The team was able to practice, but could only work on conditioning.

A reduced season has been tentatively slated to start on March 1, 2021. Kevin North, who was a volunteer last season, has replaced Phil Gallo as JV Football Coach. 13 Freshmen joined the team of about 30 players.

The Girls' and Boys' Soccer teams both earned one win in a shortened season (due to COVID-19). The teams played out of division and were grouped in a regional cluster playing the likes of Palmer, Monson, Ware, Belchertown, Granby, and Amherst.

Boys' and Girls' Basketball have been approved for the Winter 2021 season. Teams will also be playing out of division in a regional cluster including Palmer, Monson, Ware, and Hampden Charter While the major consideration for re-alignment of games in both soccer and basketball was distance and transportation costs, the end result for Pathfinder has been a significant increase in the level of competition.

Wrestling has been pushed back to March 1, 2021 due to COVID-19.

# GRANTS, DONATIONS AND CONTRACTS

Program Name	Amount	Application
Federal Grant SPED Grant #240	FY 20 \$240,291. FY 21 \$242,514	Instructional and Support Staff, Contractual Services, Supplies, Transition Services and Travel for Supporting Students with Disabilities
Federal Grant Teacher Quality Title IIA Grant #140	FY 20 \$23,014 FY 21 \$19,909	Contractual Services, Supplies, and PD for Improving Basic Programs Operated by Pathfinder
Federal Grant Title I #305	FY 20 \$141,183 FY 21 \$139,382.	Instructional and Support Staff Salaries, Summer Bridge Program, Data Team, Professional Development, Social Emotional Learning Team Stipends, Services for Homeless Students
Federal Grant Title IV #309	FY 20 \$10,000 FY 21 \$10,293	Textbooks, Related Software/Media/ Materials
Gene Haas Foundation Secondary School Grant	FY 21 \$10,000	Skills USA, Advanced Manufacturing Regional and State Competition.
Federal Grant Perkins #400	FY20 \$97,131 FY 210 \$95,148	Plumbing Instructor Salary; High Quality Professional Development
Federal Grant Perkins #400 Health Grant	FY20 \$97,131 FY 210 \$95,148 \$3000.00 per year through 2029	Supplies to support school nurse and PD
Federal Grant WIOA	FY 20 \$41,606 FY 21 \$44,636	Student and Support Staff Salaries for In-School Youth Employment Opportunities, Travel and Fringe Expenses
Commonwealth of Massachusetts Safer Schools and Communities Grant	FY 20 \$8,696.	Funds from the Safer Schools and Communities Initiative to upgrade 13 Exterior Door Locks. Additionally, funds to purchase Security and Identification Cut Out Numbers, and 12 security locks for overhead doors.
Massachusetts Skills Capital Grant	Round 1FY 20 \$225,000	Funds to continue to create quality pathways in high-skilled, high-demand industry sectors, and to enhance course offerings for students interested in a Biomedical Science and Engineering Pathway.

Massachusetts Skills Capital Grant Round 2	FY 20 Round 2 \$322,161.00	and Science Pathway Initiative building of the Biomedical above. The funds from this award will be utilized for Health Assisting and Science Lab upgrades along with the Prototyping and Fabrication Lab.
Corona Virus Relief Fund	\$134,775	\$225 per pupil based on FY 21 foundation enrollment for necessary expenditures incurred

In June, the school said farewell to retirees Mark Thompson and Michael Carr (Social Studies), and Gerard Costello (Electrical). Jackie Grimshaw (Café worker) retired the end of December.

Individuals new to Pathfinder included: Daniel Gifford (Social Studies) and Mandi Burne (Drama)

Dr. Palet continued...

With the changes as described above, Pathfinder's amended budget Increases / decreases over the last 5 years have been as follows:

<b>Budgetary Year</b>	<b>% Increase</b>
<b>FY21</b>	-1.22 %
<b>FY20</b>	1.52 %
<b>FY19</b>	1.97 %
<b>FY18</b>	0.00 %
<b>FY17</b>	3.92 %

Further 2020 Budgetary Information:

Included in Pathfinder's FY21 approved budget assessment calculation, the Regional School Transportation Reimbursement Rate was estimated conservatively at 70 % based on DESE's recommendations at that time. For FY20, the final Regional School Transportation Reimbursement Rate was 83.9 % for acceptable charges. Any additional funds received were placed in the District's approved Surplus Transportation Aid Account and must be used in the following fiscal year to reduce the District's transportation budget pursuant to Massachusetts General Law.

In the past, Pathfinder has generated substantial annual revenue from the enrollment of non-resident tuition students after all eligible in-district applicants have been accepted. These revenues are used to subsidize the annual operating budgets and reduce District assessments. While the out- of -district tuition revenue has been stable for the last 4 years, we do anticipate a reduction of revenue in FY21 due to out of district tuition enrollment reductions. An FY21 estimate of revenue along with the actual revenue for the last four years is as follows:

<b>Out of District Tuition Year</b>	<b>Out of District Annual Tuition Revenue</b>
<b>FY21</b>	\$382,000 (Estimated)
<b>FY20</b>	\$580,727 (Actual)
<b>FY19</b>	\$579,176 (Actual)
<b>FY18</b>	\$566,234 (Actual)
<b>FY17</b>	\$561,359 (Actual)

As stated above, Pathfinder's Chapter 70 Aid has remained unchanged for FY21 as the state level funded Chapter 70 Aid due to revenue shortfalls in regard to the COVID pandemic. It is Pathfinder's hope that in the upcoming FY22 budget year and beyond, the Commonwealth of Massachusetts will make progress on funding the Student Opportunity Act which promised to update the Chapter 70 formula in regard to funding disparities in districts with higher percentages of low-income students or English Language learners.

While the end of the FY20 fiscal year and beginning of the FY21 fiscal year have been challenging, it is Pathfinder's hope that there is light around the corner. With optimism that the current COVID vaccine is successfully administered and that infections begin to decrease, Pathfinder is steadfastly committed to prudent budgetary practices in an effort to provide a leading edge technical education in the most fiscally responsible manner.

**The following chart illustrates the FY21 assessments (voted in September of 2020) to each member community:**

ASSESSMENT CALCULATION FY2021:										
TOWNS	MINIMUM	BUDGET	ADDITIONAL			TRANS-	RETIREE	ROOF PROJECT		
	CONT.	RATIO	CONT.	3 YR CAP PLAN		PORTATION	HEALTH	CAPITAL	CAPITAL	TOTAL
							INSURANCE	RATIO	ASSESSMENT	ASSESSMENT
Belchertown	\$ 801,262	14.81%	\$ 164,932	\$ 14,972		\$ 37,308	\$ 47,060	27.22%	\$ 35,771	\$ 1,101,305
Granby	\$ 202,292	3.00%	\$ 33,379	\$ 4,728		\$ 7,550	\$ 9,524	8.60%	\$ 11,295	\$ 268,769
Hardwick	\$ 179,738	4.06%	\$ 45,160	\$ 2,355		\$ 10,215	\$ 12,886	4.28%	\$ 5,626	\$ 255,979
Monson	\$ 821,497	13.58%	\$ 151,187	\$ 6,645		\$ 34,199	\$ 43,139	12.08%	\$ 15,875	\$ 1,072,542
New Braintree	\$ 45,002	0.71%	\$ 7,854	\$ 931		\$ 1,777	\$ 2,241	1.69%	\$ 2,224	\$ 60,028
Oakham	\$ 124,228	2.12%	\$ 23,562	\$ 1,720		\$ 5,330	\$ 6,723	3.13%	\$ 4,109	\$ 165,671
Palmer	\$ 1,318,353	30.34%	\$ 337,717	\$ 10,066		\$ 76,393	\$ 96,362	18.30%	\$ 24,048	\$ 1,862,938
Ware	\$ 833,476	23.63%	\$ 263,105	\$ 8,999		\$ 59,515	\$ 75,072	16.36%	\$ 21,501	\$ 1,261,669
Warren	\$ 279,559	7.76%	\$ 86,393	\$ 4,586		\$ 19,542	\$ 24,651	8.34%	\$ 10,957	\$ 425,687
TOTALS:	\$ 4,605,407	100.00%	\$ 1,113,288	\$ 55,000		\$ 251,830	\$ 317,657	100.00%	\$ 131,405	\$ 6,474,587

### **CONCLUDING STATEMENT**

As Pathfinder enters its 48th year offering quality career and technical education to our member communities, the school committee wishes to reaffirm its pride in the staff and students. They have made substantial contributions to the economic health of our District. The committee recognizes that, in this era of accountability and high expectations, many changes need to be made. The increased emphasis on academic skills needs to be maintained without diminishing the quality of students' technical studies.

Finally, the committee wishes to thank our legislators, town officials, and the several town meetings for their support over these years.

The committee is mindful of the prediction that FY21 fiscal picture will undoubtedly present another challenge. However—as always-- the goal will be to preserve the quality of education that the students deserve.

Respectfully submitted,

Julie Quink (Hardwick), Chairperson  
Michael J. Cavanaugh (Palmer), Vice Chairman  
Lorraine F. Alves (Belchertown), Secretary  
David Droz (Palmer)  
Francesco Dell'Olio (Belchertown)  
William E. Johnson (Granby)  
Jeffrey Nelson (Oakham)  
Marie Barbara Ray (Ware)  
David Kirk (Warren)  
Lauren Tracy, Student Member  
Vacancy (Monson)  
Gerald L. Paist, Superintendent-Director

## Warren Planning Board Annual Report

During 2020, the Planning Board was actively involved in a number of projects critical to Warren's current and future residents.

Work began drafting amendments to the zoning bylaws focusing on the solar bylaws, clarifying general bylaws, and revising the use chart to reflect the current bylaws.

The Board dealt with several solar projects including issuing a decision to deny a special permit to Sunpin for a project at 170 Brookfield Road. Syncarpha withdrew from a lawsuit against the town for a project on Little Rest Road. ADS withdrew from a project on Coy Hill, and ZPT withdrew from a project on Bragg Road. The Borrego site on Southbridge Road near Breezeland Orchards required a site visit to inspect work done without authorization and approve changes made to the site.

The Board approved several ANRs (Approval Not Required) for residential lots.

The Board approved the special permit for the construction of the Warren Water Treatment plant on Comins Pond Road. The purpose of the project is to improve the quality of water, which, for many years, has been unsatisfactory.

The Board held public hearings for special permit and site plan applications for Copart of Connecticut and BHT regarding auto salvage/auctions facilities. Copart is seeking to expand its current operation on Old West Warren Road to increase the vehicle capacity. BHT is seeking to construct an auto salvage/auction site on Brimfield Road. Public hearings for both projects continued into 2021.

In addition to its other efforts, the Board made annual site inspections to the eight gravel pits within the town. Those resulted in directions from the Board to improve signage, fencing, and regrade slope to meet state and town requirements.

Work was begun on drafting bylaws to address wind energy. We anticipate the completion of the draft in 2021.

A fee schedule was developed for special permit and site plan applications. Other towns in the area have such schedules.

The Board worked closely with the Conservation Commission on the solar and water treatment plant projects.

Meetings are held the second and fourth Mondays of each month at 7:15PM and are open to the public.

We wish to extend our thanks to all residents and fellow boards for their cooperation throughout this past year.

Respectfully submitted,

Derick R. Veliz, Chairman

David P. Dufresne, Vice-Chairman

Drue C. King, Member

Edward F. Londergan, Member

Richard J. Eichacker, Member

## Police Department

This annual report will provide a small look into the statistics of the Police Department in 2020. It will also touch on crime and traffic statistics, staffing changes, training and programs the Department participated in within the community. 2020 was anything but normal, but the men and women of the Warren Police Department continued to plug along during this unprecedented time.

2020 started off as any normal year of typical meetings and attending events around Town and at the schools. I had the pleasure of being invited to the Elementary School for National Reading Day and read to a 4<sup>th</sup> grade class. I also had the honor of being named the Town's new Police Chief. In January I met with Board of Health Officials and we set up a plan for a dispensing site for emergency vaccinations. It is perplexing that in less than a years' time these plans would be a necessity.

No one could have predicted the COVID-19 pandemic that hit us in March or Police Reform that would be put into law later in the year. Schools closed, businesses closed, courts closed, mask orders were set in place and normal life as we knew it had changed. We were then hit with a shortage of PPE, hand sanitizer and disinfectant wipes at the Department due to the mass quantities needed throughout the world. But the citizens of Warren banded together and showed tremendous support for the Police Department. Donations started to come in almost every day and soon we had enough PPE, sanitizer and cleaning supplies to hold us until supplies came back into stock. Without this support from the citizens of Warren, the Officers would not have been able to do their job safely.

All the while trying to deal with the pandemic, law enforcement took another hit due to a few bad Officers; riots and protests broke out around the country. I, along with several other members of the Department, assisted other agencies in keeping peace at protests in several towns. Every protest I attended was peaceful and done with class. People were able to voice their opinion and stayed peaceful.

Here in Massachusetts, we hold our Law Enforcement Officers at a high standard and strive to be the leaders in the nation. The Massachusetts Police Chiefs and Law Makers began working together to come up with Police Reform, again placing Massachusetts in the forefront of change in Law Enforcement. In the end, Governor Baker signed in to law a new Police Reform bill that we believe will keep us as the leaders in the nation.

In 2020 the station received a few needed improvements. Before the heating season began, the old failing boiler was replaced with a new efficient one. On the exterior the clock tower received a much-needed facelift and was repainted. This entire clock project was paid for by donations and the hard work of the Friends of the Town Hall. The department's Administrative Assistant office was moved to

the old dispatch center at the main entrance. The office was cleaned, painted and a new rug was put down. Now when people come to the station during her scheduled hours they will be greeted at the window. The Admin's old office was then converted into an interview room/office that the Officers can use. The station also received an amazing donation from a family in town who wished to remain anonymous. They replaced the old American flag and broken pole on the outside of our front door with an amazing new pole and bigger flag. One project that was slated but has not kicked off yet is the replacement of the windows. I am hoping that everything comes together and this project is completed by spring of 2021.

With the move to Rutland Regional Dispatch Center, the Police and Fire Departments started having problems with our communications and radio systems. A grant funded study was completed outlining the problems and the solutions. The problems reared their ugly head during two major weather events. First, in August we were hit by a tropical storm which completely knocked out the Police radio system due to phone lines being down and power outages. Teamwork between Fire and Police kept communications for both Departments up and running allowing us to respond to calls. Then in December, a major snow and ice storm hit, again taking down lines and blowing a transformer. This power outage and then power restoration caused major damage to the communication systems located at our Coy Hill tower. A quick fix was made to bring our system back on line at a limited level. The Board of Selectmen, Chief Lavoie and I are continuing to make a plan for a permanent fix to the communication problems.

This year also saw the departure of a few Officers. Full time Officer Alex Sinni left us and moved on to the Sutton Police Department. We also had part time Officer's Daniel Courtney and Frank Jolin leave to pursue other career opportunities. I would like to thank all three for their service to the Town of Warren. With Sinni's departure, we gained a new full-time officer, Madesyn Nale and later in the year added part time Officer Garrett Fortin to the force. Welcome aboard to both Officers and here is to a long, safe career.

The department was awarded two equipment grants to receive some much-needed new equipment. One was for electronic citations processor. This will go into each cruiser and will print out citations from a printer instead of being hand written. The information will then be sent electronically to the Registry of Motor Vehicles. The second piece of equipment we were awarded was an electronic fingerprint scanner valued at \$18,400. This will make processing fingerprints for arrests and firearms licensing easier and faster. This machine will be linked to the AFIS fingerprint system which will instantly check and submit the prints. Both of these items should be up and running by spring of 2021.

In 2020, the Police Department logged over 20,000 calls. Here is a breakdown of a few of the responses and crime statistics:

- Total offenses committed

641

• Felonies	87
	779
• Arrest	14
• Juvenile arrests	168
• Summons	19
• Protective custody	13
• Driving under the influence	10
• Drug violations	49
• Motor vehicle accidents investigated	6
• Motor vehicle theft	694
• Motor vehicle stops	452
• Motor vehicle citations	7
• Burglary/breaking and entering	18
• Disorderly conduct	1
• Arson	17
• Aggravated assault	24
• Simple assault	18
• Intimidation	208
• Animal complaints	4
• Sexual crimes	87
• Identity theft / fraud	4
• Weapon law violations	80
• Alcohol related offenses	116
• Suspicious activity	23
• Vandalism	146
• Disturbance/Domestic calls	5
• Unattended death	131
• Restraining/harassment orders	41
• Harassment incidents	26
• Violations of restraining orders	198
• Assist another agency, motorist or citizen	7973
• Checks of businesses and residences	

Moving forward, I want to continue to obtain new updated equipment for the Department to help the Officers to do their jobs safely and efficiently. I will be looking for and applying for grants to fund new equipment and improvements to the building. One top priority is still to outfit our cruisers with safety and medical gear for situations that can arise, such as cases involving an active shooter. I also will be looking to replace our old cruiser 68. This car has extremely high mileage and repair costs are getting high.

I am also hoping that in 2021, life starts getting back to some level of normal and we can put COVID-19 behind us. I understand that there are take-aways of what we have had to endure over the last year and

With these we will incorporate them if ever needed in the future. I look forward to be able to get back into the schools to talk with the students and meet with citizens at the senior center. The entire Department looks forward to being able to attend events such as trunk or treat, tree lighting and the senior dinner once again. I also look forward to in person trainings for Officers to once again occur. The Department in 2021 will also be looking forward to the start of the Town's newly appointed Lieutenant.

Finally, I want to thank the Board of Selectmen and all the citizens of Warren who showed amazing support for the Department during the Covid-19 pandemic. Without this support and kind gestures, making it through a pandemic would have been even more difficult. I also want to thank my Officers, who knew that they could be infected with the virus while doing their job, but still endured and came to work every day to make Warren a safe community. Without their continued commitment to their jobs, we could not have made it through this unprecedented time.

Here is to a safe and healthy 2021,

Chief Gerald N. Millette

## BOARD OF SELECTMEN

2020 was quite a unique year, to say the least. Due to the Covid-19 pandemic, the Board of Selectmen closed the Shepard Municipal Building to the public on March 17<sup>th</sup>. It is open to the public by appointment only for now. Our number one focus is on maintaining a safe workplace so that employees who report to work every day remain safe and healthy. Enhanced cleaning and sanitation protocols are in place, in addition to our employees exercising social distancing and responsible behavior. During this unprecedented time, the Board of Selectmen would like to recognize all of our employees. Everyone's dedication and willingness to adapt to a rapidly changing environment has proven to be challenging. However, it has highlighted the strengths of each of them to ensure that local government continues to move in a forward, albeit modified fashion. Thankfully, with the stages of the Covid-19 vaccinations being implemented, things can only get better.

A very special thank you to our Police, Fire/EMS, Highway and Sewer Departments for their unwavering dedication and professionalism that each of them has shown during this unprecedented time. They are without question the backbone of our community.

As always, the Board of Selectmen begins each new calendar year by working on a budget for the next fiscal year. It continues to go without saying that each year brings unique challenges, especially as services continue to rise. Also, the town continues to function without a Financial Committee or Capital Planning Committee due to lack of members. A collaborative approach continues between the Board of Selectmen, the Accountant, and the Treasurer to review budgets. The Board is researching the idea of either a Town Administrator or Town Manager in order to oversee and manage the town more efficiently. The town did see a decrease of \$1.19 per thousand in the FY21 tax rate. The Department of Revenue approved the rate at \$15.97/thousand.

Mr. David P. Dufresne defeated longtime Selectmen Mr. Dario F. Nardi, at which the Board reorganized in June to unanimously appoint Mr. Nason as Chair, Mr. Richard as Vice-Chair and Mr. Dufresne as Clerk. The Board would like to thank Mr. Nardi for his service to the town and time served on the Board. The Board welcomed Mr. Dufresne to the position and look forward to working together to move things forward. Ms. Rebecca Acerra resigned in October as Board of Selectmen Secretary. The Board thanks Ms. Acerra for her dedicated time and service with the town, and the best of wishes in her future endeavors. On November 5<sup>th</sup>, Ms. Priscilla J. Clowes was appointed Administrative Assistant to the Board of Selectmen.

The Board would like to extend thanks and appreciation to Mr. Christopher Dunphy, the Principle Planner at the Pioneer Valley Planning Commission (PVPV), along with the members of the Community Development Advisory Committee (CDAC) for their work on behalf of Warren. The CDAC regularly meets with the PVPC to monitor progress of ongoing Community Development Block Grant activities including housing rehabilitation for qualified homeowners, public works design and construction projects, and support for area public social service programs. Projects included improvements to Quaboag Street; a new water line was installed, some sewer repair, a new storm water drainage system, and street and sidewalks rehabilitation. Also, the grant provided improvements to Moore Avenue and Lombard Street throughout the summer and into the fall.

MassDOT began work for the ~~Bridge Superstructure Replacement~~ Project. This project will replace the bridge superstructure consisting of the concrete deck, sidewalks, railings and the steel beams that support the deck. Repaving will take place both east and west of the bridge, 100 and 200 feet respectively. Construction began in 2020 and is expected to last approximately 1-1/2 years or more.

The Department of Energy Resources (DOER) Green Communities Division approved an award of \$22,102 for projects proposed in the Town of Warren's Green Communities Competitive Grant application. Projects funded are: \$3,560 for the Council on Aging for a kitchen appliance replacement freezer, \$5,000 Town of Warren to go towards a Hybrid Police vehicle purchase, \$11,542 Town of Warren for an EV charging station, and \$2,000 Town of Warren to go towards CMRPC Administrative Grant assistance. Per the grant agreement, the Town will have until August 1, 2021 to complete construction of the projects.

The Town submitted the Cares Relief Act reconciliation application on February 18, 2021. The Town is requesting \$38,831 to cover costs from March 1, 2020 to December 30, 2020 in connection with section 601 of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act, Pub. L. no. 116-136, div. A, Title V (March 27, 2020) ("section 601"). The Reconciliation period is now revised until at least June 30, 2021. Federal policy changes imply that municipalities will receive more support for eligible costs. Another round of reimbursement requests will take place; departments are advised to continue tracking any of their COVID-19 expenditures.

In closing, the Board would like to thank the citizens for their continued commitment to community and for their participation in town government. We continue to encourage all citizens to attend the Annual and Special Town Meetings. Despite differences in opinions, we are one team, one town and need to make decisions which are in the best interest of the town as a whole.

Respectfully submitted,

John A. Nason, Chairman  
Marc W. Richard, Vice-Chairman  
David P. Dufresne, Sr., Clerk

## 2020 Board of Sewer Commissioners Report

This year was a very difficult year due to the COVID-19 pandemic restrictions and lack of qualified workers. The department has been in noncompliance for several years and needs to hire employees to bring the plant into compliance.

Our dedicated longtime Assistant Chief Operator retired in January and was sorely missed by the department. He had decades of experience in wastewater treatment and sewer system operations. Replacing him has proved to be an impossible task due to the low paying wages the town is offering for the position. As of end of 2020 the position is still unfilled.

Due to continued staffing shortages at the WWTP Massachusetts DEP required the department to perform a salary study for WWTP positions in similar sized communities. The department is trying to attract qualified applicant that have experience and are certified in the field.

A rate study is also underway to set sewer rates for the wastewater treatment plant. The study will provide data to set future user rates to adequately operate the plant and cover capital improvement costs.

A full-scale 20-week pilot study for Phosphorous and Copper removal began in October and will continue into 2021. The study entailed adding poly aluminum chloride and sodium hydroxide to the wastewater stream and sampling. The results of the study will be used to determine if the plant can meet NPDES permit limits through chemical addition.

Sewer system maintenance has become a difficult task due to the shortage of staff and the amount of non-disposable wipes getting flushed into the sewer system. MADEP is requiring the town to increase sewer system work and bring the department into minimum staffing compliance. The town will be administered an administrative consent order in 2021 to address these issues.

WARREN WATER DISTRICT  
P. O. BOX 536  
WARREN, MA 01083-0536  
(413) 436-9819  
[wwd@warrenwater.comcastbiz.net](mailto:wwd@warrenwater.comcastbiz.net)

COMMISSIONERS

TERM EXPIRES

Loretta Beaudry	Clerk	2022
Donald Makowski	Agent	2021
Cynthia Baxter	Member	2023
Superintendent	David Johnson	
Administrative Assistant, Treasurer, and Collector	Carol Sanders	
Accountant	Brenda Chartier	

Meetings are posted and held bimonthly and the Annual Meeting will be held May 13, 2021, 7:00 p.m.

2020 Water Pumped in Gallons

January	5,303,100
February	4,554,100
March	5,088,300
April	5,259,000
May	6,131,400
June	6,156,600
July	6,082,300
August	5,857,300
September	5,357,600
October	5,377,100
November	5,411,100
December	5,295,700

Gallons averaged per month	5,489,466
Gallons averaged per week	1,266,800
Gallons averaged per day	180,475
Total snow fall 22.16 in.	Total rain fall 24.5 in.

**WARREN WATER DISTRICT  
Statement of Net Position and  
Statement of Cash Flows  
For The Year Ended  
June 30, 2020**

**These statements will be available from the Auditor after April 1, 2021.  
Statement of Net Position and Statement of Cash Flows will be posted online at  
Warrenwaterdistrict.net**

**WARREN WATER DISTRICT  
P. O. BOX 536  
WARREN, MA 01083-0536**

Minutes for Annual Meeting held  
June 18, 2020, 7:00 p.m.  
Held at Shepard Municipal GYM  
48 High St., Warren, MA 01083

**MEMBERS PRESENT:** Armand H. Dimo, Loretta Beaudry, Donald Makowski, Brenda Chartier, David Johnson, Atty. Mary Bassett, Carol Sanders, and customers within the District.

All present were asked to sign in and be checked off on Precinct A Voters list, to be recognized as a registered voter and living in the Warren Water District. The sign-in list will be attached to these minutes.

In accordance with the Warrant as posted, the Warren Water District voters took action on the following articles:

**ARTICLE 1:** **VOTED** - That Carol Sanders be moderator to preside over the Annual Warren Water District Meeting, June 18, 2020, 7:15 p.m.

**ARTICLE 2:** To elect one Water Commissioner to hold office for the term of three years. This year due to Social Distancing, voting will process as follows:

1. Please stay 6 feet apart and wait until the person in front of you has placed their Ballot in the gold box before proceeding.
2. When you have placed your Ballot in the gold box, please take a seat or if you wish to leave the meeting, please exit the building.
3. The names of the candidates are listed on your ballot. Please vote for one Water Commissioner for a three year term.

Nomination for: Armand H. Dimo and Cynthia Baxter.

BALLOT, VIS: Cynthia Baxter  
24

Armand H. Dimo  
15

After votes were tallied, announcement was made and posted on outside of Gym door as to the outcome for Water Commissioner for a three year term.

ARTICLE 3, 4 & 5: Were read and voted by the Commissioners. A customer asked if the District people were able to vote on these articles, it was not made clear. Moderator stated yes, and asked if the customers would like these articles be re-read for voting. District customers stated yes to please begin with Article 3.

ARTICLE 3: PASSED BY MAJORITY VOTE - To pass over reports of the District Officers.

ARTICLE 4: PASSED BY MAJORITY VOTE - To authorize the Treasurer with the approval of the Commissioners to borrow money from time to time in anticipation of the revenue for the financial year beginning July 1, 2020 in accordance with the provisions of General Laws, Chapter 44, Section 4, and to issue a note or notes therefore payable within one (1) Year, and to renew any note or notes as may be given for a period of less than one (1) year in accordance with General Laws, Chapter 44, Section 17.

ARTICLE 5: PASSED BY MAJORITY VOTE - That the District fix the salaries of the Commissioners at \$1,500.00 each per year, and that the District raise and appropriate \$4,500.00 for said salaries and the sum of \$562,000.00 to defray the expenses of the district for the ensuing year.

ARTICLE 6: PASSED BY MAJORITY VOTE - That the District raise and appropriate \$19,509.00 to fund the Retirement Assessment Account.

BEING NO FURTHER BUSINESS OR DISCUSSION OF THE ANNUAL WARREN WATER DISTRICT, IT WAS VOTED TO TERMINATE AT 7:45 p.m.

RESPECTFULLY SUBMITTED,

Carol Sanders  
Administrative Assistant,  
Treasurer, Collector

\_\_\_\_\_  
Clerk

"This institution is an equal opportunity provider and employer.

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at [https://www.ascr.usda.gov/complaint\\_filing\\_cust.html](https://www.ascr.usda.gov/complaint_filing_cust.html), or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W. Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at [program.intake@usda.gov](mailto:program.intake@usda.gov)."

**WEST WARREN WATER DISTRICT**  
**ANNUAL REPORT**  
**July 1, 2019-June 30, 2020**

**COMMISSIONERS**

Dina Merwin  
Dianne LaValley  
Sheila Francesketti

**TERM EXPIRES**

2023  
2021  
2022

**APPOINTMENTS**

Secretary/Treasurer  
Superintendent  
Assistant Superintendent  
Assistant Superintendent

Kathleen Duncan  
Andrew Lalashius  
Daniel Losert  
David Johnson

**West Warren Water District**  
**Bank Balance**  
**As of June 30, 2020**

**Jun 30, 2020**

**ASSETS**

**Current Assets**

Checking-Country Bank  
Savings - Cornerstone Bank  
Savings - Unibank  
Savings - Cornerstone Bank  
Savings - Cornerstone Bank

53,241.25  
562.11  
53,660.22  
83,039.92  
42,438.94

Capital Improvement Fund  
Emergency Reserve Fund

**Total Checking/Savings**

**232,942.44**

**Total Current Assets**

**232,942.44**

**TOTAL ASSETS**

**232,942.44**

**LIABILITIES & EQUITY**

**Total Liabilities**

0.00

**Total Equity**

**232,942.44**

**TOTAL LIABILITIES & EQUITY**

**232,942.44**

WEST WARREN WATER DISTRICT  
ANNUAL REPORT

		<u>Jul '19 - Jun '20</u>
Income/Expense		
Income		
	Hydrant Income	13,489.00
	Water Receipts	150,556.16
	Interest Income	458.16
Total Income		<u>164,503.32</u>
Expense		
	Capital Improvements	0.00
	Chemicals(chlorine,soda ash)	3,975.00
	Commissioners	6,000.00
	Courses/Training	728.00
	Dept. of Environmental Protection	202.00
	Insurance	3,681.00
	Legal Fees	0.00
	Misc. Fees	1,127.00
	Office Expense	3,149.00
	Payroll Expenses	57,706.00
	Payroll Service	1,008.00
	Payroll taxes	3,564.00
	Plowing/mowing	1,360.00
	Police Duty	0.00
	Repairs & Maintenance	8,348.00
	Supplies & Parts, Equipment	7,595.00
	Telephone and internet	3,216.00
	Utilities	12,234.00
	Water Tests	<u>4,750.00</u>
Total Expense		<u>118,643.00</u>
Net Income(Loss)		45,860.00

## **FY 2020 Annual Report of the Zoning Board of Appeals**

The Zoning Board of Appeals received no requests for Variances or Administrative Appeals during FY 2020.

The budget appropriation for FY 2020 was \$500, and that full amount remained in the budget at the end of June 2020.

Respectfully submitted by,

Richard Czaporowski, Chairman

Ronald Leger, Vice Chairman

Kerry Schmidt, Clerk



## INDEX

Accountant.....	22
Assessors.....	46
Births.....	15
Building Inspector.....	48
Cable Advisory Committee.....	50
Cemetery Commission.....	52
Community Development Advisory Comm.....	53
Conservation Commission.....	54
Council on Aging.....	57
Cultural Council.....	58
Deaths.....	19
Emergency Management.....	60
Fire Department/EMS.....	63
Health, Board of.....	67
Highway Department.....	71
Historical Commission.....	73
Holiday Decorating Committee.....	75
Housing Authority .....	77
Library, Warren.....	79
Library, West Warren.....	81
Marriages.....	17
Parks & Recreation.....	87
Parking Clerk.....	87
Pathfinder.....	88
Planning Board.....	99
Police Department.....	101
Selectmen.....	105
Sewer Commissioners.....	107
Tax Collector.....	43
Town Meetings.....	12
Town Officers.....	1
Treasurer.....	37
Warren Water District.....	108
West Warren Water District.....	111
Zoning Board of Appeals.....	113



